



**CITY OF WAUKESHA**

**Administration**

201 Delafield Street, Waukesha, WI 53188  
Tel: 262.524.3701 fax: 262.524.3899  
www.waukesha-wi.gov

<b>Common Council Item Number:</b> Click here to enter text.	<b>Date:</b> 2/18/2021
<b>Submitted By:</b> Kevin Lahner, City Administrator	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KML</b>
<b>Finance Department Review:</b> Bridget Souffrant, Finance Director <b>BS</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BR</b>
<b>Subject:</b> <b>Confirmation of Lee Kelley as Cemetery Director for Prairie Home Cemetery</b>	
<b>Details:</b> Ordinance 2.01 and B2(15) indicates that the Cemetery Director position is chosen by the City Administrator and subject to confirmation by the City Council. As indicated previously to the council, the confirmation step was inadvertently missed. Lee Kelley was chosen after an extensive process that included an interview with the City Administrator, Finance Director and Human Resources Director. Please confirm the selection of Lee Kelley.	

**Financial Remarks:**  
The starting salary is \$106,000 per year, which is commensurate with Mr. Kelley's experience and within the salary range for this position.

**Executive Recommendation:**  
Confirm Lee Kelley as Cemetery Director for Prairie Home Cemetery.

