



**City of Waukesha**  
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<b>Committee:</b> Board of Public Works	<b>Date:</b> 2/8/2024
<b>Common Council Item Number:</b> ID #24-8954	<b>Date:</b> 2/20/2024
<b>Submitted By:</b> Alex Damien, Director of Public Works	<b>City Administrator Approval:</b> Anthony Brown, City Administrator
<b>Finance Department Review:</b> Joseph P. Ciurro, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Sunset Drive and Prairie Avenue Traffic Signal Reconstruct project, WisDOT Project ID: 2718-23-70.	

**Details:**  
 In 2023, the City of Waukesha applied for Carbon Reduction Program (CRP) funding to reconstruct the traffic signal at West Sunset Drive at South Prairie Avenue. In 2023, the City was informed that the applied for funding was awarded for the reconstruct project. The project is currently scheduled for construction in 2025.

The City of Waukesha has a signed Memorandum of Understanding (MOU) agreement with the Village of Waukesha that the City is to operate and maintain the traffic signal while the Village pays for the electrical service as the intersection itself fully lies within the Village's boundaries. Also within the MOU, the City and Village also agree to equally share the un-reimbursed replacement costs including labor charges associated with after hour services.

The reconstruct project has an estimated total cost of \$575,000 and contains an 80% Federal/20% Local cost share breakdown of eligible project costs. The City and Village have a signed Improvement Contract in place to equally share the 20% Local cost and equally share any cost if the project were to exceed the \$575,000 project limit. Within the State/Municipal Agreement, the total City cost responsibility would be the 20% Local cost share of \$115,000; however, the City and Village signed Improvement Contract outlines the Village will reimburse the City for their portion of the project, thus the City cost responsibility in the end would be \$57,500 which will be included in the 2025 CIP budget.

**Options & Alternatives:**  
 Not approving the agreement at this time would mean giving up awarded aid funding for the reconstruct project.

**Financial Remarks:**  
 The local cost share of the project as stated above is estimated to be \$57,500.00.

**Executive Recommendation:**

Recommend approval of the State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Sunset Drive and Prairie Avenue Traffic Signal Reconstruct project, WisDOT Project ID: 2718-23-70.