

# City of Waukesha

*City Hall,  
201 Delafield Street  
Waukesha, WI 53188*



## Meeting Minutes

**Thursday, September 17, 2015**

**5:30 PM**

**Agenda Revised - 9/15/2015**

**Council Chambers, City Hall  
Use lower level glass door.**

**Board of Public Works**

1. Call to Order

**Present** 3 - Kassens, O'Donnell, and E. Payne

**Absent** 2 - Pieper, and Espina Patterson

2. Approval of Minutes

**A.** Approve Minutes of September 3, 2015

**Sponsors:** Public Works

**Attachments:** [Draft Minutes September 3 2015](#)

**A motion was made by Ald. E. Payne, seconded by Vice Chair Kassens, that the Minutes of September 3, 2015 be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

3. Approval of Bonds

**3. Approval of Bonds**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

**A.** Approve Bonds

**Sponsors:** Public Works

**A motion was made by Ald. E. Payne, seconded by Vice Chair Kassens, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

4. Approval of Payments

A. Approve Payments

**Sponsors:** Public Works

**Attachments:** [Summary Table for Partial Payments](#)  
[Electro-Gio-3913.Signed](#)  
[Mork-3904.Signed](#)  
[Payne & Dolan-3902.Signed](#)  
[Schmidt-3912.Signed](#)  
[Smith-3843.Signed](#)  
[State-3896.Signed](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

5. Bids Recieved:

A. Bids Received: Friday, September 11, 2015 at 11:00 am.  
a. River Place Blvd. and Coral Dr. Sanitary Pump Station Upgrades.

**Sponsors:** Public Works

6. Discussion and Recommendation to Council Regarding:

A. Approve Modifications to the Contract for Engineering Consultant Services for the West Waukesha Bypass Project.

**Sponsors:** Public Works

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that the Contract Modifications be recommended for Council Consent . The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

B. Approve Contract Change Order No. 1 with J&A Pohl for Concrete Pavement Patching and Concrete Sawing

**Sponsors:** Public Works

**Attachments:** [Change Order No 1 Concrete Patch Change order J+A Pohl](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that the Change Order with J&A Pohl be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

**C.** Approve Intergovernmental Cooperation Contract between the City of Waukesha & Village of Wales Wastewater Treatment

**Sponsors:** Public Works

**Attachments:** [Intergovernmental Cooperation Contract between City of Waukesha and Wales- WWTP](#)  
[Exhibit A for Intergovernmental Cooperation Contract between City of Waukesha and Wales](#)  
[Exhibit B for Intergovernmental Cooperation Contract between City of Waukesha and Wales](#)  
[Exhibit C for Intergovernmental Cooperation Contract between City of Waukesha and Wales](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that the Intergovernmental Cooperation Agreement be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

**D.** Authorization of Public Works Personnel Designated By the Director of Public Works to issue citations.

**Sponsors:** Public Works

**Attachments:** [Memorandum for Issuing Citations 100815.pdf](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, to recommend that Mr Gabe Szecsy and in his absense Mr. Dustin Nolan be designated to issue citations under Ch. 25.08 and will be responsible for the Snow Removal Program as well. In the event that neither Mr Szecsy nor Mr Nolan are available the Director shall have the authority to designate another employee from the Department to issue citations under Ch. 25.08 and to be responsible for the Snow Removal Program. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

**E.** Accept Storm Sewer Easement from Carroll University at Haertel Field

**Attachments:** [Agenda Cover Sheet - Form Carroll Haertel Stm Swr Esmt](#)  
[Deed - Storm Easement v2](#)  
[Easement Exhibits 9-5-14](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, to recommend acceptance of a storm sewer easement. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

**G.** Grant Pedestrian Easement to Carroll University from the City at Haertel Field

**Attachments:** [Easement Exhibits 9-5-14](#)  
[Deed - Pedestrian Easement](#)  
[Agenda Cover Sheet - Form Carroll Haertel Pedestrian Esmt](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, to recommend granting a pedestrian easement to Carroll Univ. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

**F.** Accept Sanitary Sewer Easement from Carroll University to the City at Haertel Field

**Attachments:** [Agenda Cover Sheet - Form Carroll Haertel San Swr Esmt](#)  
[Deed - Sanitary Easement](#)  
[Easement Exhibits 9-5-14](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, to recommend acceptance of the Sanitary Sewer Easement from Carroll Univ. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

7. Discussion and Authorization re:

- A. Request from the property owner at 1934 Laura Ln for a credit on their Sewer Use charge.

**Sponsors:** Public Works

**Attachments:** [Request for credit on Sewer Use Charge - 1934 Laura Ln.](#)

**A motion was made by Vice Chair Kassens, seconded by Ald. E. Payne, that a one time credit be approved in the amount of \$143.00 be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and E. Payne

**Absent:** 2 - Pieper and Espina Patterson

8. Communications and Referrals:

- A. Presentation by WWTP staff on the - Chloride Reduction Program - Residential Incentive

**Sponsors:** Public Works

- B. Updating of Door Hanger Notices for Ordinance Violations.

**Sponsors:** Public Works

9. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.