



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, November 15, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call

- Present:** 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien
- Absent:** 2 - Jack Wells and Cory C. Payne

2. Pledge of Allegiance

3. Recognition of 2022 Waukesha Walk of Lights Event Sponsors

- B. [ID#22-5205](#) Proclamation for 2022 Walk of Lights Platinum Sponsor - Educator's Credit Union

Attachments: [2022 Proclamation - Platinum Sponsor - Educators Credit Union](#)

- C. [ID#22-5206](#) Proclamation for 2022 Walk of Lights Platinum Sponsor - ProHealth Care

Attachments: [2022 Proclamation - Platinum Sponsor - ProHealth Care](#)

- D. [ID#22-5207](#) Proclamation for 2022 Walk of Lights Platinum Sponsor - Anthony & Andrea Bryant

Attachments: [2022 Proclamation - Platinum Sponsor - Anthony & Andrea Bryant](#)

- A. [ID#22-5204](#) Key to the City and Proclamation for 2022 Walk of Lights Presenting Sponsor- WaterStone Bank

Attachments: [2022 Proclamation - Presenting Sponsor - WaterStone Bank](#)

4. Public Comment

No speakers were present for Public Comment.

5. Approval of Minutes

- A. [ID#22-5217](#) Minutes from November 1, 2022

Attachments: [ccmn221101 draft.pdf](#)

A motion was made by Ald. M. Payne, seconded by Ald. Pieper, to approve the

Minutes from November 1, 2022. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed.

1. Other Boards and Commissions**2. Plan Commission****3. Standing Committees****A. Finance Committee - Ald. Pieper**

- A. [ID#22-5163](#) Consider approval of lighting, staging, and sound contract for Walk of Lights lighting ceremony.

Attachments: [Cover Sheet - Contract for Walk of Lights Ceremony](#)
[Stage Right Rental Contract](#)

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#22-5171](#) Please have the Department of Public Works review the safety of the intersection on N. Grandview Blvd. and Sunkist Ave.

Sponsors: Pieper

Attachments: [22-5171_Review Safety at Grandview and Sunkist](#)
[BG Resolution for the 11-15-2022 Consent](#)

Resolution #2022-38

- B. [ID#22-5172](#) Evaluate the signing on Michigan Ave. from Moreland Blvd. to Hine Ave. with an emphasis on Butler Middle School pick-up and drop-off time frames.

Sponsors: Mayor

Attachments: [22-5172_Parking updates for Michigan Ave at Bulter MS](#)
[BG Resolution for the 11-15-2022 Consent](#)

Resolution #2022-38

- C. [ID#22-5173](#) Please approve no parking between the driveways of 2510 Plaza Ct. and 2520 Plaza Ct. from December 1st to April 1st.

Sponsors: E. Payne

Attachments: [22-5173_Plaza Ct No Parking](#)
[BG Resolution for the 11-15-2022 Consent](#)

Resolution #2022-38

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#22-5229](#) Invited Bartender

Attachments: [11.14.2022 Invited Bartender OL](#)

- B. [ID#22-5230](#) Other Applications

Attachments: [11.14.2022 Other Applications OL](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#22-5145](#) Review and act on the Proposed 2023 Sanitary Sewer Rates

Sponsors: Public Works

Attachments: [22-5145_BPW Agenda Cover-2023 Sanitary Sewer Rates.pdf](#)
[22-5145_1_Waukesha 2023 User Rate Presentation 10-26-22.pdf](#)
[22-5145_2_Return Flow + Utility Rate Overview - 2023.pdf](#)
[22-5145_3_2023 Final Sewer Rate Study Update 10-26-22.pdf](#)
[22-5145_4_2023 Sewer Service Charge and Fee Schedule2.pdf](#)
[22-5145_5_Sewer Rates Resolution 2023.pdf](#)

Resolution #2022-37

- B. [ID#22-5147](#) Review and act on the Proposed 2023 Sewer Connection Charge Schedule

Sponsors: Public Works

Attachments: [22-5147_BPW Agenda Cover-2023 Connection Charge Schedule.pdf](#)
[22-5147_2_Memo - Annual Connection Charge Review.pdf](#)
[22-5147_3_2023 Sewer Connection Charge Schedule.pdf](#)
[22-5147_4_Connection Charge Resolution 2023.pdf](#)
[22-5147_1_2023 Connection Charge Presentation.pdf](#)

Resolution #2022-36

- C. [ID#22-5155](#) Review and act on Contract Change Order No. 1 with RAM Construction Services of Minnesota, LLC, for the Transit Center Parking Structure Repairs – 212 E. St. Paul Ave. project.

Attachments: [BPW Agenda Cvr RAM-Transit Center Parking Structure Repairs.pdf](#)
[CCO1-RAM Construction-Transit Center Parking Structure Repairs.pdf](#)

End of Consent Agenda

6. New Business

- A. [ID#22-5181](#) City-County Crisis Response Unit Agreement

Attachments: [Waukesha PD - Crisis Worker - Final.pdf](#)
[Cover Sheet-Crisis Response Unit IGA.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. M. Payne, to approve the City-County Crisis Response Unit Agreement. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

- B. [ID#22-5225](#) Claim for property damage - John Cruikshank

Attachments: [Claim for Property Damage - John Cruikshank.docx \(002\).pdf](#)
[Cover Sheet-Cruikshank Claim for Damages.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Halvensleben, to approve the disallowance of Claim for property damage - John Cruikshank. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 1 - Cassandra Rodriguez

Absent: 2 - Jack Wells and Cory C. Payne

- C. [ID#22-5226](#) Claim for property damage - Andy and Kara Ksobiech

Attachments: [Claim for Property Damage - Andy Ksobiech.pdf](#)
[Cover Sheet-Ksobiech Claim for Damages.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Halvensleben, to approve the disallowance of Claim for property damage - Andy and Kara Ksobiech. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 2 - Peter Bartels and Cassandra Rodriguez

Absent: 2 - Jack Wells and Cory C. Payne

D. [ID#22-5320](#) Claim for property damage, Wes Putzer

Attachments: [Claim for Property Damage - Wes Putzer \(002\).pdf](#)
[Cover Sheet-Putzer Claim for Damages.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Halvensleben, to approve the disallowance of Claim for property damage, Wes Putzer. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 1 - Cassandra Rodriguez

Absent: 2 - Jack Wells and Cory C. Payne

E. [ID#22-5236](#) Review and act on rescinding Common Council Resolution 2022-31, which extended the life of TID 22 for a year to benefit affordable housing.

Attachments: [Cover Sheet - Rescind Resolution 2022-31 extending TID 22 to Benefit Affordable Housing](#)
[TID 22 Affordable Housing Extension Resolution \(Signed\)](#)

A motion was made by Ald. E. Payne, seconded by Ald. M. Payne, to approve the rescinding of Common Council Resolution 2022-31, which extended the life of TID 22 for a year to benefit affordable housing. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

F. [ID#22-5300](#) Review and act on proposed agreement with Chef Jack's to host a Mule Tasting (beverage) event as part of the 2023 Waukesha JanBoree.

Attachments: [Cover Sheet Chef Jack Mule Tasting JanBoree 2023](#)
[Contract Chef Jack Mule Tasting JanBoree 2023](#)

A motion was made by Ald. Johnson, seconded by Ald. M. Payne, to approve Chef Jack's to host a Mule Tasting (beverage) event as part of the 2023 Waukesha JanBoree. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

G. [ID#22-5301](#) Review and act on proposed agreement with Laser Light Shows to host an event as part of the 2023 Waukesha JanBoree.

Attachments: [Cover Sheet Laser Fusion Performance JanBoree 2023](#)
 [Contract Laser Fusion Performance JanBoree 2023](#)

A motion was made by Ald. Johnson, seconded by Ald. M. Payne, to approve the proposed agreement with Laser Light Shows to host an event as part of the 2023 Waukesha JanBoree, contingent upon Laser Light Shows getting a license to do business in Wisconsin. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

Reports

7. Other Boards and Commissions

H. [ID#22-5314](#) License Agreement for Salvation Army to Use City Hall Annex for Toy Distribution

Attachments: [Property Use License.pdf](#)
 [Cover Sheet-Salvation Army Use Agmt.pdf](#)

A motion was made by Ald. M. Payne, seconded by Ald. McElderry, to approve the License Agreement for Salvation Army to use City Hall Annex for Toy Distribution. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne and Alicia Halvensleben

Absent: 2 - Jack Wells and Cory C. Payne

Abstain: 1 - Mike Chrisien

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

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C. Information Technology Board Report - Ald. Manion

D. Landmarks Commission Report - Ald. Rodriguez

- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 8. Plan Commission - Jennifer Andrews
- 9. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Rodriguez
- 10. Board of Public Works Report - Alex Damien

- A. [ID#22-5156](#) Resolution authorizes the Board of Public Works to prepare plans and specifications and to advertise for bids for the construction of the Waukesha Fire Department Burn Building, 880 Sentry Dr.

Sponsors: Public Works

Attachments: [_Resolution Waukesha Fire Department Burn Building.pdf](#)

Resolution #2022-35

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Resolution which authorizes the Board of Public Works to prepare plans, specifications and to advertise for bids for the construction of the Waukesha Fire Department Burn Building, 880 Sentry Dr. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

- B. [ID#22-5143](#) Bids Received: Friday, October 28, 2022, at 11:00 A.M.
Polymer

The Board of Public Works recommends that the low bid from SNF Polydyne for their product Clarifloc CE-1795 in the amount of \$2.09/lb delivered, be awarded.

Sponsors: Public Works

Attachments: [Bid_CWP Polymer 2023.pdf](#)
[CWP Chemical Bids Memo.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from SNF Polydyne for their product Clarifloc CE-1795 in the amount of \$2.09/lb delivered. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

- C. [ID#22-5144](#) Bids Received: Friday, October 28, 2022, at 11:00 A.M.
Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative

The Board of Public Works recommends that the low bid for ferric chloride at \$2,949.00/dry ton delivered as ferric from Kemira Co. for their product PIX-311, and the ferric alternative low bid from ChemTrade Logistics PAC at \$6,000.00/dry ton delivered of aluminum for their product Hyper+Ion 1997 be awarded.

Sponsors: Public Works

Attachments: [Bid_Ferric-Phosphorus CWP 2023.pdf](#)
[CWP Chemical Bids Memo.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low bid for ferric chloride at \$2,949.00/dry ton delivered as ferric from Kemira Co. for their product PIX-311, and the ferric alternative low bid from ChemTrade Logistics PAC at \$6,000.00/dry ton delivered of aluminum for their product Hyper+Ion 1997. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 2 - Jack Wells and Cory C. Payne

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator’s Report

- A. [ID#22-5210](#) Report for City Administrator

Attachments: [Admin Report November 11 2022](#)

14. Mayor’s Report & Referrals

- A. [ID#22-5208](#) 2022 Proclamation for GIS Day

Attachments: [2022 Proclamation - GIS Day](#)

- B. [ID#22-5209](#) 2022 Proclamation for Small Business Saturday

Attachments: [2022 Proclamation - Small Business Saturday](#)

15. Referrals

There were no referrals made.

16. Adjournment

The meeting adjourned at 7:10 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.