



**2017 City of Waukesha Fourth of July
Parade Participation Application
Parade Date: Tuesday, July 4, 2017, 11:00 a.m.**

“Salute to Our Military & First Responders”

Entries must be received by 4 p.m., Friday, June 2, 2017

Group/Organization: _____

Contact: _____

Address: _____

City, State, & Zip: _____

Phone: Day: _____ **Evening:** _____

E-Mail: _____

Please check all categories that apply:

- Motorized, please describe: _____
- Float
- Includes Music

- Color Guard Other, please describe: _____
- Scout Troop

- Marching and Musical _____
- Marching Only

Approximate Unit Length: _____ (MUST BE COMPLETED FOR CONSIDERATION)

COMPLETE Description of Entry (MUST BE COMPLETED FOR CONSIDERATION):

Fees: Businesses (any unit identified as representing a business other than a parade sponsor) including vehicles and/or other entries: \$100.

Community groups and non-profit organizations will not incur fees. Community groups and/or non-profit groups with sponsor signs will be incur the Business fee.

All entries (Business or Community Groups) received after Friday, June 2, 2017 will incur a \$150 fee.

Please check appropriate box:

- Business:** Please submit \$100 fee with application form. Checks should be made out to:
WPRF, 1900 Aviation Drive, Waukesha, WI 53188
- Community/Non-Profit Organization:** I understand I will incur the Business Fee if sponsor signs are on the unit (including vehicle) or in the parade as a part of my Community/Non-Profit Organization entry.



City of Waukesha Fourth of July Parade Participation Policies & Procedures

1. All parade units must be pre-registered. Units that have not completed paperwork will not be accepted.
2. **For safety purposes candy, flyers, tokens, etc. must be passed out to the crowd and not thrown from a vehicle. Units throwing candy, etc. will not be allowed to return. This is a safety issue for children running in the street to collect candy. Individual units may be held liable in the event of an accident.**
3. Units must maintain **no more than 30 feet** between each other and **must continue moving forward**. For the safety of all, no units may stop to perform. Units delaying the parade will be subject to removal.
4. **Dogs are not allowed in the parade.**
5. No political and/or campaign signs will be allowed. Individuals running for office may not take part in the parade as a candidate nor hand out campaign materials. Elected officials may take part in the parade.
6. Businesses are encouraged to march, create a float, or decorate a car/truck using the parade theme. Cars driven simply for advertisement will not be permitted unless there is a marching unit, float, etc. used in conjunction. A fee of \$100.00 will apply to any unit identified as representing a business other than a parade sponsor. This includes mascots, vehicles, and/or other entries.
7. Use of bike helmets is strongly encouraged in the 4th of July Parade.
8. Final confirmation with your unit number will be mailed to you approximately one week prior to the parade.
9. If you hear an emergency vehicle siren, move immediately to the right side of the road.
10. **Line-up begins at 9:30 a.m.** Streets will be barricaded approximately 10:00 a.m. and it will be very difficult to line up if arriving late. If you are scheduled for line-up on Wisconsin Avenue, no vehicle will be allowed after 10:00 a.m. because of the children that will be lined up on the street.
11. For everyone's safety, please walk along side a vehicle, not in front or in back. **Do not get on or off your float/vehicle during the parade.**
12. The City of Waukesha Parks, Recreation and Forestry Department reserves the right to pull registered units (even the day of the event) if they are inappropriate to the event.
13. **Please share these Parade Participation Policies & Procedures with everyone in your parade unit.**

Statement of Compliance & Waiver and Release of Claims

I have read and agree to all the Parade Participation Policies & Procedures. I understand that my float/unit is subject to the approval of the City of Waukesha Parks, Recreation & Forestry Department and that non-compliance to these Parade Participation Policies & Procedures is subject to removal from the parade. The City of Waukesha Parks, Recreation & Forestry Department reserves the right to remove any unit from the parade it deems necessary under the circumstances for the orderly administration of the parade. The undersigned Participant waives, and releases the City of Waukesha and all of its departments, officers and employees from, all claims, suits, costs, losses, debts, actions, demands, liabilities, expenses, and/or damages to persons or property in any manner arising out of or connected with the Fourth of July Parade on Monday, July 4, 2016. It is expressly understood by the parties to this agreement that this waiver and release by the Participant does not extend to liabilities arising from the negligent acts or omissions of the City, its agents, and employees.

- I ensure anyone driving a vehicle in my unit is at least 18 years of age and carries liability insurance. _____ (initial)
- I am at least 18 years of age. _____ (initial)

Signature

Date

Print Name of Participant (Acting as representative on behalf of above stated participant and its members)

Please send completed entries no later than Friday, June 2, 2017

**City of Waukesha Parks, Recreation & Forestry
Attn: Fourth of July Parade, 1900 Aviation Drive, Waukesha, WI 53188**