



CITY ADMINISTRATOR

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MEMO

To: Mayor, City Attorney and City Council
CC: Department Directors and Press
From: City Administrator
Subject: Administrator's Report
Date: March 13, 2015

- 1. Performance Evaluation and Pay Policy Task Force:** The Performance Evaluation and Pay Policy Task Force met for a Kick-off meeting on Thursday, March 12. The team is charged with developing a recommended compensation policy based upon the results of the GovHR study, and creating a comprehensive Performance Evaluation system. The enclosed memo provides more information about our process. Please reach out to me or Council Members Francoeur and/or Skinner if you would like additional information or would like to provide input to our process.
- 2. Community Engagement Efforts.** I will be meeting next week with leaders from the Waukesha Business Alliance, School District, Carroll University, and Waukesha County to discuss two initiatives. The first is a unified "web portal", developed as part of the City's new web redesign process. A couple of examples of web portals can be found here: <http://www.vil.waunakee.wi.us/> or <http://www.lampasas.org/>. The second is a collaborative effort to develop a "Waukesha University" program. These types of programs have been in place in other cities; however, few are taking a comprehensive approach and including all aspects of their community. If we decide to move forward, it would be a comprehensive program that would expose residents to different aspects of city government, non-profits, business leaders, county government, and higher education. The program would utilize live demonstrations, participatory activities and adult learning techniques. For those of you familiar with the Citizens Police Academy, it would be a wider expansion on that concept.
- 3. Website Re-Design.** The city staff will be working with CivicPlus, the selected vendor, as part of a website redesign project. We have formed a small design team, with a project kick-off meeting to be scheduled shortly. The new website will have several features, including mobile device optimization and integrated social media platforms.

