



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Ordinance & License	<b>Date:</b> 5/7/2020
<b>Common Council Item Number:</b> #20-0554	<b>Date:</b> 5/19/2020
<b>Submitted By:</b> Gina Kozlik, Clerk Treasurer	<b>City Administrator Approval:</b> <a href="#">Click here to enter text.</a>
<b>Finance Department Review:</b> <a href="#">Click here to enter text.</a>	<b>City Attorney's Office Review:</b>
<b>Subject:</b>  New law allows for designation of the Clerk by ordinance amendment to issue alcohol beverage operator's licenses and provisional operator's licenses.	

**Details:**  
 Under prior law, bartender licenses and provisional bartender licenses were to be issued only by the municipal governing body. The recent passage of 2019 Wisconsin Act 166 now allows for municipalities to designate a municipal official to issue them with an ordinance revision. The Clerk's office is seeking this revision designating the Clerk to issue bartenders licenses only where the record check is returned with no pending charges or convictions for any felony, misdemeanor or municipal forfeiture where the circumstances substantially relate to the licensed activity, including operating under the influence of an intoxicant, theft, fraud or disorderly conduct.

**Options & Alternatives:**  
 Continue to route every bartender application through Committee.

**Financial Remarks:**  
 Cost savings benefit for less administrative work to route every application through a meeting.

**Executive Recommendation:**  
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**Committee Recommendation:**  
 Approve revision to Ordinance 9.08 creating 9.08(5) designating the Clerk to issue operator's licenses and provisional licenses where no record of pending charges, or convictions exist for any felony, misdemeanor or forfeiture where circumstances substantially relate to the licensed activity.



