



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

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Tuesday, March 21, 2017

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

4. Approval of Minutes

[ID#17-0410](#) Minutes from March 7, 2017

**Attachments:** [ccmn170307 draft](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

### **2. Plan Commission**

*Approval with staff and Commission comments and conditions*

[PC17-0012](#) Stella Doro Acres, South Big Bend Road - Final Plat Review

**Attachments:** [STELLA DORO ESTATES - 011717](#)  
[Stella Doro Acres Plat Cover Sheet](#)  
[Final Plat Stella Doro Acres - STAFF REVIEW](#)

**Legislative History**

3/8/17 Plan Commission approved with conditions

[PC17-0014](#) Smart Property, S. Big Bend Road, Stormwater Pond - Certified Survey Map

**Attachments:** [CSM Overall w Pond.2.6.17](#)  
[Smart Property S. Big Bend Road Cover Sheet](#)  
[CSM S. Big Bend Road - STAFF REVIEW](#)

**Legislative History**

3/8/17 Plan Commission approved with conditions

[PC17-0017](#) Duluth Trading Company, 2320 Bluemound Road - Certified Survey Map

**Attachments:** [20170209073041878](#)  
[Duluth Trading CSM Cover Sheet](#)

**Legislative History**

3/8/17 Plan Commission approved with conditions

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

- B. [ID#17-0237](#) Review and act on a request to approve a contract with US Digital Designs for the purchase and installation of a replacement station alerting system for a price not to exceed \$300,000. The system will be installed in the City's five (5) fire stations and police/fire dispatch center as approved in the 2017 Capital Improvement budget. This action will authorize the final contract to be reviewed and approved by the City Attorney's Office prior to the signing of the contract by the Mayor, City Clerk and Finance Director.

**Attachments:** [Cover Sheet - Fire Station Alerting](#)  
[IT Technical Assess FD Alerting System](#)  
[USDD Proposal](#)  
[Purvis Proposal](#)  
[Locution Proposal](#)

**Legislative History**

3/1/17 Information Technology Board Referred to the Finance Committee

3/14/17 Finance Committee approved

- C. [ID#17-0243](#) Review and act on establishing one standard door and camera security system for all City of Waukesha Municipal Buildings.

**Sponsors:** Public Works

**Attachments:** [Security For City Buildings](#)

[IT Tech Assess](#)

[IT Tech Assess 2](#)

**Legislative History**

3/1/17 Information Technology Board Referred to the Finance Committee

3/14/17 Finance Committee approved

- A. [ID#17-0278](#) Review and act on approval of a Parking Citation Management Contract with Complus Data Innovations and authorize the Mayor to sign the contract after final review by the City Attorney.

**Sponsors:** Police Department

**Indexes:** contract; parking citations

**Attachments:** [Cover Sheet - Parking Citation Management](#)

[Complus Data Innovations Inc. contract](#)

[Duncan Parking Citation Processing proposal](#)

[T2 Citations Management Proposal](#)

[Citation Management Contract Comparison](#)

**Legislative History**

3/14/17 Finance Committee approved

- E. [ID#17-0351](#) Review and act on a request to authorize the Mayor to sign a contract with Washburn Machinery, Inc. in the amount of \$9,407.00 for the purchase of a commercial washing machine to be installed at Fire Station #4.

**Sponsors:** Fire Department

**Indexes:** Fire Dept.; washing machine

**Attachments:** [Cover sheet - Fire Sta 4 Washing Machine](#)

[Fire Station Washing Machine.](#)

**Legislative History**

3/14/17 Finance Committee approved

**B. Building & Grounds Committee - Ald. E. Payne**

- A. [ID#17-0287](#) Approve request for Waukesha County to install 11 Way Finding signs for the Moor Downs Golf Course. Signs will be installed at the following locations:

- South side of Summit Avenue west of N. Moreland Blvd.
- East and West sides of Delafield Street at Prospect Avenue
- South side of N. Moreland Blvd. west of Delafield Street
- West side of Delafield Street north of N. Moreland
- North side of NW Barstow Street east of Buena Vista Ave
- East and West sides of Buena Vista Avenue at Riverview Ave
- North side of Riverview Ave. 400 feet west of Buena Vista Ave
- North side of W. Moreland Blvd east of Pewaukee Road
- West side of Pewaukee Road north of W. Moreland Blvd.

**Sponsors:**

Public Works

**Attachments:**

[B&G Resolution RTC for the 03-21-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-0287 Admin Review Moor Downs Request to CC meeting.pdf](#)

**Legislative History**

3/6/17 Building and Grounds recommended for Council Consent to the City Council

- B. [ID#17-0288](#) Amend the no parking zone on the south side of Paramount Drive between Gateway Drive west to the first driveway across from Mayfair Rent-A-Car to a 2 hour parking, 6:00 am to 6:00 pm.

**Sponsors:**

Thieme

**Attachments:**

[B&G Resolution RTC for the 03-21-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-0288 Admin Review Parking Zone on Paramount to CC meeting.pdf](#)

**Legislative History**

3/6/17 Building and Grounds recommended for Council Consent to the City Council

- C. [ID#17-0289](#) Approve an All Way Stop at the intersection of N. Greenfield Ave. & National Ave.

**Sponsors:**

Hernandez

**Attachments:**

[B&G Resolution RTC for the 03-21-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-0289 Admin Review All Way Stop Greenfield National to CC meeting.pdf](#)

**Legislative History**

3/6/17 Building and Grounds recommended for Council Consent to the City Council

- D.** [ID#17-0290](#) Rescind the existing zone of No Parking, 6:00 am to 5:00 pm, Except Sat Sun Hol on the west side of Bethesda Court from W. Park Ave. to Prospect Ct.
- Sponsors:** Helgestad
- Attachments:** [B&G Resolution RTC for the 03-21-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-0290 Admin Review Rescind Parking on Bethesda Ct to CC meeting.pc](#)
- Legislative History**
- |        |                      |   |
|--------|----------------------|---|
| 3/6/17 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|
- E.** [ID#17-0291](#) Please approve the installation of a street light on the first power pole located at the northeast corner W. Broadway and Pleasant Street.
- Sponsors:** Helgestad
- Attachments:** [B&G Resolution RTC for the 03-21-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-0291 Admin Review Street Light on Pleasant to CC meeting.pdf](#)
- Legislative History**
- |        |                      |   |
|--------|----------------------|---|
| 3/6/17 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|
- F.** [ID#17-0292](#) Please lower the posted speed limit to 35 MPH on Silvernail Road from N. Grandview Blvd. to CTH JJ (Bluemound Road).
- Sponsors:** E. Payne
- Attachments:** [B&G Resolution RTC for the 03-21-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-0292 Admin Review 35 mph limit on Silvernail to CC meeting.pdf](#)
- Legislative History**
- |        |                      |   |
|--------|----------------------|---|
| 3/6/17 | Building and Grounds | recommended for Council Consent to the City Council |
|--------|----------------------|---|

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

- [ID#17-0352](#) INVITED Bartender Applications- March 13, 2017
- Attachments:** [Bartenders 2017.03.13](#)
- Legislative History**
- |         |                               |   |
|---------|-------------------------------|---|
| 3/13/17 | Ordinance & License Committee | recommended for Council Consent to the City Council |
| 3/13/17 | Ordinance & License Committee | recommended for Council Consent to the City Council |
- [ID#17-0353](#) Bartender Applications- March 13, 2017
- Attachments:** [Bartenders 2017.03.13](#)
- Legislative History**

3/13/17 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#17-0354](#) Other Applications- March 13, 2017

**Attachments:** [Other Licenses 2017.03.13](#)

**Legislative History**

3/13/17 Ordinance & License Committee recommended for Council Consent to the City Council

**D. Human Resources - Ald. Thieme**

C. [ID#17-0359](#) Review and approve changes to Human Resources Policy B-16 - Staffing Resolution

**Attachments:** [Council Agenda Cover Sheet - HR Policy B-16 - Staffing Resolution](#)

[HR Policy B-16 Draft 3-16-17](#)

A. [ID#17-0375](#) Review and approve changes to Human Resources Policy C-1 - Holidays

**Attachments:** [HR Policy C-1 - Holidays](#)

[Council Agenda Cover Sheet - HR Policy C-1 - Holidays](#)

**E. Board of Public Works - Dr. Fred Abadi**

A. [ID#17-0314](#) Approve Resolution to prepare plans and specifications and to advertise for bids for the construction of the Arcadian Avenue Utility and Street Improvements Project.

**Sponsors:** Public Works

**Attachments:** [53-Board of Public Works Resolution - Arcadian Avenue Utility and Street Impro](#)

**Legislative History**

3/9/17 Board of Public Works recommended for Council Consent to the Board of Public Works

B. [ID#17-0322](#) Approval of Change Order No. 2 with UPI, LLC., for Tenny Avenue Utility and Street Improvements Project.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Change Order No 2 to UPI for Tenny Ave](#)

[Change order No 2 to UPI for Tenny Ave](#)

**Legislative History**

3/9/17 Board of Public Works recommended for Council Consent to the Board of Public Works

B. [ID#17-0333](#) Approve Resolution to prepare plans and specifications and to advertise for bids for the construction of the River Hills Park Pavilion.

**Attachments:** [53-Board of Public Works Resolution - River Hills Park Pavilion](#)

**Legislative History**

3/9/17 Board of Public Works recommended for Council Consent to the Board of Public Works

### End of Consent Agenda

## 5. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- D. [ID#17-0350](#) Review and act on increasing the CIP budget for the construction of Fire Station #3 (approved in 2015 budget) by \$421,700.

**Sponsors:** Fire Department

**Indexes:** Fire station 3; budget amendment

**Attachments:** [Cover Sheet- Fire Station 3 Amendment](#)

[Absolutes Bid Fire Sta 3 & Police Substation](#)

[5 Bid Tab Fire Station No 3](#)

[Fire Station #3 - Budget amendment](#)

[Fire Station #3 - Budget amendment revised](#)

[Fire Station 3 Letter and supporting documentation](#)

[Response Area - Existing FS2 FS3](#)

[Response Area - Sta3testHWY59](#)

[Response Area - Station3HWY59](#)

**Legislative History**

3/14/17 Finance Committee approved

- [ID#17-0456](#) Update on Proposed City Hall Potential Sites

- [ID#17-0413](#) Board Appointments

**Sponsors:** Mayor

**Attachments:** [Letter for Council, March 21, 2017](#)

## 6. Public Hearing

[PC16 -0108](#)      Aeroshade, Inc., 433 Oakland Avenue - Rezoning Petition (Rezone from M-1 to RM-1 Planned Unit Development)

**Attachments:**

[Aeroshade Inc.](#)

[S8525](#)

[img\\_7360](#)

[img\\_7361](#)

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[img\\_7373](#)

[Aeroshade Rezoning Cover Sheet](#)

[Aeroshade Rezoning Petition - STAFF REVIEW](#)

**Legislative History**

2/22/17      Plan Commission      approved with conditions

D.      [ID#17-0254](#)      Determine the assessment for the Spring 2017 Public Street Planting Program, said cost to be \$205.00 per tree.

**Attachments:**

[2016 Forestry Division Update](#)

[Arbor Day Proclamation 2017](#)

[Planting Program Memo](#)

[Planting SummarySp2017](#)

[Tree Planting Assessment History 2016 increase](#)

## 7. Action on Public Hearing



[PC16 -0108](#) Aeroshade, Inc., 433 Oakland Avenue - Rezoning Petition (Rezone from M-1 to RM-1 Planned Unit Development)

**Attachments:**

[Aeroshade Inc.](#)

[S8525](#)

[img\\_7360](#)

[img\\_7361](#)

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[img\\_7372](#)

[img\\_7373](#)

[Aeroshade Rezoning Cover Sheet](#)

[Aeroshade Rezoning Petition - STAFF REVIEW](#)

**Legislative History**

2/22/17 Plan Commission approved with conditions

D. [ID#17-0254](#) Determine the assessment for the Spring 2017 Public Street Planting Program, said cost to be \$205.00 per tree.

**Attachments:**

[2016 Forestry Division Update](#)

[Arbor Day Proclamation 2017](#)

[Planting Program Memo](#)

[Planting SummarySp2017](#)

[Tree Planting Assessment History 2016 increase](#)

## **Reports**

8. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 9. Plan Commission - Jennifer Andrews
- 10. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. Johnson
  - D. Human Resources Committee Report - Ald. Thieme

11. Board of Public Works Report - Dr. Fred Abadi

- A.**     [ID#17-0235](#)     Bids Received: Friday, February 17, 2017, at 11:00 A.M.  
Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the bid from State Contractors, Inc., in the amount of \$255,500.00 be awarded and recommended for approval to the City Council.

**Sponsors:**     Public Works

**Attachments:**     [Concrete Sidewalk Replacement](#)

**Legislative History**

2/23/17     Board of Public Works     held

3/9/17 Board of Public Works recommended for approval to the Board of Public Works

- B.** [ID#17-0312](#) Bids Received: Friday, March 3, 2017, at 11:00 A.M.  
Proposed Fire Station No. 3 and Police Substation

The Board of Public Works recommends that the low bid from Absolute Construction Enterprises, Inc., in the amount of \$3,438,000.00 be awarded contingent upon the Finance Committee and City Council approving an additional \$60,000.00.

**Sponsors:** Public Works

**Attachments:** [Fire Station No 3](#)

**Legislative History**

3/9/17 Board of Public Works recommended for approval to the Board of Public Works

- D.** [ID#17-0349](#) Bids Received: Friday, March 3, 2017, at 11:00 A.M.  
Park Recreation Building HVAC Condenser Replacement, 1900 Aviation Dr.

The Board of Public Works recommends that the low bid from Butters-Fetting in the amount of \$60,000.00 be awarded and recommended for approval to the City Council.

**Sponsors:** Public Works

**Attachments:** [Park & Rec](#)

**Legislative History**

3/9/17 Board of Public Works recommended for approval

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

[ID#17-0416](#) Report from the City Administrator

**Attachments:** [Admin Report 3.17.17](#)

15. Mayor's Report & Referrals

[ID#17-0411](#) Proclamation for 2017 World Autism Awareness Day and Autism Awareness Month

**Attachments:** [Autism Awareness](#)

[ID#17-0412](#) Resolution to honor service of Maria Ascension Paz

**Attachments:** [Demise-Maria Paz](#)

[ID#17-0415](#) Proclamation for Arbor Day

**Attachments:** [proclamation- arbor day](#)

16. Referrals

17. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.