



CITY OF WAUKESHA

Administration

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Committee: Transit Commission	Date: 11/5/2019
Common Council Item Number: 19-1431	Date: 11/19/2019
Submitted By: Fred Abadi- Public Works	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Paul Labonte, Assistant Finance Director LB	City Attorney's Office Review: Brian Running, City Attorney Click here to enter text.
Subject: Approval of an Intergovernmental Agreement with Waukesha County to Provide Transit Administrative Services	

Details:
This item is to approve an Intergovernmental Agreement (IGA) with Waukesha County to provide Transit Administrative Services to Waukesha County for five years starting January 1, 2020. The City of Waukesha Transit Commission has been providing transit administrative services for Waukesha County since 2003 and generates revenue for the Transit Commission. The current five year contract expires December 31, 2019. Waukesha County has chosen to pursue an IGA vs. competitively soliciting the procurement as it is a much more efficient process for both the City and County. The first year revenue to provide the services is \$147,700.00. The major services provided to Waukesha County include: service contractor oversight/contract administration, compliance, marketing, grant administration, and financial management/budget development. This IGA is subject to review by the City Attorney.

Options & Alternatives:
There is no viable alternative. If the City were to reject providing these services, the City would lose a considerable amount of revenue and only see minimal decrease in expenses as there is no staff member(s) dedicated solely to the County Administrative Services.

Financial Remarks:
The total revenue generated from the IGA over the five year period would be a minimum of \$738,500 and a maximum of \$784,159.35. The revenue will be used to offset operating expenses of the Transit Commission.

Executive Recommendation:
Recommend approval.

