



City of Waukesha
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City of Waukesha Cover Sheet

Committee: Board of Public Works	BPW Meeting Date: 03/19/2026
ID Number: ID#26-03147	Ordinance/Resolution Number (if applicable):
Department Submitting: Department of Public Works	Common Council Meeting Date: N/A
Agenda Item Title: Review and possible action on the request from Danielle Knapp, 1575-1577 Dover Dr., for a one-time sewer credit.	

Issue Before the Council: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling a swimming pool or establishing new landscaping.
Options & Alternatives: To not approve the one-time sewer credits or approve another dollar amount.
Additional Details: The following user has requested a one-time sewer credit: <ul style="list-style-type: none"> Danielle Knapp, 1575-1577 Dover Dr., a one-time credit for sewer service charges for September and October 2025 for a leaking outside hose. Estimated Additional Usage: 100,100 gallons @ \$10.48/1000 gal (2025) = \$1,049.05

What is the Strategic Plan Priority this item relates to: N/A
What impact will this item have on the Strategic Plan Priority? N/A

Financial Remarks:

\$1,049.05 of credit issued back to the property owner.

Suggested Motion:

Move to approve the one-time sewer credit for Danielle Knapp, 1575-1577 Dover Dr. in the amount of \$1,049.05.

Reviewed By:

City Attorney Brian Running,	Date Reviewed
Finance Director Joseph P. Ciurro	Date Reviewed
City Administrator Anthony W. Brown	Date Reviewed