



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, August 19, 2014

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 12 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson and Jankowski
Absent: 3 - Skinner, C. Payne and Hernandez

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. **ID#14-0846** Minutes for August 5, 2014 meeting

A motion was made by Ald. Johnson, seconded by Council President E. Payne, that Minutes of August 5, 2014 be approved. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Johnson and Jankowski

Absent: 3 - Skinner, C. Payne and Hernandez

Abstain: 1 - Thieme

5. New Business

A. **ID#14-0825** Accreditation presentation to the Police Department by the Wisconsin Law Enforcement Accreditation Group (WILEAG)

Ald. Hernandez arrived at the meeting.

Present: 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 2 - Skinner and C. Payne

- B. ID#14-0816** Approve the Appointment of Mike Volpano to the Sign Appeals Board
- A motion was made by Council President E. Payne, seconded by Ald. Thieme, that the appointment of Mike Volpano to the Sign Appeals Board be approved. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski
- Absent:** 2 - Skinner and C. Payne
- C. ID#14-0841** Approve the Appointment of Gerald Couri to the Water Utility Commission
- A motion was made by Ald. Thieme, seconded by Council President E. Payne, that the appointment of Gerald Couri to the Water Utility be approved. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski
- Absent:** 2 - Skinner and C. Payne
- D. ID#14-0847** Approve the Appointment of Katie Jelacic to the Deferred Compensation Board
- A motion was made by Ald. Cummings, seconded by Ald. Perry, that the appointment of Katie Jelacic to the Deferred Compensation Board be approved. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski
- Absent:** 2 - Skinner and C. Payne
- E. ID#14-0823** Approve a contract with Independent Inspections to provide temporary building inspection and plan review services.
- A motion was made by Ald. Pieper, seconded by Council President E. Payne, that the contract with Independent Inspections be approved. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski
- Absent:** 2 - Skinner and C. Payne
- F. ID#14-0843** Resolution Authorizing the Issuance and Sale of \$1,115,000 Taxable General Obligation Promissory Notes, Series 2014D
- Rebekah Freitag, Senior Vice President from Baird spoke regarding the Issuance and Sale and explained the lowering of the amount from \$1,115,000 to \$1,090,000.*
- A motion was made by Ald. Pieper, seconded by Ald. Reiland, that Resolution #52-14 be approved authorizing the Issuance and Sale of \$1,090,000.00 Taxable General Obligation Promissory Notes, Series 2014D . The motion carried by the following vote:**

Aye: 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 2 - Skinner and C. Payne

Consent Agenda

A motion was made by Ald. Johnson, seconded by Council President E. Payne, that the Consent Agenda be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 2 - Skinner and C. Payne

1. Other Boards and Commissions

ID#14-0792 Approval of Award of Tire Lease Contract to Goodyear Tire and Rubber Company
The Transit Commission received bids for tire leasing for five years starting October 1, 2014. Goodyear Tire and Rubber Company had the lowest bid. The Transit Commission staff recommends approval of the five year tire lease contract with the Goodyear Tire and Rubber Company (subject to City Attorney approval).

2. Plan Commission - Jennifer Andrews

- A. PC14 -0090** Meijer, Tenny Avenue & Sunset Drive - Certified Survey Map (approved with conditions)
- B. PC14 -0094** Good Harvest Market, Meadow Lane at Silvernail Road - Certified Survey Map (approved with conditions)
- C. PC14 -0096** Clearwater Apartments - Certified Survey Map (approved with conditions)

3. Standing Committees

A. Building & Grounds Committee - Ald. E. Payne

- 1. ID#14-0743** Please approve a speed awareness campaign to allow yard type signs in the terrace area on Madison Street from Washington Ave. to North St. starting Saturday September 6 to Saturday September 20, 2014.

B. Ordinance & License Committee - Ald. Johnson

1. Licenses

- a. ID#14-0838** Bartender Applications

- b. **ID#14-0839** Remaining applications for licenses ending June 30, 2015

2. Licenses

- a. **ID#14-0737** First Reading 8-5-14
Second Reading - 8-19-14
Third Reading - 9-2-14
An ordinance to rezone certain property and to amend the Zoning Map of the City of Waukesha, Wisconsin (Request to Waive 2nd and 3rd Readings by Ald. Johnson on 7/31/14).

C. Board of Public Works - Dr. Fred Abadi

1. **ID#14-0787** Approve Amended Memorandum of Understanding (MOU) between the City of Waukesha and the City of Pewaukee for Sanitary Sewer Intermunicipal Connection, Maintenance and Billing

End of Consent

Reports

6. Other Boards and Commissions
- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Thieme
 - C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
 - D. Landmarks Commission Report - Ald. Francoeur
 - E. Redevelopment Authority Report - Jennifer Andrews
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Reiland
 - H. Cemetery Commission Report - Ald. Jankowski
 - I. Waukesha Housing Authority Report - Ald. Hernandez
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Cummings

7. Plan Commission - Jennifer Andrews

A. PC14 -0075 Meijer, 801 & 831 E. Sunset Drive - Final Site Plan & Architectural PUD Review

Ald. Skinner arrived at 7:20 p.m.

Original motion made by Ald. Bartels, seconded by Ald. Patton, that the Final Site Plan & Architectural PUD for Meijer, 801 & 831 E. Sunset Drive - be approved adding staff comments and Plan Commission Requests to consider angling the loading docks to reduce the height of the retaining walls and consider adding evergreen trees in the ROW along Sunset.

The original motion was amended to include adding staff conditions and the adding of evergreen trees in the ROW along Sunset subject to review by Community Development. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Skinner, Patton, Perry, Francoeur, Reiland, Manion, Thieme, Hernandez and Jankowski

Nay: 3 - Cummings, E. Payne and Johnson

Absent: 1 - C. Payne

B. PC14 -0097 Clearwater Apartments - Final Site Plan & Architectural PUD Review

A motion was made by Ald. Bartels, seconded by Ald. Patton, that this Site Plan & Architectural Review be approved subject to staff comments . The motion carried by the following vote:

Aye: 10 - Bartels, Cummings, Patton, Francoeur, Reiland, Manion, Thieme, Johnson, Hernandez and Jankowski

Nay: 4 - Pieper, Skinner, Perry and E. Payne

Absent: 1 - C. Payne

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

1. ID#14-0741

Motion made by Ald. Johnson, seconded by Ald. Perry to approve the proposed amendments to Chapter 2.01, 3.06, and 3.08 of the Municipal Code with the statutory duties of the Street Commissioner and the City Comptroller (required offices under Chapter 62) being previously delegated to the Board of Public Works and the Finance Committee, and an inclusion in 2.01 that the removal process that would mirror the hiring process and requiring Council approval.

2. **ID#14-0756** Review and act on a proposed amendment to Chapter 2.015 of the Municipal Code to revise the authority of the City Administrator.
- A motion was made by Ald. Johnson, seconded by Ald. Perry, that the proposed amendment to Chapter 2.015 of the Municipal Code to revise the authority of the City Administrator be approved. The motion carried by the following vote:**
- Aye:** 12 - Pieper, Bartels, Skinner, Patton, Perry, Francoeur, Reiland, Manion, Thieme, Johnson, Hernandez and Jankowski
- Nay:** 2 - Cummings and E. Payne
- Absent:** 1 - C. Payne
3. **ID#14-0819** Applications for licenses ending June 30, 2015, considered by Ordinance and License Committee on August 11, 2014
- A motion was made by Ald. Johnson, seconded by Ald. Perry, that the applications for extension of premises for Donnie Boy's and Zilli's Grandview Inn be denied. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski
- Nay:** 1 - Patton
- Absent:** 1 - C. Payne

D. Human Resources Committee Report - Ald. Francoeur

1. **ID#14-0693** Review and act on Recruitment and Selection Policy
- A motion was made by Ald. Francoeur, seconded by Ald. Johnson, that the City Management Recruitment Policy be approved. The motion carried by the following vote:**
- Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski
- Absent:** 1 - C. Payne
3. **ID#14-0796** Review and act on Salary range for City Administrator position
- A motion was made by Ald. Francoeur, seconded by Ald. Patton, that the salary range for the City Administrator position for recruitment be set at \$130,000 to \$160,000 with experience and qualifications to be considered be approved. The motion carried by the following vote:**
- Aye:** 12 - Pieper, Bartels, Skinner, Patton, Perry, Francoeur, Reiland, Manion, Thieme, Johnson, Hernandez and Jankowski
- Nay:** 2 - Cummings and E. Payne
- Absent:** 1 - C. Payne

2. **ID#14-0829** Review and act on job description for City Administrator

A motion was made by Ald. Francoeur, seconded by Ald. Skinner, that the job description for City Administrator be prepared by GovUSA in conjunction with the City's HR Department which shall incorporate the necessary pertinent information as well as the content of the ordinance authorizing the City Administrator function as proposed by the O & L Committee under #14-0741 and #14-0756 be approved. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Skinner, Patton, Perry, Francoeur, Reiland, Manion, Thieme, Johnson, Hernandez and Jankowski

Nay: 2 - Cummings and E. Payne

Absent: 1 - C. Payne

9. Board of Public Works Report - Dr. Fred Abadi

A. **ID#14-0786** Approve Bids Received: Friday, August 1, 2014 at 11:00 a.m.

a) 2014 Centerline Painting

A motion was made by Mr. Liburdi, seconded by Ald. E. Payne, that the low bid from Crowley Construction in the amount of \$21,947.01 be approved. The motion carried by the following vote:

A motion was made by Council President E. Payne, seconded by Ald. Pieper, that the 2014 Centerline Painting bid be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - C. Payne

10. Director of Public Works Report

11. City Attorney's Report

12. Mayor's Report & Referrals

A. **ID#14-0827** Mayor's Summary of Meetings and/or Events

13. Referrals

Ald. Cummings to Buildings & Grounds to discuss and recommend an establishment of 2 stop signs and crosswalks on each side of Rempe by the culdesac (Wildberry Court) nearest the Moorewood Park. These two stop signs and crosswalks need to coincide with the school bus stop area, established by the School District of Waukesha and the bus company for morning pickup of students and afternoon dropoff of students.

Ald. Johnson to Council President to please consider drafting a letter from the Council to Meijer that as a good gesture to the neighbors, they remove the fuel station from the project.

Ald. Skinner to Buildings and Grounds to please consider a 4-way stop at the intersection of Garfield & Laffin. This should be linked to the data being collected by engineering.

14. Adjournment

A motion was made by Ald. Thieme, seconded by Ald. Perry, that the meeting be adjourned. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Patton, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

Absent: 1 - C. Payne

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.