



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, September 17, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or by calling
1-877-853-5247 and Using Webinar ID: 923 9454 5777

PW: 917702

1. Call to Order

Present 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

2. Approval of Minutes

A. [ID#20-1154](#) Approve Minutes of September 3, 2020.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 9-3-20-Final](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Minutes of September 3, 2020, be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

3. Approval of Payments

A. [ID#20-1155](#) Approval of Payments

Sponsors: Public Works

Attachments: [BPW 9-17-20 Payments](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

4. Discussion and Recommendation to Council Regarding:

A. [ID#20-1156](#) Review and act on Contract Change Order No. 3 with Greenfire Management Services, LLC, for the Waukesha City Hall – Transit Portion of the project.

Sponsors: Public Works

Attachments: [20-1156 BPW Agenda Cover-CCO 3 Transit Center-Greenfire Management-Waukesha City Hall](#)
[20-1156-CCO3 Greenfire Management-Transit Construction](#)

Katie Jelacic, P.E., presented this item.

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the Contract Order No. 3 with Greenfire Management Services, LLC, for the Waukesha City Hall Transit Portion of the project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1157](#) Approve Sanitary Sewer Easements for the West Side Pump Station Consolidation project with: 1) Arbor Oaks at Fiddler's Creek Condominium Association, Inc., (WAKC 0988029), 2) Carol O. Smart Survivor's Trust, By Carol O. Smart, its Trustee; and Robert F. Smart and Carol O. Smart Family Trust, by Carol O. Smart, its Trustee (WAKC 0985 999), 3) McMahon Petroleum, LLC, (WAKC 0988 134), 4) Meadowbrook Marketplace, LLC, (WAKC 0990049 and WAKC 0990050) and 5) Summit Corporate Center, LLC, (WAKC 0988 149 and WAKC 0988 150),

Sponsors: Public Works

Attachments: [20-1157 BPW Agenda Cvr-Sanitary Sewer Easements Sanitary Sewer Easement-Arbor Oaks](#)
[Sanitary Sewer Easement-Carol O Smart Survivors Trust WAKC 0985 999](#)
[Sanitary Sewer Easement-McMahon Petroleum](#)
[Sanitary Sewer Easement-Meadowbrook Marketplace WAKC 0990 050 and WAKC 0990 049](#)
[Sanitary Sewer Easement-Summit Corporate Center WAKC 0988 149 and WAKC 0988 150](#)

Chris Langemak, P.E., was available to answer questions.

A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the five Sanitary Sewer Easement for the West Side Pump Station Consolidation project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.** [ID#20-1158](#) Review and act on the Contract Amendment 1 for Environmental Services with The Sigma Group, Inc., for the City of Waukesha's 2022 STP St. Paul Ave. Reconstruction project.

Sponsors: Public Works

Attachments: [20-1158 BPW Agenda Cvr-Amend 1 The Sigma Group-St Paul Ave 2022 Reconstruction-Environmental Services](#)
[20-1158-Consultant Contract- Sigma Group-2022 STP St Paul Ave Reconstruction Amend 1](#)

Craig Ausen, P.E., presented this item.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Amendment 1 for Environmental Services with The Sigma Group, Inc., be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- D.** [ID#20-1170](#) Review and act on the Contract Amendment 1 with the Wisconsin Department of Transportation for the City of Waukesha's 2022 STP St. Paul Avenue Reconstruction project.

Attachments: [20-1170_BPW_Agenda_Cvr-Amend 1 WisDOT-St. Paul Ave 2022 Reconstruction](#)
[20-1170-Amendment 1 2718-04-01-West St Paul Avenue](#)

Craig Ausen, P.E., and Katie Jelacic, P.E., were available to answer questions.

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the Contract Amendment 1 with the Wisconsin Department of Transportation for the City of Waukesha's 2022 STP St. Paul Avenue Reconstruction project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- E.** [ID#20-1172](#) Review and act on Amendment No. 1 to the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the LRIP-D Supplement (previously MLS Grant) for the reconstruction of N. Prairie Avenue between W. St Paul Avenue and College Avenue.

Attachments: [20-1172_BPW_Agenda_Cvr-Amend 1- Prairie MLS Grant](#)
[20-1172_Amend 1-City of Waukesha SMA](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Amendment No. 1 to the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the LRIP-D Supplement (previously MLS Grant) for the reconstruction of N. Prairie Avenue between W. St. Paul Avenue and College Avenue be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

5. Discussion and Authorization re:

- A.** [ID#20-1163](#) Review and act on the request from Christine Stone for a one-time sewer credit for 3703 Olde Howell Road.

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Attachments: [20-1163-3703 Olde Howell Rd-Christine Stone](#)
[One-Time Sewer Credit-Christine Stone](#)

Alex Damien, City Engineer, present this item.

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the one-time sewer credit for Christine Stone for 3703 Olde Howell Road be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1174](#) Review and act on the request from Steven Laurent for a one-time sewer credit for 136 Scarlet Oak Ln.

Sponsors: Public Works

Attachments: [20-1174-136 Scarlet Oak Ln-Steve Laurent](#)
[136 Scarlet Oak Steven Laurent](#)

Alex Damien, City Engineer, presented this item.

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the one-time sewer credit for Steven Laurent for 136 Scarlet Oak Ln. be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- 6. Matter of Report
- 7. Communications and Referrals:
- 8. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.