



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Transit Commission

Thursday, July 9, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:
<https://waukesha.legistar.com/Calendar.aspx> or by calling
1-877-853-5247 and Using Webinar ID: 944 5528 3733

PW: 252140

1. Call to Order

Rollcall

Rollcall

Present 3 - Kassens, Pieper, and Michalowski

Absent 2 - E. Payne, and O'Donnell

[ID#20-0879](#) Election of Officers

Kassens moved to nominate O'Donnell for Chair and Michalowski, seconded by Michalowski; motion carried the following vote:

Aye: 3 - O'Donnell, Kassens and Michalowski

Absent: 2 - E. Payne and Pieper

2. Public Comment

3. Approval of Minutes

[ID#20-0840](#) 2019 Financial Audit Presentation

Attachments: [2019 Audit Meeting Presentation](#)

[Waukesha Transit System Utility 2019 AU-C 265 Ltr-Final](#)

[Waukesha Transit System Utility 2019 FS-Final](#)

[Waukesha Metro Transit 2019 Operating Assistance Contract Report-Final](#)

Jodi Dobson, Partner at Baker Tilly presented the 2019 Transit Financial Audit. It was deemed a "clean audit" with no findings.

[ID#20-0839](#) Approval of Minutes
May 21, 2020

Attachments: [tc 05-21-20-draft](#)

Kassens moved to approve, seconded by Michalowski; motion carried the following vote:

Aye: 3 - O'Donnell, Kassens and Michalowski

Absent: 2 - E. Payne and Pieper

4. Discussion and Recommendation re:

A [ID#20-0788](#) Approval of Amendment of the Bus Shelter Agreement with Clear Channel Outdoor

Attachments: [Agenda Cover Sheet -Amendment of Clear Channel Bus Shelter Agreement](#)
[Amendment to Lease \(rent reduction\) Base Rent \(%\) Locked](#)

Kassens moved to approve, seconded by Michalowski; motion carried the following vote:

Aye: 3 - O'Donnell, Kassens and Michalowski

Absent: 2 - E. Payne and Pieper

B [ID#20-0878](#) Approval of Proposed Service Change to Route 7

Attachments: [_Agenda Cover Sheet -Route 7 Change September 2020](#)
[Resolution - Revisions to Route 7 september 2020](#)
[route 7 description 090820](#)

Kassens moved to approve, seconded by Michalowski; motion carried the following vote:

Aye: 3 - O'Donnell, Kassens and Michalowski

Absent: 2 - E. Payne and Pieper

5. Communications and Referrals

Brian Engelking reported fares are still not being collected. Driver barriers are on order. Once barriers arrive and installed, plan to give public at least one week notice to resuming fare collection. No timeline set at this time. Buses are equipped with touchless sanitizers.

6. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.