

Sarah E. Smith

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EDUCATION

Marquette University

Graduated Dec. 2021

MBA | Overall GPA 3.5

The University of North Carolina at Chapel Hill

Graduated Dec. 2019

BA Economics GPA 3.4 | Public Policy, minor | Overall GPA 3.3

- Buckley Public Service Scholar, for positively effecting change in the local community
 - Johnson Controls Foundation Scholarship, a 4-year merit-based scholarship
 - Relevant Coursework: Financial/Managerial Accounting, Corporate Finance, Statistics
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EXPERIENCE

TAC Appraisals- Waukesha, WI

Licensed Appraiser

Nov. 2021 - current

- Complete individual appraisal reports using analysis and reconciliation in compliance with USPAP

Appraiser Apprentice/Property Manager

June 2021 - Nov. 2021

- Analyzed market information and gather data to value subject properties
- Performed complete reports under supervision including inspections, research, compilation and reconciliation
- Managed 9 rental units with combined valued over \$1 million

First Business Bank- Brookfield, WI

July 2020 - June 2021

Financial Analyst

- Communicated consistently throughout the day in work from home environment
- Analyzed credit information to make lending decisions
- Performed document audits with a precise attention to detail
- Followed complex directions for new projects when necessary

Batzner Pest Control – New Berlin, WI

May 2017 - Mar. 2020

Customer Support Intern

- Collaborated with a team of sales consultants to provide support in sales, customer service and accounting
 - Researched 200 clients account per day to find solutions for scheduling, payments and service
 - Corresponded with commercial firms to schedule in depth services spanning multiple locations at a time
 - Completed commercial accounting projects of invoicing, reconciliation, and collections
 - Assisted in training and creating a training manual for new employees
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LEADERSHIP AND COMMUNITY INVOLVEMENT

The Sonder Market, Co-Partner, Chapel Hill, NC

Aug. 2016 – Dec. 2019

- Networked with local organizations and financing groups to promote growth in our market
- Headed decision making in the executive team and delegated smaller tasks
- Independently researched tax information, insurance, food permits and school permits for operation
- Oversaw the general direction of The Sonder Market as a whole, initiating changes where necessary
- Ensured each executive member was completing their goals efficiently by holding weekly executive meetings