

TO: Parks, Recreation and Forestry Board

FR: Ron Grall, Director of Parks, Recreation & Forestry  
Mary Berg, Recreation Services Manager

RE: Mass Gatherings of less than 100 people

**A) Mass Gatherings of less than 100 people: Youth Sports, Adult Sports and Athletic Rentals**

The City of Waukesha Parks, Recreation and Forestry Department (WPRF) proposes a safe return to Soccer and Lacrosse Play for groups of less than 100 people. WPRF also proposes an increase in capacity from 50 to 100 people for T-ball, softball, baseball and kickball following the guidelines set forth by Waukesha County. Staff has developed guidelines to be taken before, during and after games. In addition, CDC preventive strategies will be followed.

References:

- Wisconsin Sport Services Safety Guidelines
- WYSA Return to Play Update
- US Lacrosse Return to Play Recommendation for Lacrosse

We will follow all orders issued by our Federal, State and Local Government. The offerings, policies and programs are subject to change at any time pending Government Orders.

**WPRF Adult Softball and Kickball Leagues (groups 100/under):** Propose capacity increase from 50 to 100 people beginning June 16, 2020. WPRF safety guidelines will be observed.

**WPRF Youth T-Ball, Softball, Baseball (groups 100/under):** Propose capacity increase from 50 to 100 people beginning June 16, 2020. WPRF safety guidelines will be observed.

**WPRF Youth and Adult Soccer and Lacrosse (groups (100/under):** We propose resuming Soccer and Lacrosse programs for 100 people or less for dates June 16, 2020 and beyond. WPRF safety guidelines will be observed.

**Softball, Kickball, T-Ball, Baseball, Soccer and Lacrosse Rentals (pending no changes to Federal, State or Local Standards):** We propose resuming rental reservations to groups 100 or under for dates beginning June 16, 2020. All athletic rentals will be asked to submit a plan of how safety measure will be observed. Plans must include the minimum guidelines listed below. A WPRF facility supervisor would help assure compliance to the plan at sport complexes. Non-compliance may affect future rentals.

**WPRF Guidelines (T-Ball, Softball, Baseball, Kickball):**

- Concessions will not be offered at complexes to discourage social gatherings. Spectators must be limited and should remain outside the outfield fence/outfield (standing or utilizing their own chair)
- Social Distance will be encouraged
- Dugouts – No more than two players in dugout at once, on deck batter allowed, rest of team spread out down fence line towards infield
- Umpire will be off to one side (adult sports) behind the plate, catcher will be off to the other side let ball bounce
- Umpire will be behind the pitcher for youth sports, catcher will be moved back a couple of feet
- Gates would be locked open
- Hand and equipment sanitizing between innings is recommended.
- Players will be asked not to enter dugouts until team has cleared

**WPRF Guidelines (Soccer, Lacrosse):**

- Social distancing will be encouraged
- Equipment should be disinfected before and after trainings. Where possible, communal equipment should only be handled by the coach
- Balls should not be handled with their hands, by any player, except for the goalkeeper with gloves on
- Player's water and personal equipment should not be shared and should be placed at least 6 feet apart to ensure breaks are also properly distanced
- Hand washing or hand sanitizer should be used by each player before, during, and after trainings
- Schedule matches with in/out flow of traffic in mind
- Spectator are encouraged to follow social distancing protocols

**B) General Building**

WPRF will continue to accommodate small group gatherings less than 50 people following the guidelines set forth by Waukesha County. The guidelines below would be implemented to better protect those gathering.

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**C) Park Shelter Rentals**

WPRF would like to increase group gatherings at outdoor picnic shelter from 50 to 100 people beginning June 16, 2020 and beyond following the guidelines set forth by Waukesha County. The guidelines below would be implemented to better protect those gathering.

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**WPRF Recommended Guidelines:**

- WPRF will clean restrooms and shelters at least twice daily and buildings once a day.
- Users are encouraged to follow social distancing guidelines
- Renters will be asked to sanitizer space before, during and after rental using their own approved EPA approved disinfectant
- Groups are encouraged to wash hands and/or use hand sanitizer often

**D) In person Outdoor Volunteer Programs (Adopt a Park Programs, Special Events, Park Projects)**

WPRF proposes resuming in person outdoor volunteer programs including adopt a park programs, special events, park projects for groups 100 or under for dates beginning June 16, 2020. WPRF safety guidelines will be observed.

**WPRF Guidelines In person Outdoor Volunteer Programs (Adopt a Park Programs, Special Events, Park Projects):**

- Volunteers will be asked to bring their own food, drink, work gloves (disposable gloves will be provided) and masks to projects and special events.
- Social distancing will be encouraged. Tasks will be conducted at least 6 feet apart, but in the event social distancing cannot be maintained masks will be recommended.
- Shared equipment should be disinfected before and after projects/events.
- Hand washing or hand sanitizer should be used by each volunteer before, during, and after volunteer experience.
- Volunteer will be asked to bring their own dedicated tools for park projects where applicable.