



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, October 18, 2022

6:30 PM

Council Chambers, City Hall

1. Rollcall

Ald. Bartels appeared via Zoom. Ald. Cory Payne arrived late at 6:33pm. Ald. Moltzan arrived late at 6:37pm.

Present: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

2. Pledge of Allegiance

3. Public Comment

No speakers present for Public Comment.

4. Approval of Minutes

A. [ID#22-5037](#) Minutes from October 4, 2022

Attachments: [ccmn221004 draft.pdf](#)

A motion was made by Ald. McElderry, seconded by Ald. M. Payne, to approve the Minutes from October 4, 2022. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 3 - Cassandra Rodriguez, Elizabeth Moltzan and Cory C. Payne

Consent Agenda

Ald. Johnson removed three bartenders, Kelly Strub, Christopher Thomas, and Brett Tague under ID#22-4949, to be handled under O&L Report. The remainder of the Consent agenda passed unanimously.

1. Other Boards and Commissions

A. [ID#22-4750](#) Review and Act on Five Year Service Agreement for Run Cutting, Operations and Planning Software with Optibus, Inc.

Attachments: [Cover Sheet - Run Cutting -Operations-Planning Software-ITB](#)
[Optibus Agreement_Waukesha Metro Transit_20220819 City Oct 4 2022 \(003\)](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#22-4885](#) Please create handicapped parking on the west side of 1861 Meadow Lane and extend the no parking zone in that same area.

Sponsors: Bartels

Attachments: [22-4885_Parking updates for Meadow Ln](#)
[BG Resolution for the 10-18-2022 Consent](#)

Resolution #2022-33

- B. [ID#22-4886](#) Please approve no parking in the cul-de-sac starting at 516 S. Moreland Boulevard.

Sponsors: C. Payne

Attachments: [22-4886_Moreland Cul-de-sac No Parking](#)
[BG Resolution for the 10-18-2022 Consent](#)

Resolution #2022-33

- C. [ID#22-4887](#) Please create a no overnight parking zone from 1232 E. North Street to Pewaukee Road.

Sponsors: E. Payne

Attachments: [22-4887_No Overnight Parking on Pewaukee Rd](#)
[BG Resolution for the 10-18-2022 Consent](#)

Resolution #2022-33

- D. [ID#22-4888](#) Remove no parking at Irving Place and Aldoro Drive, at Irving Place and Magnolia Drive, and at Fox River Parkway and Market Place because of bus stops being eliminated.

Sponsors: E. Payne

Attachments: [22-4888_No Parking Removals](#)
[BG Resolution for the 10-18-2022 Consent](#)

Resolution #2022-33

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A.
- [ID#22-4949](#)
- Invited Bartenders

Attachments: [OL 10-10-22 Invited Bartenders](#)

D. Human Resources - Ald. Rodriguez**E. Board of Public Works - Alex Damien**

- A.
- [ID#22-4912](#)
- Review and act on Contract Change Order No. 1 with Ford Construction Company, Inc., for the Transit Center Concourse Ceiling Replacement project.

Sponsors: Public Works

Attachments: [22-4912_BPW_Agenda_Cover_Sheet_-_Change_Order_No.1_Transit_Center_Concourse_Ceiling_Replacement](#)
[22-4912_CCO1-Ford_Construction-Transit_Center_Concourse_Ceiling](#)

- B.
- [ID#22-4914](#)
- Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and 900 Gale St., LLC, a/k/a, Burris Logistics for property located at 900 Gale Street.

Sponsors: Public Works

Attachments: [22-4914_BPW_Agenda_Cr-900_Gale_St_LLC_aka_Burris_Logistics_SW_Agreement](#)
[22-4914_City_Maintenance_Agreement_-_Burris_Logistics\(Stamped\)pdf](#)

End of Consent Agenda

5. New Business

- A.
- [ID#22-5018](#)
- Presentation on the status of the Great Lakes Water project with updated finances.

Dan Duchniak, General Manager of Waukesha Water Utility, gave a presentation on the Great Water Alliance Project.

- B.
- [ID#22-5017](#)
- Matter of report, selection of Parade Memorial design.

Jennifer Andrews, Director of Community Development, gave a presentation on the status of the Parade Memorial.

- C.
- [ID#22-5019](#)
- Update on Walk of Lights holiday light display and approval of contracts.

Attachments: [Cover Sheet for Lighting Contracts](#)
[Agreement to Locate Light Projector-Golden Vista](#)
[Agreement to Locate Light Projectors-ADH Properties](#)

A motion was made by Ald. M. Payne, seconded by Ald. C. Payne, to approve the Agreement for the Walk of Lights holiday light display and approval of contracts. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

- D.** [ID#22-5024](#) Review and act on a resolution terminating Tax Incremental Finance District Number 21.

Attachments: [Cover Sheet - Terminate Tax Incremental Finance District 21](#)
[Resolution-Terminate TID 21](#)

Jeff Fortin, Senior Planner, gave a brief presentation regarding TIF District 21.

Resolution #2022-30

A motion was made by Ald. Johnson, seconded by Ald. M. Payne, to approve and adopt resolution terminating Tax Incremental Finance District Number 21. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

- E.** [ID#22-5025](#) Review and act on a resolution extending the life of Tax Incremental Finance District Number 22 for one year to benefit affordable housing.

Attachments: [Cover Sheet - Extend TID 22 To Benefit Affordable Housing](#)
[Resolution - Extend TID 22 to benefit affordable housing](#)

Jeff Fortin, Senior Planner, gave a brief presentation regarding TIF District 22.

Resolution #2022-31

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve and adopt the Resolution extending the life of Tax Incremental Finance District Number 22 for one year to benefit affordable housing. The motion carried by the following vote:

Aye: 9 - Joe Pieper, Steve Johnson, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 5 - Peter Bartels, Daniel Manion, Dean D. Lemke, Cory C. Payne and Frank McElderry

Absent: 1 - Cassandra Rodriguez

- F. [ID#22-5026](#) Review and act on a Resolution Creating Tax Incremental District Number 31, approving its Project Plan and Establishing its Boundaries.

Attachments: [Cover Sheet - Create Tax Incremental Finance District 31](#)
[Resolution - Create Tax Incremental Finance District 31](#)
[TID 31 Project Plan](#)

Jeff Fortin, Senior Planner, gave a brief presentation regarding TIF District 31.

Resolution #2022-32

A motion was made by Ald. M. Payne, seconded by Ald. Wells, to approve Resolution Creating Tax Incremental District Number 31, approving its Project Plan and Establishing its Boundaries. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne and Mike Chrisien

Nay: 1 - Cory C. Payne

Absent: 1 - Cassandra Rodriguez

Abstain: 1 - Alicia Halvensleben

- G. [ID#22-5038](#) Review and approve a contract amendment with E-Plan Exam.

Attachments: [Cover Sheet E-Plan Exam contract amendment](#)
[E Plan Review Contract Amendment-2022 Final](#)

A motion was made by Ald. Moltzan, seconded by Ald. Manion, to approve a contract amendment with E-Plan Exam. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

- H. [ID#22-5031](#) Consideration of approval of Ordinance Establishing the Compensation of Council members.

Attachments: [Ordinance Establishing the Compensation of Council Members](#)

Ordinance #2022-15

A motion was made by Ald. Johnson, seconded by Ald. Manion, to approval of the Ordinance Establishing the Compensation of Council members. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

I. [ID#22-5033](#) Claim for Property Damage - Joy Fitzsimmons

Attachments: [Claim-Fitzsimmons.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. McElderry, to approve the allowance of Claim for Property Damage for Joy Fitzsimmons in the amount of \$1,627.94. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne and Alicia Halvensleben

Nay: 1 - Mike Chrisien

Absent: 1 - Cassandra Rodriguez

J. [ID#22-5034](#) Claim for Property Damage - Ed Roth

Attachments: [Claim for Property Damage - Ed Roth.pdf](#)

A motion was made by Ald. Johnson, seconded by Ald. Pieper, to approve the disallowance of Claim for Property Damage - Ed Roth. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

K. [ID#22-5035](#) Claim for Property Damage - Mark Gerber and Shawn Stib

Attachments: [Claim for Property Damage - Mark Gerber Shawn Stib \(2\) \(002\).pdf](#)

A motion was made by Ald. Moltzan, seconded by Ald. M. Payne, to approve the disallowance of Claim for Property Damage - Mark Gerber and Shawn Stib. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

L. [ID#22-5099](#) Leaf Pickup Agreement and Release of Claims, Park Place Mobile Home Community

Attachments: [PPW 2022 Leaf Pickup agreement.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. C. Payne, to approve Leaf Pickup Agreement and Release of Claims, Park Place Mobile Home Community. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

8. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

A. [ID#22-4949](#) Invited Bartenders

Attachments: [OL 10-10-22 Invited Bartenders](#)

A motion was made by Ald. Johnson, seconded by Ald. Moltzan, to approve the denial of Invited Bartender - Kelly Strub. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 2 - Eric E. Payne and Cory C. Payne

Absent: 2 - Cassandra Rodriguez and Dean D. Lemke

A motion was made by Ald. Johnson, seconded by Ald. Moltzan, to approve the denial of Invited Bartender - Brett Tague. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Nay: 2 - Eric E. Payne and Cory C. Payne

Absent: 1 - Cassandra Rodriguez

A motion was made by Ald. Johnson, seconded by Ald. Moltzan, to approve the denial of Invited Bartender - Christopher Thomas. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

Abstain: 1 - Mike M. Payne

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

A. [ID#22-4910](#) Fiber Optic installation at Davidson Drive and Hillcrest Park

Sponsors: Public Works

Attachments: [22-4910 Resolution Fiber Davidson and Hillcrest Park](#)

Resolution #2022-29

A motion was made by Ald. E. Payne, seconded by Ald. McElderry, to approve Fiber Optic installation at Davidson Drive and Hillcrest Park. The motion carried by the following vote:

Aye: 13 - Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Not Present: 1 - Joe Pieper

Absent: 1 - Cassandra Rodriguez

10. Director of Public Works Report

Jon Weinkauf and Joe Baginski, City Garage Supervisors, gave a presentation on the Streets Operations.

11. City Attorney's Report

12. City Administrator's Report

- A. [ID#22-5027](#) Report for City Administrator

Attachments: [Admin Report October 14 2022](#)

13. Mayor's Report & Referrals

- A. [ID#22-5028](#) Board and Committee Appointments

Attachments: [Council Letter 10.18.2022](#)

[Paul Zinck Resume](#)

[Amanda Roddy Resume](#)

A motion was made by Ald. Johnson, seconded by Ald. E. Payne, to approve Board and Committee Appointments for Amanda Roddy to Cemetery Commission and Community Development Block Grant Committee and Paul Zinck to Redevelopment Authority. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Alicia Halvensleben and Mike Chrisien

Absent: 1 - Cassandra Rodriguez

- B. [ID#22-5103](#) Proclamation for Homelessness Awareness Month

Attachments: [2022 Proclamation - Homelessness Awareness Week](#)

14. Referrals

Cory Payne to HR: Please look into cost of a cell phone to each Alderman.

Mayor Reilly to Buildings and Grounds: Evaluate the signing on Michigan Avenue from Moreland Boulevard to Hine Avenue with an emphasis on Butler Middle School pick-up and drop-off time frames. Please look for input from Officer Jason Fink and Traffic Engineer Derrin Wolford, who have been working on the traffic bottleneck during school pick-up and drop-off solutions to.

15. Adjournment

The meeting adjourned at 8:55 pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.