



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### Ordinance & License Committee

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Monday, April 11, 2016

6:00 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 4 - Perry, Manion, Skinner, and Johnson

**Absent** 1 - Helgestad

#### 2. Public Comment

*There were no public comments.*

#### 3. Approval of Minutes

##### A. [ID#16-0562](#) Minutes - March 28, 2016

**A motion was made by Skinner, seconded by Perry, to approve the Minutes for March 28, 2016. The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

#### 4. Licenses

##### A. [ID#16-0552](#) Bartenders 4 11 16

**A motion was made by Chairperson Johnson, seconded by Manion, to approve the bartender applications. The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

- B.**     [ID#16-0553](#)     INVITED Other Applications for licenses considered by Ordinance & License Committee on April 11, 2016 (DC's Tap Extension of Premise)
- Julio Alvarez appeared for DC's Tap. They have applied for an Extension of Premise for Friday, May 27th. They are having a grand opening party with live entertainment; they are holding it outside due to the number of patrons expected. They will have 5 security personnel; parking lot will be fenced (6' high) with tarping; a beer truck outside. They will have 6 portable toilets. An adjacent business owner has offered their lot for off street parking. Neighbors in the immediate area are aware of the event and do not have any issues with it. The PD has no concerns. Alvarez was informed the music would have to stop at 10:30 pm based on the ordinance that was approved a week ago.*

**A motion was made by Chairperson Johnson to approve this extension of premise with music ending at 10:30 pm. Motion seconded by Perry. The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

- C.**     [ID#16-0554](#)     Other Applications for licenses considered by Ordinance & License Committee for April 11, 2016.

**A motion was made by Skinner, seconded by Manion, to approve the remaining Other Applications. The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

## 5. Discussion and Recommendation

- A.**     [ID#16-489](#)     Parade Ordinance

**A motion was made by Chairperson Johnson, seconded by Perry, to approve the amendments to sec. 6.16 Parades as presented in the draft. The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

- B.**     [ID#16-491](#)     Street Closure Ordinance

**A motion was made by Perry, seconded by Manion, to approve the following changes to sec. 6.17 Closures of Public Rights of Way: (5) Applications for Closures shall be filed no earlier than 270 days before the date of the planned Closure, and no later than 45 days before the date of the planned Closure; (9) that Owners and tenants of properties adjacent to the Public Rights of Way proposed to be closed may file their written objections to the closure within 14 days of the posting of the notice; (10) that the City Clerk shall act upon applications no later than 21 days after the filing of the applications. The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

*Sec. 6 Fees - The draft reads there is a two tier fee: \$50 for up to 7 block closure and \$150 fee if more than 7 blocks are to be closed; the draft reads the fee would be per closure. Ald. Johnson suggested language to address one application for multiple dates; he agrees with the \$50/\$150 two tier fee. Atty Running suggests that the Downtown District have a special provision to allow for seasonal events.*

**A motion was made by Chairperson Johnson, seconded by Perry to approve the balance of proposed sec. 6.17 with a provision to include one fee for seasonal events for the B-2 Central Business District to be drafted by the City Attorney's Office; elimination of the notification provision in (12). The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

**C.**     [ID#16-493](#)     Special Events Ordinance

*This item will be discussed at a future meeting.*

**6. Review & Act On**

**A.**     [ID#16-0594](#)     Amendment of Municipal Code section 27.04(15) and (16), regarding reader board signs in the Central Business District and Downtown Shopping District.

*City Attorney Brian Running presented an amendment to the downtown sign ordinance. The concept was approved by this Committee a few months ago. The change would allow reader board signs with certain provisions. John Kramer from the Civic Theater provided information regarding the sign that the theater would like to purchase.*

**A motion was made by Skinner, seconded by Perry, to approve the proposed ordinance amendment. The motion carried by the following vote:**

**Aye:** 4 - Perry, Manion, Skinner and Johnson

**Absent:** 1 - Helgestad

**7. Communications**

*No communications.*

**8. Adjournment**

*Adj. 9:06 pm*

Ald. Steve Johnson, Chairman

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.