



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, September 3, 2019

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

[ID#19-1212](#) Minutes from August 20, 2019

Attachments: [ccmn 19.08.20 draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#19-1026](#) Approval of Paratransit Bus Contract and Purchase of Four Paratransit Bus to North Central Bus & Equipment, Inc.

Attachments: [Agenda Cover Sheet -approval of paratransit bus contract and purchase.pdf](#)
[Waukesha Transit Commission Paratransit Bus RFP Evaluation.pdf](#)
[North Central Paratransit Bus Contract.pdf](#)

Legislative History

8/22/19 Transit Commission approved

[ID#19-1042](#) Approval to Eliminate Bus Stops

Attachments: [Agenda Cover Sheet -Approval to Eliminate Bus Stops.pdf](#)

Legislative History

8/22/19 Transit Commission approved

2. Plan Commission

[PC19-0077](#) Town of Waukesha, River Road - Extra territorial Certified Survey Map

Attachments: [Town of Waukesha River Road CSM Cover Sheet.pdf](#)

Legislative History

8/28/19 Plan Commission recommended for Council Consent to the City Council

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

[ID#19-0955](#) Please establish merge signing on E. Sunset at Speedway east of Les Paul.

Sponsors: Cummings

Attachments: [19-0955 Admin Cover to Review Merge Sign on E Sunset at Speedway to CC B and G Resolution RTC for the September 3 2019 CC Meeting CONSENT AGI](#)

[ID#19-1124](#) Please approve adding 25 MPH speed limit signs on Niagara Street between Paul Lane and Manhattan Drive.

Sponsors: Rodriguez

Attachments: [19-1124 Admin Cover to Review 25 MPH on Niagara between Paul and Manh: B and G Resolution RTC for the September 3 2019 CC Meeting CONSENT AGI](#)

Legislative History

8/19/19 Building and Grounds recommended for Council Consent to the City Council

[ID#19-1127](#) Please approve a stop sign on eastbound Perkins Avenue at Cleveland Avenue. Install an advisory sign below stating, "Traffic From Right Does Not Stop".

Sponsors: Public Works

Attachments: [19-1127 Admin Cover to Review Stop Sign on Perkins at Cleveland to CC Meeting B and G Resolution RTC for the September 3 2019 CC Meeting CONSENT AGI](#)

Legislative History

8/19/19 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#19-1188](#) Bartenders - August 26, 2019

Attachments: [Bartenders 2019.08.26](#)

Legislative History

8/26/19	Ordinance & License Committee	recommended for Council Consent to the City Council
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[ID#19-1189](#) INVITED Other Applications - August 26, 2019

Attachments: [Other Applicants 2019.08.26](#)

Legislative History

8/26/19	Ordinance & License Committee	recommended for Council Consent to the City Council
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[ID#19-1190](#) Other Applications - August 26, 2019

Attachments: [Other Applicants 2019.08.26](#)

Legislative History

8/26/19	Ordinance & License Committee	recommended for Council Consent to the City Council
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D. Human Resources - Ald. Wells

[ID#19-1032](#) Request of City Administrator Lahner to contract with GovHR USA to assist the City with recruitment for the position of Police Chief.

Attachments: [Agenda Cover Sheet - GovHRUSA 8.15.2019.docx](#)
[Waukesha WI - Police Chief proposal.pdf](#)

Legislative History

8/21/19	Human Resources Committee	approved
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[ID#19-1099](#) Review and approval of HR Policy D3 - Employee Performance

Attachments: [D3 Employee Performance draft for HR Committee review 8.2019.pdf](#)

Legislative History

8/21/19	Human Resources Committee	approved
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[ID#19-1105](#) Review and approval of HR Policy G2 - Commemorative Awards

Attachments: [G2 Commemorative Awards FORMERLY Service Awards draft for HR Comm](#)

Legislative History

8/21/19	Human Resources Committee	approved
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[ID#19-1108](#) Review and approval of HR Policy G5 - Wages and Benefits - Regular Part-time Employees

Attachments: [C5 Wages and Benefits Regular Part-Time Employees__draft for HR Committee](#)

Legislative History

8/21/19 Human Resources approved
Committee

[ID#19-1111](#) Review and approval of HR Policy H7 - Emergency Building Closures

Attachments: [H7 Emergency Building Closures FORMERLY Unusual or Undesirable Working](#)

Legislative History

8/21/19 Human Resources approved
Committee

E. Board of Public Works - Dr. Fred Abadi

[ID#19-1050](#) Review and act on Contract Change Order No. 1 with Ford Construction for the Frame Park Retaining Wall Construction.

Sponsors: Public Works

Attachments: [19-1050 BPW Agenda Cover-Ford Construction-Frame Park Retaining Wall](#)
[19-1050_CCO1-Ford Construction-Frame Park Retaining Wall](#)

Legislative History

8/22/19 Board of Public Works recommended for Council Consent to the
City Council

[ID#19-1052](#) Review and act on Contract Change Order No. 2 with RAM Construction Services of Michigan, Inc., for the South Street Parking Ramp Phase II Repairs-241 South Street project.

Sponsors: Public Works

Attachments: [19-1052 BPW Agenda Cover-CCO2-RAM-South Street Ramp Phase 2](#)
[19-1052_CCO2-RAM Construction-South Street Parking Ramp Phase II Repair](#)

Legislative History

8/22/19 Board of Public Works recommended for Council Consent to the
City Council

[ID#19-1053](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Triple D Management LLC and Weldall Manufacturing located at 2001 S. Prairie Avenue.

Sponsors: Public Works

Attachments: [19-1053 BPW Agenda Cover-Weldall](#)
[19-1053_WeldAll_Maintenance Agreement - Wet Basin](#)

Legislative History

8/22/19 Board of Public Works recommended for Council Consent to the
Board of Public Works

[ID#19-1054](#) Approve release of Sanitary Sewer Easement between Clearwater Apartments LLC and the City of Waukesha at 2930 Clearwater Lane.

Sponsors: Public Works

Attachments: [19-1054_BPW Agenda Cover-Clearwater Apartments LLC](#)
[19-1054-CSM11254-Clearwater Ln](#)

Legislative History

8/22/19 Board of Public Works recommended for Council Consent to the City Council

[ID#19-1074](#) Review and act on Contract Change Order No. 1 with Fahrner Asphalt Sealers, LLC, for the W. Sunset Drive Bridge (B-67-199) Maintenance and Repairs project.

Sponsors: Public Works

Attachments: [19-1074_BPW Agenda Cover-CCO1-Fahrner-W Sunset Dr Bridge Maintenance](#)
[19-1074_CCO1-Fahrner Asphalt Sealers-W Sunset Dr Bridge](#)

Legislative History

8/22/19 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#19-1198](#) Review and Act on a Resolution to certify 2020 Municipal Library spending to exempt the City of Waukesha from the Waukesha County Library Tax.

Attachments: [Cover Letter- 2020 Library County Tax exemption notice \(003\)](#)
[Co Library Tax Exemption Letter to Municipalities 2019 for 2020](#)
[Council resolution County tax exempt 2020](#)

[ID#19-1184](#) Consideration of "Resolution Creating Tax Incremental District No. 26, Approving its Project Plan and Establishing its Boundaries."

Attachments: [CC TID 26 Res.pdf](#)
[TID 26 Project Plan - For 9.3.19 Mtg.pdf](#)
[TID No. 26 Cover Sheet.pdf](#)

[ID#19-1185](#) Consideration of "Resolution Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 20, City of Waukesha, Wisconsin".

Attachments: [CC TID 20 Res.pdf](#)
[TID 20 Project Plan - 2019.8.5.pdf](#)
[TID No. 20 Resolution Cover Sheet.pdf](#)

6. Public Hearing

[PC19-1088](#) Riverwalk Apartments, 800-810 Riverwalk Drive - Planned Unit Development Amendment

Attachments: [Original Riverwalk Apartments PUD Agreement.pdf](#)
[Riverwalk Apts Cover Sheet.pdf](#)

Legislative History

8/14/19 Plan Commission approved

[PC19-0049](#) Avid Hotel - Street Vacation

Attachments: [Street Vacation.pdf](#)
[Avid Hotel Street Vacation Cover Sheet.pdf](#)
[2019-06-11 Letter from attorney re status of acquisition of CVS vacation.pdf](#)

Legislative History

6/12/19 Plan Commission recommended for approval to the City Council

7. Action on Public Hearing

[PC19-1088](#) Riverwalk Apartments, 800-810 Riverwalk Drive - Planned Unit Development Amendment

Attachments: [Original Riverwalk Apartments PUD Agreement.pdf](#)
[Riverwalk Apts Cover Sheet.pdf](#)

Legislative History

8/14/19 Plan Commission approved

[PC19-0049](#) Avid Hotel - Street Vacation

Attachments: [Street Vacation.pdf](#)
[Avid Hotel Street Vacation Cover Sheet.pdf](#)
[2019-06-11 Letter from attorney re status of acquisition of CVS vacation.pdf](#)

Legislative History

6/12/19 Plan Commission recommended for approval to the City Council

Reports

8. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. Perry
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Perry
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 9. Plan Commission - Jennifer Andrews

[PC19-0076](#)

The Reserve at Waukesha, Final Site Plan & Architectural Review - Plans for a multi-story mixed use building that will include 186 residential units, indoor parking and ground level commercial space for the properties located at 313 Bank Street, 210 Bank Street, a portion of 151 E. St. Paul Avenue, and the property at the southwest corner of NW Barstow Street and E. St. Paul Avenue.

Attachments:

[190729 Response Comment - Certified Survey Map.pdf](#)

[190729 Response Comment - SPAR19-00022.pdf](#)

[190729 Site Plan Review Complete Civil Set.pdf](#)

[190729 Storm Water Report - COMPLETE.pdf](#)

[Cover Letter.pdf](#)

[CSM 190729.pdf](#)

[7-29-19_Response Letter.pdf](#)

[1912_24X36_072919.pdf](#)

[1912_Waukesha_Colored Site Plan_072919.pdf](#)

[1912-A5.0a.pdf](#)

[1912-Bldg Plans_072919.pdf](#)

[Attachment A - Application for Development Review Checklist.pdf](#)

[Attachment B - Engineering Plan Checklist.pdf](#)

[Attachment C - Site, Grading and Drainage Plan Conditional Use Permit Checklis](#)

[Attachment D - SWMP Checklist.pdf](#)

[CSM 190729 CHECKLIST.pdf](#)

[Attachment H - Sewer Plan Checklist.pdf](#)

[Attachement I - Landscape Plan Checklist.pdf](#)

[17345 East St. Paul Ave. Phase I ESA March 2019 \(1\).pdf](#)

[17345 Parcel B - East St. Paul Ave. Phase I ESA May 2019 \(1\).pdf](#)

[00522340 - Proposed Apartment and Brewery Development - Waukesha WI.pdf](#)

[190729 Combined Storm Sewer Calcs.pdf](#)

[Storm 100.pdf](#)

[Storm 200.pdf](#)

[Storm 300.pdf](#)

[Storm 400.pdf](#)

[Storm 500.pdf](#)

[The Reserve at Waukesha Cover Sheet - Final.pdf](#)

Legislative History

8/28/19

Plan Commission

approved with conditions

10. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Wells

11. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#19-1138](#) Bids Received: Friday, August 16, 2019, at 2:00 P.M.
Proposed Waukesha City Hall

The Board of Public Works recommends that the bid from Greenfire Management Services LLC for the Base Bid with Alt. No. 2 and Ald. No. 4 for a total of \$19,693,300.00 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab City Hall BPW](#)

Legislative History

8/22/19 Board of Public Works recommended for approval to the City Council

- 12. Director of Public Works Report
- 13. City Attorney's Report
- 14. City Administrator's Report
- 15. Mayor's Report & Referrals
- 16. Referrals
- 17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.