

**CITY OF WAUKESHA****Administration**

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3701 fax: 262.524.3899
www.ci.waukesha.wi.us

Committee: Finance	Date: 7/26/2016
Common Council Item Number: ID# 16-1216	Date: 8/2/2016
Submitted By: Steve Howard, Acting Chief	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney
Subject: The Fire Department is requesting that the Finance Dept. review and act on a request to amend the Department's 2016 budget to allow for a \$3,000 expenditure using donated funds from the Department's EMS Special Revenue Fund.	

Details:

The Department recently received a \$3,000 donation from Mary Semrow as a means to recognize the Department for services provided to a patient. The Department is requesting that the necessary budget adjustments be made to allow us to spend these funds on the purchase of five additional trauma kits. This purchase would be part of a multi-phased project by the Department to provide the equipment and supplies needed to quickly respond to trauma events within our community. Due to the cost of the kits, the Department was waiting for the 2017 budget process to move forward with this purchase. Due to this generous donation, we now have an opportunity to complete this next phase of our project. Fire Dept. personnel will be present during the meeting and an example of the trauma kit will be on display.

Options & Alternatives:

The need for this project has been well documented within the Fire Department. The alternative would be to wait for budgeted funds to become available in 2017 to complete the project.

Financial Remarks:

The Finance Dept. endorses EMS fund #2248.68190 being increased by \$3,000 for this expenditure. This expenditure would be financed using donated funds contained in EMS Special Revenue account #2248.48410.

Executive Recommendation:

The City Administrator supports this expenditure utilizing donated funds.

