



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes Human Resources Committee

Wednesday, June 17, 2015

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

Rollcall

Present: 3 - Francoeur, Johnson and Cummings

Absent: 2 - Skinner and Thieme

1. Call To Order

2. Business Items

A. [ID#15-2592](#) Adoption of Proposed City of Waukesha Eligible Deferred Compensation Plan

Attachments: [Council Agenda Cover Sheet-Deferred Compensation Plan - 8-26-15](#)
[Restated 457\(b\) Plan including Roth - 8-25-15](#)
[Restatement 457\(b\) Plan Eff 1-1-2015 without Roth - 8-25-15](#)
[457\(b\) Plan Highlights - 8-25-15](#)

A motion was made by Johnson, seconded by Cummings, that this item be moved to the July 15, 2015 meeting. The motion carried by the following vote:

Aye: 3 - Joan Francoeur, Johnson and Cummings

Absent: 2 - Skinner and Thieme

B. [ID#15-2605](#) Discussion and Possible Adoption of the Glossary of Terms for the Performance Evaluation and Pay Policy

Attachments: [Pay Policy and Performance Glossary](#)
[Pay Plan & Perf Eval System Glossary-Revised](#)

A motion was made by Johnson, seconded by Cummings, to adopt the revised Glossary of Terms for the Performance Evaluation and Pay Policy The motion carried by the following vote:

Aye: 3 - Joan Francoeur, Johnson and Cummings

Absent: 2 - Skinner and Thieme

- C. [ID#15-2609](#) Matter of Report by Ald. Skinner: Update on the Classification and Compensation Study Task Force Meeting Held in May 2015

Ald. Skinner was not in attendance-no report given

- D. [ID#15-2792](#) Discussion and recommendation: Cemetery Manager appointment

Attachments: [Cover Sheet - Appointment of Cemetery Manager](#)

A motion was made by Cummings, seconded by Johnson, to approve the appointment of Nancy Faulk to the position of Cemetery Manager with a starting salary of \$74,894.00. The motion carried by the following vote:

Aye: 3 - Joan Francoeur, Johnson and Cummings

Absent: 2 - Skinner and Thieme

- E. [ID#15-2601](#) Update on Prior Year Human Resources Committee Minutes and Approval Process

Ald. Francoeur stated that the Committee Members should review the actions and votes taken in the minutes that will be distributed. Action on the minutes will take place at the August 2015 Committee meeting.

- F. [ID#15-2794](#) Distribution of available Human Resources Committee minutes from prior years

3. Adjournment

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Aye: 3 - Joan Francoeur, Johnson and Cummings

Absent: 2 - Skinner and Thieme