



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Plan Commission

Wednesday, July 22, 2020

6:30 PM

Virtual Meeting

Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 932 0628 7125

Password: 164599

If you would like to participate in public comment for this meeting, you need to register by 4:00 PM the day of the meeting by following this link:
<https://waukesha-wi.gov/1907/Public-Comment>

Directions for registration at the end of agenda.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Present 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells, and Schmitz

IV. Public Comment

V. Approval of Minutes

[ID#20-0703](#) Minutes for the Meeting of June 24, 2020.

A motion was made by Mayor Reilly, seconded by Bartels, that the Minutes be approved. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

VI. Consent Agenda

A motion was made and seconded that the consent agenda item be approved. The motion passed unanimously.

[PC20-0056](#) 1600 & 1700 Airport Road - Certified Survey Map – Proposed two lot CSM creating an 8.341-acre lot parcel for 1600 Airport Road and a 2.462-acre lot for 1700 Airport Road.

VII. Open Public Hearing

[PC20-0062](#) Public Hearing: Picasso Automotive Paint Specialists, 1352 Ellis Street - Conditional Use Permit – Proposed sale of automobiles by Picasso Automotive Paint Specialists in the M-2 General Manufacturing zoning district.

[PC20-0058](#) Public Hearing: Catholic Memorial High School, 601 E. College Avenue - Conditional Use Permit – Proposed installation of athletic field lights around the track and football/soccer field behind the school.

[PC20-0064](#) Public Hearing: House of Horsepower, 431 W. Main Street - Conditional Use Permit – Proposed sale of antique and collector automobiles in the B-2 Central Business zoning district.

VIII. Action on Public Hearing:

[PC20-0061](#) Action: Picasso Automotive Paint Specialists, 1352 Ellis Street - Conditional Use Permit – Proposed sale of automobiles by Picasso Automotive Paint Specialists in the M-2 General Manufacturing zoning district.

A motion was made by Mayor Reilly, seconded by Keller, that this Conditional Use Permit be approved with conditions that the applicant work with City to solve the street parking problems and the cost of street parking signage. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

[PC20-0059](#) Action: Catholic Memorial High School, 601 E. College Avenue - Conditional Use Permit – Proposed installation of athletic field lights around the track and football/soccer field behind the school.

A motion was made by Francoeur, seconded by Bartels, that this Conditional Use Permit be approved with conditions. The motion carried by the following vote:

Aye: 6 - Francoeur, Bartels, Keller, Montiho, Wells and Schmitz

Abstain: 1 - Reilly

[PC20-0065](#) Action: House of Horsepower, 431 W. Main Street - Conditional Use Permit – Proposed sale of antique and collector automobiles in the B-2 Central Business zoning district.

A motion was made by Mayor Reilly, seconded by Montiho, that this Conditional Use Permit be approved with conditions. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

IX. Business Items

[ID#20-0907](#) Butler Middle School, 310 N. Hine Avenue - Sign Appeals

ID#20-0907 Butler Middle School, 310 N. Hine Avenue - Sign Appeals

Aye: 6 - Francoeur, Bartels, Keller, Reilly, Wells and Schmitz

Abstain: 1 - Montiho

[PC20-0063](#) 741 N. Grand Avenue - Minor Site Plan & Architectural Review

A motion was made by Keller, seconded by Bartels, that this Site Plan & Architectural Review be approved with conditions that the materials for recesses should be reviewed by staff, repair EFIS, and staff approve windows. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

[ID#20-0789](#) Approve purchase of Rempe Property in the amount of \$500,000, plus closing costs

A motion was made by Mayor Reilly, seconded by Bartels, that this Business item be approved. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

[PC20-0066](#) Aeroshade, Oakland Avenue, Ellis St., and N. Greenfield Ave. – Certified Survey Map – Proposed 3 Lot CSM to orient the 3 lots to Greenfield Avenue at the NW corner of Ellis Avenue and Greenfield Avenue.

A motion was made by Mayor Reilly, seconded by Keller, that this Certified Survey Map be approved with conditions. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

[PC19-0009](#) Aeroshade, Oakland Ave., Ellis St., and N. Greenfield Avenue - Final Plat Review – Proposed Plat of 7 single-family lots and one outlot, south of the former Chicago and Northwestern R.R. right of way/Wisconsin and Southern R.R. right of way.

A motion was made by Mayor Reilly, seconded by Montiho, that this Plat Review be approved with conditions. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

[PC20-0033](#) Ethnos 360 Bible Institution, 915 N. Hartwell - Final Site Plan & Architectural Review – Proposed expansion to the parking lot off of Hartwell to provide an additional 33 parking spaces.

A motion was made by Francoeur, seconded by Keller, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 7 - Francoeur, Bartels, Keller, Reilly, Montiho, Wells and Schmitz

X. Director of Community Development Report

XI. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to "enter" a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing CommDev@waukesha-wi.gov. You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.

