



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 9/6/2018
<b>Common Council Item Number:</b> ID 18-1298	<b>Date:</b> 9/18/2018
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from 314 Prairie Song Dr., Gregory Jones and Shirley Forer for a one-time water and wastewater credit.	

**Details:**  
The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.6(d) titled One-Time Unmetered Credit, residential users may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

The property owner, Greg Jones, at 314 Prairie Song Dr., in a letter dated October 16, 2017, has requested to receive a credit on his sewer service charges for the quarter ending August 21, 2017. As stated in the letter, he recently had new grass put in and proceeded to water it at an accelerated rate. The water usage for the quarter with the lawn establishment taking place was 87,100 gallons. This work took place over one billing period.

Mr. Jones has requested a sewer credit of 75,900 gallons. The average water usage over the past two years is 19,142 per quarter. To calculate the refund based on the difference from average usage is as follows:

- Estimated Additional Usage:  $87,100 - 19,143 = 67,957$
- Calculated Refund:  $67,957 \text{ gallons} \times \$6.02/1000 \text{ gallons} = \$409.10$

The Department of Public Works recommends approval of a one-time sewer credit totaling \$409.10.

**Options & Alternatives:**  
To not approve the one-time sewer credit or approve another dollar amount

**Financial Remarks:**

**Executive Recommendation:**  
Recommend approval of a one-time sewer credit totaling \$409.10



