



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, April 17, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#25-00623](#) Approve Minutes of April 3, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 04-03-25-Final](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of April 3, 2025, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Approval of Payments

A. [ID#25-00624](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 4-17-25](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. RESOLUTIONS

A. [ID#25-00625](#) Cemetery Chapel Exterior Tuck Pointing

Sponsors: Public Works

Attachments: [25-00625-Resolution-Cemetery Chapel Exterior Tuck Pointing](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Resolution for the Cemetery Chapel Exterior Tuck Pointing project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Bids Received:

- A. [ID#25-00626](#) Bids Received: Friday, April 11, 2025, at 11:00 a.m.
Greenmeadow Drive and Cascade Drive Utility and Street Improvements

The Board of Public Works recommends that the low bid from Wandel Contractors, Inc, in the amount of \$2,195,761.99, be awarded.

Sponsors: Public Works

Attachments: [Greenmeadow and Cascade - BT](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Wandel Contractors, Inc., for the Greenmeadow Drive and Cascade Drive Utility and Street Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#25-00627](#) Bids Received: Friday, April 11, 2025, at 11:00 a.m.
Frame Park Formal Gardens Pathway, Irrigation and Drainage System Improvements

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., for the Alternate #2 in the amount of \$238,365.00, be awarded.

Sponsors: Public Works

Attachments: [Frame Park Formal Gardens Pathway -BT](#)

Mark Schramm, Parks and Recreation Customer Admin Manager, explained the benefits of Alternate No. 2.

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the only bid from All-Ways Contractors, Inc., for the Frame Park Formal Gardens Pathway, Irrigation and Drainage System Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#25-00628](#) Bids Received: Friday, April 11, 2025, at 11:00 a.m.
Les Paul Performance Center Improvements

Sponsors: Public Works

Attachments: [Les Paul Performance Center - BT](#)

Report to the Board that no bids were received.

8. Discussion and Recommendation to Council Regarding:

- A. [ID#25-00629](#) Review and act on the Contract for Stormwater Facility Vegetation Management Services for 2025.

Sponsors: Public Works

Attachments: [25-00629-BPW Agenda Cvr-2025 Veg Mgmt RFP](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract for Stormwater Facility Vegetation Management Services for 2025 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#25-00630](#) Review and act on the establishment of Street Opening Prices for 2025.

Sponsors: Public Works

Attachments: [25-00630-BPW Agenda Cvr-2025 Street Opening Prices](#)
[2025 STO A](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that the Street Opening Prices for 2025 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#25-00633](#) Review and act on the Contract Amendment No. 3 with Strand Associates for the Biogas Purification and Sludge Drying with Facilities Enhancements project.

Sponsors: Public Works

Attachments: [25-00633-BPW-2025 Strand Construction Agreement \(2\)](#)
[Amendment #3 Construction 1226.057.3.\(Draft\)](#)
[Waukesha-CWP Phase 3 Construction-Related Services Strand](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that the Contract Amendment No. 3 with Strand Associates for the Biogas Purification and Sludge Drying with Facilities Enhancements project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- D. [ID#25-00634](#) Review and act on Contract Change Order No. 1 with Sabel Mechanical LLC, for the River's Crossing Pump Station and Golf Road Pump Station Improvements project.

Sponsors: Public Works

Attachments: [BPW Agenda Cvr-CCO1-Sabel-2024 Sanitary Pump Stations](#)
[CCO1-Sabel Mechanical-2024 Sanitary Pump Stations-River's Crossing](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Change Order No. 1 with Sabel Mechanical, LLC, for the River's Crossing Pump Station and Golf Road Pump Station Improvements project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

9. Discussion and Authorization re:

- A. [ID#25-00631](#) Review and act on the request from Rachel Zuniga for a one-time sewer credit.

Sponsors: Public Works

Attachments: [25-00631-BPW Agenda Cvr-Sewer Credits-Zuniga](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, to approve the one-time sewer credit for Rachel Zuniga, 1805 Deer Trail Court. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

10. Matter of Report

Director Damien reported that the brush and branch pick-up ended with zero accidents and injuries. 844 loads of brush were collected for an increase in loads from last year. Last year there were 581 loads were collected. The Director and Board acknowledged the crews and the good job that was done.

11. Communications and Referrals:

- A. [ID#25-00632](#) Official Notice: Bids to Close on Friday, May 2, 2025, at 11:00 a.m.
Alley 92 Reconstruction

Sponsors: Public Works

Attachments: [Official Notice Alley 92](#)

12. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).