



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, May 16, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 14 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Cummings

2. Pledge of Allegiance

3. Public Comment

John Thomas, 134 Douglass, had concerns that the Bank Street potential City Hall site is being referred to as "on the river" and that is inaccurate.

John Trotter, 203 N. Comanche Lane, spoke in support of the Sendiks Food Store liquor license.

Mike Walsh, 2412 Kestrel, spoke opposed to spending money on a new City Hall.

4. Presentation of the graduates of the Spring 2017 Leading Waukesha Class

5. Presentation of the 2017 Landmark Commission Awards

6. Approval of Minutes

[ID#17-0756](#) Minutes from May 2, 2017

Attachments: [ccmn170502 draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, that the May 2, 2017 Minutes be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Cummings

Consent Agenda

Ald. Johnson removed Invited Bartender, Kyle Lee Johnson, and bartender Lisa M. Perdue and the Chancery Class B liquor license from Items#17-0722, #17-0723 and 17-0725. The remainder of the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions

[ID#17-0636](#) To recommend approval of proposed Summer Program Season Recreation Service Contracts.

Attachments: [Council Agenda Cover Sheet-Recreation Service Contracts](#)
[2017 Recreation Service Contracts](#)

2. Plan Commission

[PC17-0032](#) Generac properties, STH 59 - Extra-territorial Certified Survey Map

Attachments: [20170403114445711](#)
[Generac Cover Sheet](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#17-0722](#) INVITED Bartender Applications - May 8, 2017

Attachments: [Bartenders 2017.05.08](#)

[ID#17-0723](#) Bartender Applications - May 8, 2017

Attachments: [Bartenders 2017.05.08](#)

[ID#17-0724](#) INVITED Other Applications - May 8, 2017

Attachments: [Other Licenses 2017.05.08](#)

[ID#17-0725](#) Other Applications - May 8, 2017

Attachments: [Other Licenses 2017.05.08](#)

D. Human Resources - Ald. Thieme

E. Board of Public Works - Dr. Fred Abadi

[ID#17-0699](#) Review and approve Contract Change Order No. 4 with Advance Construction, Inc., for E. Moreland Blvd. Utility and Street Improvements project. Specifically for the installation of an overhead sign structure on E. Moreland Blvd. at White Rock Ave.

Attachments: [Item 17-0699 Agenda Cover Sheet - Contract Change Order 04 Advance-E Moreland Blvd Revised Overhead Sign Support at E Moreland Change Order No 4 - Advance Construction Form](#)

[ID#17-0712](#) Approval of Change Order No. 1 with CD Smith for the Phase II UV disinfection upgrades at the Clean Water Plant.

Sponsors: Public Works

Attachments: [Agenda Cover sheet - CD Smith UV change order 1](#)
[CO No. 1 Owner letter](#)
[CO No. 1 DRAFT](#)
[CO No. 1 documentation](#)

[ID#17-0713](#) Approval of Change Order No. 4 with CD Smith for upgrades at the Clean Water Plant.

Sponsors: Public Works

Attachments: [Agenda cover sheet 050417 CD Smith change order 4](#)
[CO No. 4 for Board Approval.2017.04.26](#)
[CO No. 4 Owner Letter.2017.04.26](#)
[CO4 documentation.reduced](#)

[ID#17-0714](#) Approve Contract Amendment No. 7 with Strand Associates, Inc., for consulting services for preliminary and final design of the wastewater facilities upgrade project.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet 05042017 - Amendment No 7 WWTP design services](#)
[Strand - Attachment 2 - As Sent to Owner 09.04.2013 Post Design Services Revised](#)
[Strand Amend 7 Draft](#)
[Strand Final NFS-102513 - 1226.019.4_Exh G](#)

End of Consent Agenda

7. New Business

[ID#17-0658](#) Review and act on a request to approve the Crossing Guard Contract with

WI Personal Protection Services and authorize the Mayor to sign the contract after final review by the City Attorney.

Sponsors: Police Department

Indexes: crossing guards; contract

Attachments: [Cover Sheet - Crossing Guards](#)

[Crossing Guard Contract Comparison 2017](#)

[Waukesha WPPS Replacement Contract 2017](#)

[All City Management - Waukesha Proposed Contract Jan 2016](#)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve the Crossing Guard Contract with WI Personal Protection Services and authorize the Mayor to sign the contract after final review by the City Attorney. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Cummings

[ID#17-0730](#) Review and act on a recommendation to carry over \$9,348.00 from 2016 to 2017 in the General Fund 100.

Attachments: [2016 General Fund Carryover](#)

A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve the carry over \$9,348.00 from 2016 to 2017 in the General Fund 100. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Cummings

[ID#17-0789](#) Discussion and Update on potential new City Hall

Attachments: [Review of City Owned Properties 5.16.2017- updated](#)

Of the 14 City-owned sites, the Council selected the Cutler Park & Library, Transit Center, PD & Park Rec, and the current City Hall sites for further facilities analysis along with the Bank Street site.

[ID#17-0757](#) Proposed edits to Council Rules

Sponsors: Cummings

Attachments: [Council Rules 4-18-17- Ald. Cummings Updates](#)

Held for next meeting

Reports

8. Other Boards and Commissions

[ID#17-0822](#) Board and Committee Appointments

Attachments: [Letter for Council, May 16 2017](#)

[Application- John Schmitz](#)

[Application- Michael Thurston](#)

Ald. Pieper was not present to vote on this item.

A motion was made by Ald. Johnson, seconded by Ald. Perry, approving appointments of John Schmitz & Michael Thurston to the Park Rec & Forestry Board. The motion carried by the following vote:

Aye: 13 - Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Pieper and Cummings

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#17-0593](#) Approve the award of the Repainting of the Davidson Water Tower Contract to LC United Painting from Sterling Heights, Michigan for a cost not to exceed \$277,500.00.

Attachments: [Davidson Water Tower Repainting.pdf](#)

[LC Letter of Recommendation From Dixon Engineering - Waukesha - Davidson Tower.pdf](#)

A motion was made by Ald. Thieme, seconded by Ald. Helgestad, to approve the contract aware for the Repainting of the Davidson Water Tower Contract to LC United Painting from Sterling Heights, Michigan for a cost not to exceed \$277,500.00. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Cummings

C. Information Technology Board Report - Ald. Skinner

D. Landmarks Commission Report - Ald. Boyle

E. Redevelopment Authority Report - Ald. Skinner

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Helgestad

H. Cemetery Commission Report - Ald. Bartels

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

9. Plan Commission - Jennifer Andrews

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

[ID#17-0722](#) INVITED Bartender Applications - May 8, 2017

Attachments: [Bartenders 2017.05.08](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry to approve Bartender License, Kyle Lee Johnson. The motion carried by the following vote:

[ID#17-0723](#) Bartender Applications - May 8, 2017

Attachments: [Bartenders 2017.05.08](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion to approve Bartender license, Lisa M. Perdue. The motion carried by the following vote:

[ID#17-0725](#) Other Applications - May 8, 2017

Attachments: [Other Licenses 2017.05.08](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry to approve the Class B Beer and Liquor Combo license to the Chancery. The motion carried by the following vote:

[ID#17-0778](#) INVITED Other Applications - May 8, 2017
Sendik's Food Market - "Class A" Beer & Liquor Retail

Attachments: [Sendik's floor plan.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve Sendik's Food Market - "Class A" Beer & Liquor Retail license with proposed floor plan. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Nay: 1 - Jankowski

Absent: 1 - Cummings

[ID#17-0535](#) Action on the Ordinance and License Committee's recommendation to suspend the liquor license held by D-T Bottlestop Liquors, Vandanaben Patel, licensee, for a period of 7 days.

Attachments: [Agenda Cover Sheet -DT Bottlestop](#)
[DT Bottlestop Complaint](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry, to adopt the Findings of Fact and approve the suspension of the liquor license held by D-T Bottlestop Liquors, Vandanaben Patel, licensee, for a period of 7 days (June 5th to June 11). The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Boyle and Lemke

Nay: 4 - C. Payne, Jankowski, Rodriguez and E. Payne

Absent: 1 - Cummings

D. Human Resources Committee Report - Ald. Thieme

11. Board of Public Works Report - Dr. Fred Abadi

A. [ID#17-0695](#) Bids Received: Friday, April 28, 2017, at 11:00 A.M.
Caroline Street Utility Improvements

The Board of Public Works recommends that the low bid from Advance Construction, Inc., in the amount of \$418,798.50 be awarded.

Sponsors: Public Works

Attachments: [Caroline Improvements](#)

Ald. Jankowski was not present for this vote.

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award for Caroline Street Utility Improvements on their low bid to Advance Construction, Inc., in the amount of \$418,798.50. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Cummings and Jankowski

B. [ID#17-0696](#) Bids Received: Friday, April 28, 2017, at 11:00 A.M.
Prairie and Banting Parks Tennis Courts Surface Repair and Color Coating

The Board of Public Works recommends that the low bid from Poblocki Paving Corp. in the amount of \$59,747.00 be awarded.

Sponsors: Public Works

Attachments: [Prairie and Banting](#)

Ald. Jankowski was not present for this vote.

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the contract award for Prairie and Banting Parks Tennis Courts Surface Repair and Color Coating on their low bid to Poblocki Paving Corp. in the amount of \$59,747.00. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Cummings and Jankowski

C. [ID#17-0697](#) Bids Received: Friday, April 28, 2017, at 11:00 A.M.
Resurfacing of Asphalt Streets - 2017

The Board of Public Works recommends that the low bid from Stark Pavement Corp. in the amount of \$1,684,294.80 be awarded.

Sponsors: Public Works

Attachments: [2017 Resurfacing](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award for Resurfacing of Asphalt Streets - 2017 on their low bid to Stark Pavement Corp. in the amount of \$1,684,294.80. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 1 - Cummings

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

[ID#17-0762](#) Report from the City Administrator

Attachments: [Admin Report 5.12.17](#)

15. Mayor's Report & Referrals

[ID#17-0823](#) Proclamation- National Police Week and Peace Officers Memorial Day

Attachments: [National Police Week and Peace Officer Memorial Day](#)

[ID#17-0755](#) Proclamation- Drinking Water Week

Attachments: [Drinking Water Week](#)

[ID#17-0759](#) Proclamation- Hebron House 35th Anniversary

Attachments: [Hebron House](#)

[ID#17-0763](#) Proclamation- Poppy Days

Attachments: [American Legion- Poppy Days](#)

16. Referrals

Ald. Manion to Building & Grounds to consider modifying the intersection of Market Place and Waterview Lane to be an all-way stop.

Ald. C. Rodriguez to Buildings & Grounds to install a No Trucking sign on the south side of the street on Genessee Avenue and Arcadian.

Ald. C. Rodriguez to Building & Grounds to add stop signs on Greenfield Avenue at intersection with Linden Avenue creating a four way stop.

17. Adjournment

Adjourned at 8:46 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.