



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, January 30, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 6 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, John Schmitz, and Erica Yoss

Absent 2 - Jack Wells, and Sarah Smith

2. Public Comment

No Action Required.

3. Approval of Minutes

- A. [ID#23-5915](#) Minutes for the Parks, Recreation & Forestry Board meeting of January 16, 2023.

Attachments: [prmn230116 \(PRF Board Minutes for January 16, 2023\) DRAFT](#)

A motion was made by Huemmer, seconded by Wallner, that the Minutes for the Parks, Recreation & Forestry Board meeting of January 16, 2023 be approved.

The motion carried by the following vote:

Aye: 6 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, John Schmitz and Erica Yoss

Absent: 2 - Jack Wells and Sarah Smith

4. Discussion/Decision Items

- A. [ID#23-5934](#) Review and act on proposed 2023 Independence Day Fireworks celebration date, make-up date, and location.

Attachments: [Proposed Independence Day Fireworks-2023](#)

A motion was made by Ald. Johnson, seconded by Schmitz, that the proposed 2023 Independence Day Fireworks celebration date, make-up date, and location be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, John Schmitz and Erica Yoss

Absent: 2 - Jack Wells and Sarah Smith

- B. [ID#23-5953](#) Review and act on proposed Recreation Programming & Services Plan (Accreditation standard).

Attachments: [6.1aRecreation Programming and Service Plan 2023-27](#)

A motion was made by Huemmer, seconded by Vehlow, that the proposed Recreation Programming & Services Plan (Accreditation standard) be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, John Schmitz and Erica Yoss

Absent: 2 - Jack Wells and Sarah Smith

- C. [ID#23-5972](#) Review and act on proposed Departmental Vision and Mission Statements (Accreditation standard).

Attachments: [Vision and Mission Statements-Proposed 1-30-23](#)

A motion was made by Wallner, seconded by Yoss, that the proposed Departmental Vision and Mission Statements (Accreditation standard) be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, John Schmitz and Erica Yoss

Absent: 2 - Jack Wells and Sarah Smith

- D. [ID#23-5991](#) Review and act on proposed revisions to Departmental ADA Transition Plan (Accreditation standard)

Attachments: [ADA Transition Plan 2023](#)

A motion was made by Wallner, seconded by Huemmer, that the proposed revisions to Departmental ADA Transition Plan (Accreditation standard) be approved. The motion carried by the following vote:

Aye: 6 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, John Schmitz and Erica Yoss

Absent: 2 - Jack Wells and Sarah Smith

- E. [ID#23-6010](#) Review and act on proposed revisions to Departmental Strategic Plan update (Accreditation standard).

Attachments: [WPRF Update Strategic Planning Report 2023-2027](#)

[Action Plans 2023-2027](#)

A motion was made by Wallner, seconded by Vehlow, that the proposed revisions to Departmental Strategic Plan update (Accreditation standard) be approved. The motion carried by the following vote:

Aye: 5 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson and John Schmitz

Absent: 3 - Jack Wells, Sarah Smith and Erica Yoss

5. Board President Report

No Action Required.

6. Director and Staff Report

No Action Required.

7. Adjournment

The meeting adjourned at 6:41 p.m.

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.