



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

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Tuesday, April 16, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

**Present:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No speakers present.*

#### 4. Approval of Minutes

##### A. [ID#24-9554](#) Minutes from April 4, 2024

**Attachments:** [Draft Meeting Minutes 04.04.2024](#)

**A motion was made by Ald. Manion, seconded by Ald. Rodriguez, to approve the Minutes from April 4, 2024. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

### Consent Agenda

*The Consent Agenda passed by unanimous consent with no items removed.*

#### 1. Other Boards and Commissions

#### 2. Plan Commission

#### 3. Standing Committees

##### A. Finance Committee - Ald. Pieper

##### A. [ID#24-9493](#) Review and act on an Agreement between the City of Waukesha and the Salvation Army Waukesha Corps to store a mobile "canteen" at the City of

## Waukesha Fire Department

**Attachments:** [Cover Sheet - Storage of Salvation Army Canteen at FD](#)  
[Canteen Storage Contract](#)

- B. [ID#24-9494](#) Review and Act on the 2024 Housing Study - An update to the 2019 Housing Study including the addition of new census data and new permit data

**Attachments:** [Cover Sheet - 2024 Housing Study Update](#)  
[Housing Study Update Agreement 03-25-2024](#)

- C. [ID#24-9499](#) Review and act on a request to renew an Intergovernmental Agreement with the State of Wisconsin Emergency Management for Urban Search and Rescue Emergency Response Services

**Attachments:** [Cover Sheet - Intergovernmental Agreement for Urban Search and Rescue Emergency Response Services](#)  
[Waukesha - Urban Search and Rescue 2022-2024 Agreement](#)  
[Waukesha - Urban Search and Rescue 2024-2026 Agreement](#)

**B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. R. Lemke**

## 1. Licenses

- A. [ID#24-9540](#) Invited Applications

**Attachments:** [Invited Other Applications 4.16](#)

- B. [ID#24-9541](#) Other Applications

**Attachments:** [Other Applications 4.16](#)

**D. Human Resources - Ald. Rodriguez****E. Board of Public Works - Alex Damien****End of Consent Agenda**

## 5. New Business

- A. [ID#24-8973](#) Review and Act on Impact Contract Renewal.

**Attachments:** [24.8973-Coversheet](#)  
[CoW Impact Maintenance Agreement V2 \(002\)](#)  
[City of Waukesha; Addendum](#)

**A motion was made by Ald. Manion, seconded by Ald. Halvensleben, to approve the Impact Contract Renewal. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

- B.** [ID#24-9504](#) Resolution Terminating Tax Incremental District 22 and Distributing Excess Increment to Affected Taxing Jurisdictions.

**Attachments:** [Resolution to Terminate TID 22 Cover Sheet](#)  
[Resolution 2024-8 - Terminate TID 22](#)

**A motion was made by Ald. Halvensleben, seconded by Ald. Pieper, to approve the Resolution Terminating Tax Incremental District 22 and Distributing Excess Increment to Affected Taxing Jurisdictions. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

- C.** [ID#24-9533](#) Election of Council President

*Ald. Halvensleben was elected Council President.*

- D.** [ID#24-9546](#) Consideration and adoption of Common Council rules, amendments

**Attachments:** [Council Rules 8-1-2023](#)

**A motion was made by Ald. Pieper, seconded by Ald. McElderry, to approve the Elimination of Council Rule 1.14. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

**A motion was made by Ald. Pieper, seconded by Ald. D. Lemke, to approve directing the City Attorney's office to create a proposal regarding public comment under rule 2.5. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Peter Bartels, Daniel Manion, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Nay:** 1 - Cassandra Rodriguez

**Absent:** 1 - Mike Anderson

**A motion was made by Ald. Wells, seconded by Ald. D. Lemke, to approve directing the City Attorney to come up with proposal for amending written public**

**comment rule under section 2.2. The motion failed by the following vote:**

- Aye:** 6 - Daniel Manion, Dean D. Lemke, Jack Wells, Elizabeth Moltzan, Rick R. Lemke and Mike Chrisien
- Nay:** 8 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Eric E. Payne, Cory C. Payne, Frank McElderry, Alicia Halvensleben and Paul Wuteska
- Absent:** 1 - Mike Anderson

**Reports**

## 6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
  - B. Water Utility Commission - Ald. Bartels
  - C. Information Technology Board Report - Ald. Manion
  - D. Landmarks Commission Report - Ald. Rodriguez
  - E. Redevelopment Authority Report - Ald. R. Lemke
  - F. Parks, Recreation & Forestry Board Report - Ald. Wells
  - G. Library Board Report - Ald. Halvensleben
  - H. Cemetery Commission Report - Ald. C. Payne
  - I. Waukesha Housing Authority Report - Ald. Pieper
  - J. Community Development Block Grant Committee Report - Jennifer Andrews
  - K. Public Art Committee Report - Ald. Moltzan
7. Plan Commission - Jennifer Andrews
8. Standing Committees
- A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. R. Lemke
  - D. Human Resources Committee Report - Ald. Rodriguez
9. Board of Public Works Report - Alex Damien

- A. [ID#24-9392](#) Bids Received: Friday, March 29, 2024, at 11:00 a.m.  
2024 Asphalt Street Resurfacing and Utility Improvements

The Board of Public Works recommends that the low bid from Musson Bros., Inc., in the amount of \$8,785,443.10, be awarded.

**Sponsors:** Public Works

**Attachments:** [2024 Asphalt Street Resurfacing and Utility Improvements Alt- BT.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Musson Bros., Inc., in the amount of \$8,785,443.10 for 2024 Asphalt Street Resurfacing and Utility Improvements. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

- A. [ID#24-9538](#) City Administrator's Report

**Attachments:** [Admin Report April 12, 2024](#)

13. Mayor's Report & Referrals

- A. [ID#24-9534](#) Board and Committee Appointments

**Attachments:** [Council Letter 04.16.2024](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Halvensleben, to approve the Board and Committee Appointments. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

- B. [ID#24-9535](#) Common Council Committee Assignments

**Attachments:** [2024 2025 Council Assignments](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Halvensleben, to approve the Common Council Committee Assignments. The motion carried by**

**the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

**C.** [ID#24-9536](#) Council Seating Chart

**Attachments:** [City Council Seating Chart- April 2024](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Wuteska, to approve the Council Seating Chart. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

**D.** [ID#24-9537](#) State of the City Message

**Attachments:** [2024 State of the City](#)

## 14. Referrals

*Ald R. Lemke made a referral on behalf of himself and Ald. Bartels to the Board of Public Works for a resolution to install sidewalk along Northview Rd. where it does not exist today, on both the north and south sides, from east of Pebble Creek to the existing sidewalk west of Pebble Valley Rd. pertinent to Municipal Code 6.115 and State Statutes 66.0701 and 66.0907.*

*Ald. Moltzan made a referral to Ordinance and License Committee to consider making the role of City Attorney an appointed position rather than an elected position.*

## 15. Adjournment

*The meeting adjourned at 7:09pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).