



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Plan Commission

Wednesday, June 26, 2024

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Present 6 - John Schmitz, Shawn Reilly, R.G. Keller, Joan Francoeur, Elizabeth Moltzan, and Jack Wells

Absent 1 - Corey Montiho

IV. Public Comment

V. Approval of Minutes

[ID#24-9879](#) Plan Commission Minutes of May 22,2024

A motion was made by Member Reilly, seconded by Ald. Wells, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - John Schmitz, Shawn Reilly, R.G. Keller, Joan Francoeur, Elizabeth Moltzan and Jack Wells

Absent: 1 - Corey Montiho

VI. Consent Agenda

[PC24-0536](#) Minor Site Plan and Architectural Review – 2204 Silvernail Road, Bell Ambulance – Renovations to the rear of the business at 2204 Silvernail Road to add two new overhead door openings at grade to the rear parking lot.

[PC24-0538](#) Minor Site Plan & Architectural Review – 1111 Delafield Street, Moreland Medical Center – A request to approve plans for a new standalone entrance to the 17,000 sq. ft. first floor tenant space opening out to the east parking lot.

- [PC24-0545](#) Minor Site Plan & Architectural Review – 2311 Badger Drive, Waukesha Metro Transit Facility – A request to approve plans for the installation of a new 8' high, black vinyl coated chain link security fence to enclose the east side of the property.

VII. Public Hearing

- [PC24-0540](#) Conditional Use Permit - 1352 Ellis Street, Freeland Cars - A request for a conditional use permit to operate car sales with an auto painting and dent repair business at 1352 Ellis Street.

VIII. Action on Public Hearing

- [PC24-0540](#) Conditional Use Permit - 1352 Ellis Street, Freeland Cars - A request for a conditional use permit to operate car sales with an auto painting and dent repair business at 1352 Ellis Street.

A motion was made by Member Shawn Reilly, seconded by Ald. Jack Wells, that this item be denied. The motion carried by the following vote:

Aye: 6 - John Schmitz, Shawn Reilly, R.G. Keller, Joan Francoeur, Elizabeth Moltzan and Jack Wells

Absent: 1 - Corey Montiho

IX. Business Items

- [PC24-0537](#) Minor Site Plan & Architectural Review - 921 Silvernail Road, Balanced Environments Inc. – A request to approve plans for the placement of four storage bins, each 12'W x 16'L, to be placed on an asphalt slab to the west of the existing building in the M-1 Industrial zoning district.

A motion was made by Member Shawn Reilly, seconded by Ald. Elizabeth Moltzan, that this item be approved. The motion carried by the following vote:

Aye: 6 - John Schmitz, Shawn Reilly, R.G. Keller, Joan Francoeur, Elizabeth Moltzan and Jack Wells

Absent: 1 - Corey Montiho

- [PC24-0501](#) Minor Site Plan & Architectural Review - 1337 Pearl Street, Quality Fireplace Inc. – A request to approve plans for an addition to the rear of the building with overhead doors on the east and west elevations to allow for improved traffic circulation.

A motion was made by Member Shawn Reilly, seconded by Member Joan Francoeur, that this item be approved. The motion carried by the following vote:

Aye: 6 - John Schmitz, Shawn Reilly, R.G. Keller, Joan Francoeur, Elizabeth Moltzan and Jack Wells

Absent: 1 - Corey Montiho

[PC24-0544](#) Final Site Plan & Architectural Review – 600 Sentry Drive, City of Waukesha – A request to approve plans to construct a 5,000 sq. ft. cold storage building on the City owned property just north of the Recycling Drop Off center.

A motion was made by Ald. Elizabeth Moltzan, seconded by Ald. Jack Wells, that this item be approved. The motion carried by the following vote:

Aye: 6 - John Schmitz, Shawn Reilly, R.G. Keller, Joan Francoeur, Elizabeth Moltzan and Jack Wells

Absent: 1 - Corey Montiho

[PC24-0547](#) Minor Site Plan & Architectural Review – 922 W. Sunset Drive, Take Five Oil Change – A request to approve plans for a new 12' x 12' storage shed to replace an existing shed at the back of the lot.

A motion was made by Ald. Elizabeth Moltzan, seconded by Ald. Jack Wells, that this item be approved. The motion carried by the following vote:

Aye: 6 - John Schmitz, Shawn Reilly, R.G. Keller, Joan Francoeur, Elizabeth Moltzan and Jack Wells

Absent: 1 - Corey Montiho

X. Director of Community Development Report

XI. Adjournment