

**City of Waukesha**

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Committee: Board of Public Works	Date: 11/20/2024
Common Council Item Number: ID #24-11227	Date: 12/3/2024
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Anthony W. Brown, City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the contracts for the 2025-2026 Professional Archaeological Services for Municipal Construction projects.	

Details:

Archaeological services will be needed on several 2025-2026 projects for construction oversight & monitoring of areas with archaeological significance. The Department of Public Works solicited proposals for archaeological services and 1 consultant responded. The Department of Public Works recommends using the services of the University of Wisconsin Milwaukee Cultural Resource Management Department for this work as they provided the lowest hourly rates and have completed this work for in the past for the City. The hourly fee schedule for the recommended firm is listed below:

Work Type	Rate
Hourly (Straight Time)	\$48.00
Hourly (Overtime)	\$72.00
Geodatabase of Site	\$3,500 (Lump Sum)

Options & Alternatives:

Another firm could be hired for this work but the UW – Milwaukee Cultural Resource Management Department provided the lowest hourly rates and have provided quality service for the City in previous years.

Financial Remarks:

These professional services were budgeted for in the 2025 CIP Budget. Total Expense: \$20,000.00

A similar cost is anticipated for 2026 CIP projects as well.

Executive Recommendation:

Recommend approval of a contract with the University of Wisconsin Milwaukee Cultural Resource Management Department for Professional Archaeological Services for 2025-2026 Construction Projects pending final approval by the City Attorney.

