



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Tuesday, May 3, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

3. Presentation of the 2022 Landmark Commission Awards
4. Approval of Minutes

[ID#22-4075](#) Minutes from April 19, 2022

Attachments: [ccmn220419 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#22-3967](#) Review and act on Proposed Agreement with Milwaukee Transport Services, Inc. to Extend Route 1 into Milwaukee County to the Regional Medical Center

Attachments: [Route 1 Extension Service Agreement-Milwaukee County](#)
[BRT Waukesha Route 1 Connection Agreement](#)
[Milwaukee Co Route 1 Extension](#)

Legislative History

4/21/22	Transit Commission Meeting	approved
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[ID#22-3968](#) Review and act on Proposed Service Changes Effective Fall 2022

Attachments: [Modifications to Routes -Fall 2022](#)
[Resolution - Route Revisions Fall 2022](#)
[route descriptions Fall 2022](#)
[Proposed Service Changes Fall 2022](#)

Legislative History

4/21/22 Transit Commission approved
Meeting

[ID#22-3969](#) Waukesha County Business-Review and Act on Amendment 6 to Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905

Attachments: [Extension of 901-904-905 Service Contract](#)
[Transit-Wisconsin Coach Lines Agmt-Amendment6](#)

Legislative History

4/21/22 Transit Commission approved
Meeting

[ID#22-3970](#) Review and Act on Request to Purchase Replacement Bus Engines from Badger Truck Center, Inc.

Attachments: [Bus Engines](#)

Legislative History

4/21/22 Transit Commission approved
Meeting

[ID#22-3971](#) Review and act on Proposed Elimination of Bus Stops

Attachments: [Elimination of Bus Stops](#)

Legislative History

4/21/22 Transit Commission approved
Meeting

[ID#22-4052](#) Approve a Memo of Understanding with Waukesha County to act as the administrator of CDBG funds for the City from 2022 through 2024.

Attachments: [Cover Sheet CDBG contract](#)
[CDBG City and County MOU 4.7.22](#)

[ID#22-4032](#) Recommendation to Common Council to approve proposed contract between City of Waukesha Parks, Recreation & Forestry Department and School District of Waukesha regarding Cool School Before and Afterschool Programming (2022-2023 School Year).

Attachments: [School District of Waukesha Packet 2022-2023](#)

Legislative History

4/18/22 Parks, Recreation and approved
Forestry Board

[ID#22-4033](#) Recommendation to Common Council to approve proposed contract with Raised Grain Brewing Company, LLC to provide beverage services at Cutler Park for the 2022 Tribute Tuesday concert series and at Lowell Park for the July Fourth Neighborhood Beer Garden.

Attachments: [Raised Grain Service Packet 2022](#)

Legislative History

4/18/22 Parks, Recreation and approved
Forestry Board

[ID#22-4034](#) Recommendation to Common Council to approve proposed contract with In The Park, LLC to provide Boat/Bike rental and concession services at Frame Park.

Attachments: [Frame Park Boats, Bikes, Concessions Packet 2022](#)

Legislative History

4/18/22 Parks, Recreation and approved
Forestry Board

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#22-3991](#) Review and act on Request to Purchase of Three Fixed Route Buses from Gillig, LLC

Sponsors: Transit

Attachments: [Cover Sheet - Purchase of Three Buses](#)
[Quote \(3\) 35 ft Low Floor Diesel 2.17.2022](#)

Legislative History

4/26/22 Finance Committee approved

[ID#22-4020](#) Review and act on Agreement with Third Party for Inspection Software

Sponsors: Fire Department

Attachments: [Cover Sheet- 3rd Party Agreement for Inspection Software](#)
[Final- Combined Document Recommendation to Chief Howard](#)
[Waukesha WI -Updated Price Proposal- Final Submission LIV](#)
[Waukesha WI - Master Service Agreement \(MSA\) - Final Submission from LIV](#)
[Waukesha WI - Statement Of Work -Final Submittal from LIV](#)

Legislative History

4/26/22 Finance Committee approved

[ID#22-4027](#) Recommendation to approve a restructure of the Police Department which includes the addition of an Assistant Chief.

Attachments: [Cover Sheet HR Committee - PD Restructure](#)
[Waukesha Police Department Organizational Restructure Proposal 04-12-22](#)

Legislative History

4/20/22	Human Resources Committee	recommended for approval to the Finance Committee
4/26/22	Finance Committee	approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

A. [ID#22-4058](#) Invited Bartenders

Attachments: [Invited Bartenders O&L 4-25-22](#)

Legislative History

4/25/22	Ordinance & License Committee	recommended for Council Consent to the City Council
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B. [ID#22-4059](#) Bartenders

Attachments: [Bartenders O&L 4-25-22](#)

Legislative History

4/25/22	Ordinance & License Committee	recommended for Council Consent to the City Council
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C. [ID#22-4060](#) Invited Other Applications

Attachments: [Invited Other Applications O&L 4-25-22.pdf](#)

Legislative History

4/25/22	Ordinance & License Committee	recommended for Council Consent to the City Council
4/25/22	Ordinance & License Committee	recommended for Council Consent to the City Council
4/25/22	Ordinance & License Committee	recommended for Council Consent to the City Council

D. [ID#22-4061](#) Other Applications

Attachments: [Other Applications O&L 4-25-22.pdf](#)

Legislative History

4/25/22	Ordinance & License Committee	recommended for Council Consent to the City Council
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D. Human Resources - Ald. Rodriguez**E. Board of Public Works - Alex Damien**

[ID#22-3798](#) Request to authorize a comprehensive organizational study of the Public Works Department and Waukesha Water Utility.

Attachments: [DPW Study Cover Sheet - Revised](#)
[Consideration of Department of Public Works Organizational Review](#)
[Black & Veatch 1999 Feas Study-Merger WWTP & WWU](#)

Legislative History

3/16/22	Human Resources Committee	approved
4/7/22	City Council	no action taken
4/7/22	City Council	Referred to the Board of Public Works
4/21/22	Board of Public Works	recommended for Council Consent to the City Council

[ID#22-3912](#) Review and act on the Developer's Agreement between the City of Waukesha and JPD GC Waukesha, LLC for the Riverfront development for property located at the intersection of Bank Street and Brehm Street.

Sponsors: Public Works

Attachments: [22-3912_BPW Agenda Cvr-Riverfront Development by JPD GC Waukesha LLC](#)
[22-3912 Development Agreement-Riverfront](#)

Legislative History

4/7/22	Board of Public Works	held
4/7/22	City Council	held
4/21/22	Board of Public Works	recommended for Council Consent to the City Council

[ID#22-4022](#) Review and act on Developer's Agreement between City of Waukesha and Howell Oaks Development LLC for the Howell Oaks Addition 5 Phase 6 development for property located north of Madison Street and west of Prairie Song Drive

Sponsors: Public Works

Attachments: [22-4022_BPW Agenda Cvr-Howell Oaks Add 5 Phase 6 by Howell Oaks Develc scan_dbuechl_2022-04-20-15-09-09](#)

Legislative History

4/21/22	Board of Public Works	recommended for Council Consent to the City Council
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End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#22-4053](#)

Approve a contract with Safe Built for trade inspection assistance as needed

Attachments:

[Cover Sheet Safe Built](#)

[Waukesha WI \(City\) PDA DRAFT 04.01.22VR1 04.20.22VR2](#)

[ID#22-4105](#)

Amendment of Mun Code sections 1.01, 1.02, and 1.03 Adjusting Wards, Aldermanic Districts, and Polling Places to Conform with New Legislative District Map.

Attachments:

[Memo-Ward Adjustments 2022.pdf](#)

[1.01-1.03 Aldermanic-Polling Place-2022.pdf](#)

[1.02-Ward Descriptions-2022.pdf](#)

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

E. Redevelopment Authority Report - Ald. R. Lemke

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

[ID#22-4068](#) Act on a Resolution approving the allocation amounts for the 2023 grant year

Attachments: [Resolution - 2023 CDBG Allocations](#)
[2023 CDBG Application - City of Waukesha Senior Services signed](#)
[2023 CDBG Aeroshade Sidewalk Connection Application](#)
[2023 CDBG Application- Seniors](#)
[2023 CDBG Facade Sign and Awning Grant Application](#)
[2023 Paint and Repair Grants](#)
[Adaptive Request](#)
[CDBG-Public Art Application 2023](#)
[Horeb Springs Request](#)
[2023 ADA Application signed](#)

Legislative History

4/29/22 CDBG approved

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

[ID#22-3856](#) Matter of Report - Audit Reports

Indexes: Audit; Baker Tilly; TIF

Attachments: [Cover Sheet - Audit Reports](#)
[2020 Comprehensive Annual Financial Report \(2020 Audit\)](#)
[Report on Federal and State Awards \(2020 Audit\)](#)
[Tax Incremental District No. 14 \(Final Audit\)](#)

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

[ID#22-3996](#) Bids Received: Friday, April 15, 2022, at 11:00 a.m.
2022 Asphalt Street Resurfacing

The Board of Public Works recommends that the low bid from Wolf Paving Co., Inc., in the amount of \$1,897,735.70, be awarded.

Sponsors: Public Works

Attachments: [Bid Tab-2022 Asphalt Resurfacing-4-15-22](#)

Legislative History

4/21/22 Board of Public Works recommended for approval to the City Council

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#22-4095](#) Report for City Administrator

Attachments: [Admin Report 4-29-22](#)

13. Mayor's Report & Referrals

[ID#22-4108](#) Board and Committee Appointments

Attachments: [Letter for Council - May 3, 2022](#)
[Resume- Therese Suslick](#)

[ID#22-4084](#) Proclamation for National Nurses Month

Attachments: [Nurses Month - 2022 Proclamation](#)

[ID#22-4085](#) Proclamation for Monarch Butterfly Month

Attachments: [Monarch Butterfly Month- 2022 Proclamation](#)

[ID#22-4086](#) Proclamation for National Drinking Water Week

Attachments: [National Drinking Water Week - 2022 Proclamation](#)

[ID#22-4087](#) Proclamation for Municipal Clerks Week

Attachments: [Clerks Week - 2022 Proclamation](#)

[ID#22-4088](#) Proclamation for National Small Business Week

Attachments: [Small Business Week - 2022 Proclamation](#)

[ID#22-4089](#) Proclamation for National Police Week and Peace Officer Memorial Day

Attachments: [National Police Week - 2022 Proclamation](#)

[ID#22-4090](#) Proclamation for Public Works Week

Attachments: [Public Works Week - 2022 Proclamation \(2\)](#)

[ID#22-4097](#) Proclamation for Emergency Medical Service Week

Attachments: [EMS Week - 2022 Proclamation](#)

[ID#22-4098](#) Proclamation for Kids to Parks Day

Attachments: [Kids to Parks Day - 2022 Proclamation](#)

14. Referrals

15. Adjournment

Shawn Reilly, Mayor

City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.