



**Parks, Recreation and Forestry
Department**

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Committee: Parks, Recreation and Forestry	Date: 7/18/2022
Common Council Item Number: ID# 22-4517	Date: 8/2/2022
Submitted By: Ron Grall, WPRF Director; Mary Berg, Recreation Service Manager	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Denise Vandenbush-Kohlmann DVK	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: Approval and authorization of contracts between City of Waukesha Parks, Recreation & Forestry Department, and two specialized service providers.	

Details:
Waukesha Parks, Recreation & Forestry Department (WPRF) is working collaboratively with various Independent Contractual Services to provide recreation programs for the Waukesha community. Fees and charges are negotiated using the Fees and Charges guidelines approved by the Park and Recreation Board. established fees and charges policy

Options & Alternatives:
Staffs' recommendation is to continue to work cooperatively with the 2 providers (Parilla Kitchen and In the Park. LLC to meet the Recreation needs of the Waukesha Community.

Financial Remarks:
Yearly Revenue: 5310.45810.56000, Parilla Kitchen (Cooking and Knife Skill Classes) - \$1,000 (WPRF receives 25% of all resident fees – on our site); 5990.45810.58900 (Kayak Workshop) In the Park. LLC - \$300 (WPRF receives 15% of all resident fees – on their site)

Executive Recommendation:
Recommend approval of the contract between City of Waukesha and the 2 service providers and authorize the Mayor to enter into these contracts