



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final Building and Grounds

Monday, June 18, 2018

7:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

2. Public Comment

3. Approval of Minutes

A. [ID#18-0839](#) Approval of the May 14, 2018, Building and Grounds Minutes.

Sponsors: Public Works

Attachments: [Meeting Minutes May 14 2018_Draft.pdf](#)

4. Discussion and Recommendation re:

A. [ID#18-0685](#) Please approve No Parking This Side of Street on the east side of Maple Avenue from Wisconsin Avenue to W. Main Street.

Recommendation: This item was brought forward by Engineering and endorsed by Ald. Helgestad. Maple Avenue from Wisconsin to W. Main Street has undergone many parking changes through the years. The east side of Maple Ave has always been signed No Parking but some signs missing or not reinstalled since street was reconstructed. When researching the history of parking resolutions, no clear resolution was found to establish No Parking on the east side of Maple Street. This item is to clarify that No Parking is desired on the east side of Maple Avenue and to have a resolution to enforce it.

At the previous B&G meeting, this item was placed on hold to determine if any parking can be allowed on the east side of Maple Street. Engineering staff reviewed this request and determined that allowing parking on the east side of Maple Street is not feasible and will present safety issues.

The Department of Public Works recommends approval of No Parking This Side of Street for the east side of Maple Avenue.

Sponsors: Helgestad

Attachments: [18-0685 Admin Cover - Approve No Parking of Mape Ave.pdf](#)

Legislative History

5/14/18 Building and Grounds held

- B. [ID#18-0840](#) Please approve 4 Hour Parking, 7AM to 7PM, Except Sundays and Holidays on the west side of N. East Avenue from 30 feet north to 120 feet north of center of Alley 017.

Recommendation: This item was brought forward by Ald. Helgestad with support from Public Works. E. Main Street will be partially reconstructed in 2018 and Public Works has redesigned the street layout at the intersection of E. Main & N. East Avenue. The changes present an opportunity to provide more parking on N. East Avenue adjacent to the Waukesha County museum. The Department of Public Works supports this additional parking change.

Sponsors: Helgestad

Attachments: [18-0840 Admin Cover - Approve Parking on East Ave.pdf](#)

- C. [ID#18-0841](#) Please approve No Parking Any Time on the north side of Ellis Street from the east property of 1410 Ellis Street go 120 feet west.

Recommendation: This item was brought forward by Ald. Skinner in response to business owners on the south side of Ellis Street who have issues with delivery trucks not being able to back in or pull out of their loading dock when cars are parked across the street.

The Department of Public Works supports this parking change.

Sponsors: Skinner

Attachments: [18-0841 Admin Cover - Approve No Parking on Ellis St.pdf](#)

- D. [ID#18-0842](#) Please approve No Parking Any Time on the south side of W. College Avenue from 100 feet west of centerline of Hinman Avenue to S. Grand Avenue.

Recommendation: This item was brought forward by Ald. Wells in response to concerned citizens who use Hinman Avenue who have a hard time seeing westbound traffic on College when cars are parked on south side.

The Department of Public Works supports this parking change.

Sponsors: Wells

Attachments: [18-0842 Admin Cover - Approve No Parking on W College.pdf](#)

- E. [ID#18-0843](#) Approve the lower level surface parking lot of the Transit Parking Ramp to be designated as Municipal Parking Lot 10.

Recommendation: This description covers items ID#18-0843 to 0847 on the agenda and is related to the proposed conversion of a surface parking lot at the transit ramp to be Municipal Lot No. 10 and to also approve some changes to the parking allowances within this lot. All items below were discussed at the ADHOC Downtown Parking Committee and they recommended approving these revisions. Currently, there is a surface parking lot on the ground level, under the parking structure adjacent to the bus terminals. This surface parking was constructed at same time as the transit ramp but is not a pay for parking lot. The committee felt that this parking area could be better served as another surface parking lot with the ability to sell permits for both daytime and overnight parking. The parking restrictions would be the same as other surface lots. Each item below represents items to be approved by B&G to make this surface lot an official municipal lot. Approval of these items do not affect the current pay parking for the ramp structure. The Department of Public Works recommends approval of this item.

Sponsors: ADHOC Downtown Parking Committee

Attachments: [18-0843 Admin Cover - Approve of Parking Lot 10.pdf](#)

- F. [ID#18-0844](#) Approve the eastern most 6 parking stalls, south side of Municipal Lot 10 to be designated at Reserved Parking Transit Vehicles.

Recommendation: This item is related to approval of Municipal Lot 10 described in item ID#18-0843 above and designates 6 stalls to be reserved for Transit use. Department of Public Works recommends approval.

Attachments: [18-0843 Admin Cover - Approve of Parking Lot 10.pdf](#)

- G. [ID#18-0845](#) Approve the eastern most 2 parking stalls, north side of Municipal Lot 10 to be designated as Handicap Parking stalls.

Recommendation: This item is related to approval of Municipal Lot 10 described in item ID#18-0843 above and designates 2 stalls to be reserved for Handicap use. Department of Public Works recommends approval.

Attachments: [18-0843 Admin Cover - Approve of Parking Lot 10.pdf](#)

- H. [ID#18-0846](#) Approve all remaining stalls on both sides of Municipal Lot 10 to be designated as 3 Hour Parking, 7AM to 7PM Except with Permit.

Recommendation: This item is related to approval of Municipal Lot 10 described in item ID#18-0843 above and designates stalls to have 3 hour parking similar to other surface municipal lots. Department of Public Works recommends approval.

Sponsors: ADHOC Downtown Parking Committee

Attachments: [18-0843 Admin Cover - Approve of Parking Lot 10.pdf](#)

- I. [ID#18-0847](#) Approve all remaining stalls on both sides of Municipal Lot 10 to be designated as No Parking in Lot, 2AM to 5AM, Except with Permit.
- Recommendation:** This item is related to approval of Municipal Lot 10 described in item ID#18-0843 above and designates stalls to allow overnight parking with permit similar to other surface municipal lots. Department of Public Works recommends approval.
- Sponsors:** ADHOC Downtown Parking Committee
- Attachments:** [18-0843 Admin Cover - Approve of Parking Lot 10.pdf](#)
- J. [ID#18-0922](#) Rescind No Parking Any Time designation for 4 parking stalls in Municipal Lot 3 located directly north of 400 W. Main Street. Said 4 stalls will revert back to the current established parking restrictions for Municipal Lot 3.
- Recommendation:** City staff is administering the construction of a dumpster enclosure at the western edge of Municipal Lot 3. Four existing parking stalls will be removed with this construction. To offset the parking spots lost, staff is proposing to reopen 4 stalls that are located directly north of 400 W. Main Street. The proprietor of 400 W. Main Street had a parking area that had ingress from Lot 3 and necessitated a (painted) closure of 4 parking stalls. This business has now built an outdoor deck and ingress to this old parking area and, therefore, the 4 public stalls can be reopened. This information was shared with Ald. Helgestad and he is in favor of reopening the 4 stalls. The Department of Public Works does not have an issue with this item.
- Sponsors:** Helgestad

5. Communications and Referrals

- A. [ID#18-0848](#) Current Building and Grounds Budget.
- Sponsors:** Public Works

6. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.