



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### Board of Police and Fire Commissioners

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Monday, August 26, 2024

5:00 PM

Waukesha Fire Department - Fire Station No. 1

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Members Present: Cheryl Gemignani (Chairperson), Curt Otto, Therese Suslick, John Arneson

Members Absent: Lori Fabian

Staff Present: Police Chief Daniel Thompson, Fire Chief Robert Goplin, Kathy Stefan

1. **Call to Order** – 5:00 pm

2. **Approval of Minutes July 22, 2024**

MOTION BY SUSLICK TO APPROVE THE MINUTES OF JULY 22, 2024 SECOND BY OTTO

MOTION - **Carried**

3. **Correspondence** – Complaint forwarded to the Police Department.

4. **Police Department Personnel - Police Chief Employee Status Report**

a. Appointment of Jacob T. Roth to the position of Patrol Officer, effective August 27, 2024.

MOTION BY SUSLICK TO APPROVE THE APPOINTMENT OF JACOB T. ROTH TO THE POSITION OF PATROL OFFICER FOR THE WAUKESHA POLICE DEPARTMENT EFFECTIVE AUGUST 27, 2024. HIS APPOINTMENT IS SUBJECT TO COMPLETING A ONE-YEAR PROBATIONARY PERIOD. HE HAS COMPLETED THE REQUIRED PSYCHOLOGICAL EXAM, PHYSICAL EXAM AND DRUG SCREEN. SECOND BY OTTO

MOTION – **Carried**

5. **Fire Department Personnel - Fire Chief Employee Status Report**

a. Appointment of Zachary L. Blausen to the position of Recruit Firefighter/Paramedic effective August 27, 2024.

MOTION BY OTTO TO APPROVE THE APPOINTMENT OF ZACHARY L. BLAUSER TO THE POSITION OF RECRUIT FIREFIGHTER/PARAMEDIC EFFECTIVE AUGUST 27, 2024. MR. BLAUSER HAS COMPLETED THE REQUIRED PHYSICAL EXAMINATION, DRUG SCREEN, AND PSYCHOLOGICAL SUITABILITY SCREENING. A REGULAR APPOINTMENT WILL BE SUBJECT TO THE COMPLETION OF AN EIGHTEEN-MONTH PROBATIONARY PERIOD. SECOND BY ARNESON

MOTION – **Carried**

b1. Completion of Probation of Firefighter/Paramedic Darol Badora effective August 27, 2024.

MOTION BY ARNESON TO APPROVE THE APPOINTMENT OF FIREFIGHTER/PARAMEDIC DAROLD BADORA TO THE REGULAR POSITION OF FIREFIGHTER/PARAMEDIC EFFECTIVE AUGUST 27, 2024. FIREFIGHTER/PARAMEDIC BADORA HAS COMPLETED THE EVALUATION AND TRAINING REQUIREMENTS OF THE EIGHTEEN-MONTH PROBATIONARY PERIOD SECOND BY SUSLICK

MOTION – **Carried**

b2. Completion of Probation of Firefighter/Paramedic Joshua Rodgers effective August 27, 2024.

MOTION BY SUSLICK TO APPROVE THE APPOINTMENT OF FIREFIGHTER/PARAMEDIC JOSHUA RODGERS TO THE REGULAR POSITION OF FIREFIGHTER/PARAMEDIC EFFECTIVE AUGUST 27, 2024. FIREFIGHTER/PARAMEDIC RODGERS HAS COMPLETED THE EVALUATION AND TRAINING REQUIREMENTS OF THE EIGHTEEN-MONTH PROBATIONARY PERIOD SECOND BY OTTO

MOTION – **Carried**

b3. Completion of Probation of Firefighter/Paramedic Matthew MacIntyre effective August 27, 2024.

MOTION BY OTTO TO APPROVE THE APPOINTMENT OF FIREFIGHTER/PARAMEDIC MATTHEW MACINTYRE TO THE REGULAR POSITION OF FIREFIGHTER/PARAMEDIC EFFECTIVE AUGUST 27, 2024. FIREFIGHTER/PARAMEDIC MACINTYRE HAS COMPLETED THE EVALUATION AND TRAINING REQUIREMENTS OF THE EIGHTEEN-MONTH PROBATIONARY PERIOD SECOND BY ARNESON

MOTION – **Carried**

b4. Completion of Probation of Firefighter/Paramedic Kelci Haueter effective September 12, 2024.

MOTION BY ARNESON TO APPROVE THE APPOINTMENT OF FIREFIGHTER/PARAMEDIC KELCI HAUETER TO THE REGULAR POSITION OF FIREFIGHTER/PARAMEDIC EFFECTIVE SEPTEMBER 12, 2024. FIREFIGHTER/PARAMEDIC HAUETER HAS COMPLETED THE EVALUATION AND TRAINING REQUIREMENTS OF THE EIGHTEEN-MONTH PROBATIONARY PERIOD SECOND BY SUSLICK

MOTION – **Carried**

## 6. **Old Business**

- a. Patrol Officer Recruitment Process Update 2024 – Chief Thompson gave an overview of the status of the process. Reminder that there will be interviews at the October meeting.
- b. Firefighter Recruitment Process Update 2024 – Chief Goplin gave an overview of the process. Distributed the process update, which includes information for tentative 2025 process plans.

## 7. **New Business**

- a. Police Department Report – Nothing to report.
- b. Fire Department Report – Chief Goplin reported on his first couple of weeks in position.
- c. Discussion relative to future 2024 meeting dates. September and October meetings will be held on regular meeting dates (September 23 and October 28). November and December meetings will be combined and held on December 2.

## 8. **Adjourn** - MOTION BY ARNESON TO ADJOURN SECOND BY OTTO

MOTION – **Carried** Meeting adjourned at 5:17 pm

Respectfully submitted,

*Kathy S. Stefan*

Kathy S. Stefan  
Recording Secretary