



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Final

Parks, Recreation and Forestry Board

Monday, November 20, 2017

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

No Action Required

Present 6 - Merchle, Vehlow, Volpano, Mueller, Thurston, and Johnson

Absent 2 - Lemke, and Schmitz

2. Public Comment

No Action Required

3. Approval of Minutes

- A.** [ID#17-1702](#) Approve the minutes of the Parks, Recreation and Forestry Board meeting of October 16, 2017.

Attachments: [prmn171016 \(Minutes for October 16, 2017\) - DRAFT .pdf](#)

A motion was made by Johnson, seconded by Vehlow, that the minutes of the Parks, Recreation and Forestry Board meeting of October 16, 2017 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz

- B.** [ID#17-1703](#) Approve the minutes of the Parks, Recreation and Forestry Board meeting of May 15, 2017.

Attachments: [prmn170515 \(Minutes for May 15, 2017\) - DRAFT.pdf](#)

A motion was made by Volpano, seconded by Johnson, that the minutes of the Parks, Recreation and Forestry Board meeting of May 15, 2017 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz

- C.** [ID#17-1704](#) Approve the minutes of the Parks, Recreation and Forestry Board meeting of August 15, 2016.

Attachments: [mn160815 \(Minutes for August 15, 2016\) - DRAFT.pdf](#)

A motion was made by Vehlow, seconded by Volpano, that the minutes of the Parks, Recreation and Forestry Board meeting of August 15, 2016 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz

- D. [ID#17-1705](#) Approve the minutes of the Parks, Recreation and Forestry Board meeting of July 20, 2015.

Attachments: [prmn150720_draft.pdf](#)

A motion was made by Merchle, seconded by Volpano, that the minutes of the Parks, Recreation and Forestry Board meeting of July 20, 2015 be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz

4. Discussion/Decision Items

- A. [ID#17-1706](#) To annually review the City of Waukesha Parks, Recreation & Forestry Department Strategic Plan.

Attachments: [WPRF Action Plans \(with cover\).pdf](#)

No Action Taken

- B. [ID#17-1748](#) To approve proposed Letter of Agreement (partnership) between the City of Waukesha (Parks, Recreation & Forestry Department) and Waukesha County (Parks & Planning Department) pertaining to the 2018 Janboree community event.

Attachments: [Waukesha County Cty Exec sig.pdf](#)
[JB 2018 County Council Agenda Cover sheet.pdf](#)

A motion was made by Johnson, seconded by Thurston, that the proposed Letter of Agreement (partnership) between the City of Waukesha (Parks, Recreation & Forestry Department) and Waukesha County (Parks & Planning Department) pertaining to the 2018 Janboree community event be recommended to Common Council for approval. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz

- C. [ID#17-1707](#) To approve proposed 2018 Winter/Spring Program Season Fees & Charges Schedule.

Attachments: [2018 Winter-Spring Fees and Charges](#)

A motion was made by Volpano, seconded by Vehlow, that the proposed 2018 Winter/Spring Program Season Fees & Charges Schedule be approved. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz

- D. [ID#17-1709](#) To recommend approval of proposed Winter/Spring Season Recreation Service Contracts.

Attachments: [Council Agenda Cover Sheet-Recreation Service Contracts.pdf](#)
[Alpine Valley Contract.pdf](#)
[Cecelia Blenker - Acrylic Painting.pdf](#)

A motion was made by Johnson, seconded by Merchle, that the proposed Winter/Spring Season Recreation Service Contracts be recommended to Common Council for approval. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz

5. Board President Report

No Action Required

6. Director and Staff Report

No Action Required

7. Adjournment

A motion was made by Mike Volpano, seconded by Wayne Merchle, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Merchle, Vehlow, Volpano, Mueller, Thurston and Johnson

Absent: 2 - Lemke and Schmitz