



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Thursday, April 7, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

4. Approval of Minutes

- A. [ID#16-474](#) Minutes for March 15, 2016

**Attachments:** [ccmn160315 draft](#)

5. Approval of final form of ordinances passed at previous meeting

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

- A. [ID#16-502](#) Recommend to approve proposed Springs Park usage Contract with the Waukesha YMCA
- Attachments:** [Springs Parks-Temp Tent Location](#)  
[YMCA-Springs Park Proposed Agreement](#)  
[Council Agenda Cover Sheet-Springs Park Usage Contract](#)
- B. [ID#16-509](#) Recommend to approve proposed 2016 contract with Midwest Cycling Series to conduct the Carl Zach Cycling Classic
- Attachments:** [2016 Carl Zach Race-Proposed Agreement](#)  
[Cover Sheet-2016 Carl Zach Cycling Classic to CC](#)
- C. [ID#16-510](#) Recommend to approve proposed Internship/Temporary Work Agreement with WI Division of Vocational Rehabilitation
- Attachments:** [Vocational Rehab Proposed Agreement 2.16](#)  
[Council Agenda Cover Sheet-Vocational Rehabilitation Agreement](#)
- D. [ID#16-511](#) Recommend to approve proposed Recreation Services contract with Treetop Explorers, LLC
- Attachments:** [2016 Treetop Explorers-Proposed Agreement](#)  
[Council Agenda Cover Sheet-Treetop Explorer Contract](#)
- E. [ID#16-512](#) Recommend to approve proposed WRO Youth Sports Complex Food & Non-Alcoholic Beverage Concession Services contract with RE Concessions
- Attachments:** [WRO Food bid 2016](#)  
[Council Cover Sheet-Food & Non-Alcoholic Beverages WRO Contract](#)  
[Park Rec - 2016 WRO Food FINAL](#)
- F. [ID#16-513](#) Recommend to approve proposed Saratoga Complex Food & Non-Alcoholic Beverage Concession Services contract with Bobalou Enterprises
- Attachments:** [Saratoga food bid 2016](#)  
[Council Cover Sheet-Food & Non-Alcoholic Beverages Saratoga Contract](#)  
[Park Rec - 2016 Saratoga Food FINAL](#)
- G. [ID#16-515](#) Recommend to approve proposed Recreation Services Contract for Youth Sports Teams Photography with Visual Image Photography, Inc.
- Attachments:** [Photography bid 2016- VIP](#)  
[Council Cover Sheet-Photography for Youth Sports Contract](#)  
[Park Rec - 2016 Youth Photo Proposed Agreement Final](#)

- H. [ID#16-518](#) Recommend to approve proposed consulting services contract with Greenplay LLC, to conduct PRF Community Needs and Satisfaction Assessment

**Attachments:** [Greenplay LLC-Consulting Services Proposal](#)  
[Greenplay LLC-Scope & Time Line Summary](#)  
[Bidder List](#)  
[Greenplay Contract](#)  
[Cover Sheet-Consulting Services Contract \(Greenplay LLC\)](#)

## **2. Plan Commission Report - Maria Pandazi**

### **3. Standing Committees**

#### A. Building & Grounds Committee - Ald. E. Payne

1. [ID#16-459](#) Approval of the closing of the Riverfront Plaza Parking Lot No. 1 for parade routes the Memorial Day Parade on May 30, 2016 and for the Independence Day Parade on July 4, 2016 due to Main Street being closed

**Recommendation:** Referral was made by Public Works on behalf of the Mayor. Due to the construction project on W. Main Street, the Memorial Day parade and July 4th parade routes will need to be changed to go around the construction. The proposal is to close River Front Plaza (Lot 1) parking lot during the parades to allow the parade route along this parking lot. Both parade dates are on a Monday. Staff recommends approval of this request.

**Sponsors:** Public Works

**Attachments:** [Item 16-459 Admin Review Use Parking Lot 1 for Parade Route](#)  
[2016 Proposed Parade Route](#)

**Legislative History**

4/4/16	Building and Grounds	recommended for Council Consent to the City Council
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## **B. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

- A. [ID#16-524](#) INVITED Bartenders 4 11 16

**Sponsors:** Clerk/Treasurer

**Attachments:** [Bartenders 2016.03.28b](#)

**Legislative History**

3/28/16	Ordinance & License Committee	recommended for Council Consent to the City Council
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- B.**     [ID#16-525](#)     Bartenders 4 11 16
- Sponsors:     Clerk/Treasurer
- Attachments:     [Bartenders 2016.03.28b](#)
- Legislative History
- 3/28/16     Ordinance & License     recommended for Council Consent to  
  Committee                             the City Council
- C.**     [ID#16-527](#)     Other Applications for licenses considered by Ordinance &  
License Committee on April 11, 2016.
- Attachments:     [Other Licenses\\_March 28 2016](#)
- Legislative History
- 3/28/16     Ordinance & License     recommended for Council Consent to  
  Committee                             the City Council

### **C. Human Resources - Ald. Francoeur**

1.     [ID#16-458](#)     Review and act on revisions to Human Resources Policy C-7 -  
Employment Benefits.
- Attachments:     [C - 7 Employment Benefits - Draft -3-10-16](#)
- Legislative History
- 3/16/16     Human Resources     approved  
  Committee
2.     [ID#16-462](#)     Request of the City Administrator to reassign reporting duties of the  
Clerk/Treasurer position to the City Administrator.
- Attachments:     [Cover Sheet Clerk-Treasurer Reporting](#)
- Legislative History
- 3/16/16     Human Resources     approved  
  Committee

### **End of Consent Agenda**

#### 6. New Business

- A.**     [ID#16-0586](#)     Approve contribution by Smart Family Trust for Sunset Drive  
improvements, and approve form of Receipt and Release
- Sponsors:     Attorney's Office
- Attachments:     [Smart Receipt and Release-Final](#)

- B. [ID#16-514](#) Recommend to approve proposed Saratoga Complex Fermented Malt Beverage Concession Services contract with PRE Concessions

Attachments: [Saratoga beer bid 2016](#)  
[Council Cover Sheet-Fermented Malt Beverage Saratoga Contract](#)  
[Park Rec - 2016 Saratoga Beer FINAL](#)

## 7. Public Hearing

- A. [ID#16-508](#) Determine the assessment for the Spring 2016 Public Street Tree Planting Program, said cost to be \$205.00 per tree

Attachments: [Spring 2016 Summary](#)  
[Street Tree Planting Program Spring 2016](#)  
[Tree Planting Assessment History 2016 increase](#)

## 8. Action on Public Hearing

- A. [ID#16-508](#) Determine the assessment for the Spring 2016 Public Street Tree Planting Program, said cost to be \$205.00 per tree

Attachments: [Spring 2016 Summary](#)  
[Street Tree Planting Program Spring 2016](#)  
[Tree Planting Assessment History 2016 increase](#)

## **Reports**

### 9. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski

- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
10. Plan Commission - Jennifer Andrews
11. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

1. [ID#16-490](#) Block Party Ordinance

**Attachments:** [New 6.185 Block Parties O&L Redline](#)  
[Ordinance 6.185 Block Parties](#)

**Legislative History**

3/28/16	Ordinance & License Committee	recommended for approval to the City Council
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- D. Human Resources Committee Report - Ald. Francoeur

12. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#16-439](#) Bids Received: Friday, March 11, 2016 at 11:00 am
- a. Project A - E. Sunset Dr. Utility and Street Improvements. and  
 Project B - STH 59 Les Paul Parkway and E. Sunset Dr. Intersection  
 Improvements (WisDot Proj. ID 2450-06-70)  
 The Board of Public Works recommends that all bids for Sunset Dr.  
 Utility and Street Improvements be rejected.

**Sponsors:** Public Works

**Attachments:** [Bid Tabs E Sunset Improvements - FINAL](#)

**Legislative History**

3/17/16	Board of Public Works	recommended for disapproval to the City Council
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- B.**     [ID#16-460](#)     Bids Received: Friday, March 11, 2016 at 11:00 am  
a. Tenny Ave. Utility and Street Improvements  
The Board of Public Works recommends awarding the contract to UPI on their low bid of \$1,234,411.15
- Sponsors:**     Public Works
- Attachments:**     [Bid Tabs Tenny Improvements - FINAL](#)
- Legislative History**
- 3/17/16            Board of Public Works            recommended for approval to the City Council
- C.**     [ID#16-471](#)     Bids Received: Tuesday March 8, 2016 at 10:00 am by Waukesha Water Utility.  
a. Parking Deck Improvements  
The BPW's recommends the Common Council concur with the Waukesha Water Utility Commission on the award to Bulley & Andrews Concrete Restoration on their low bid of \$517,387.00
- Sponsors:**     Public Works
- Attachments:**     [Approve Parking deck Improvement.pdf](#)  
[Parking Deck Memo to Board of Public Works 2016](#)
- Legislative History**
- 3/17/16            Board of Public Works            recommended for approval to the City Council
- D.**     [ID#16-472](#)     Bids Received: Tuesday March 8, 2016 at 10:00 am by Waukesha Water Utility.  
a. Grand Ave, (Hoover to Estberg) Water Service Adjustments and Water Main  
The BPW's recommends the Common Council concur with the Waukesha Water Utility Commission on the award to American Sewer Services, Inc. on their low bid of \$297,882.00
- Sponsors:**     Public Works
- Attachments:**     [Grand Ave Water Main Memo after Bid Opening.docx](#)
- Legislative History**
- 3/17/16            Board of Public Works            recommended for approval to the City Council

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

16. Mayor's Report & Referrals

**A.**     [ID#16-0570](#)     Mayor's Schedule/Events

Sponsors:     Mayor

Attachments:     [SR160401](#)

## 17. Referrals

## 18. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.