



City of Waukesha
201 Delafield St. Waukesha, WI 53188
Tel: 262.524.3700
waukesha-wi.gov

Committee: Board of Public Works	Date: 1/18/2024
Common Council Item Number: ID #24-8703	Date: 2/6/2024
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Anthony W. Brown, City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the Contract Amendment No. 5 for Operational Assistance Services with Strand Associates, Inc., for on-going assistance of services related to the recent improvements at the Clean Water Plant.	

Details:
This agreement was a service that was originally offered in Strand's post design contract to provide process optimization and SCADA control assistance along with warranty claims related to the new equipment. This amendment renews the previous contract as approved last year. Strand will provide the services on an as-needed basis to be billed hourly and will only be performed as requested by the City. In 2023 Strand provided programming assistance for SCADA and emergency dialer software and assisted with switchgear troubleshooting for a total of \$9,590.47.

Options & Alternatives:
The City may choose to not have a contract for these services, however not having the engineering expertise in-house could result in operational difficulties. The City could otherwise choose to solicit proposals from other firms, however this may result in greater expense due to inefficiencies from lack of knowledge of the project and related technical upgrades.

Financial Remarks:
The contract is not to exceed \$20,000. The City will be billed monthly only for hours requested by the City for that period. This would be paid for from the Consulting Budget (7380 52135) which has a budget of \$100,000 for 2024.

Executive Recommendation:
Recommend approval of Contract Amendment No. 5 for Operational Assistance Services with Strand Associates, Inc., not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.