



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### Human Resources Committee

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Wednesday, May 18, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call To Order

**Present:** 4 - Thieme, Johnson, Cummings and Boyle

**Absent:** 1 - Pieper

#### 2. Approval of Minutes

[ID#16-0828](#) Approval of the minutes of the April 20, 2016 meeting

**Attachments:** [HR Committee Minutes - 4-20-16](#)

A motion was made by Ald. Johnson, seconded by Ald. Boyle to approve the minutes of the April 20, 2016 meeting. The motion carried by the following vote:

**Aye:** 4 - Thieme, Johnson, Cummings and Boyle

**Absent:** 1 - Pieper

#### 3. Business Items

- B.** [ID#16-0834](#) Request by City Attorney Brian Running to remove the part-time Clerical Assistant (former Confidential Secretary) position and change one (1) part time Assistant City Attorney to full time and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change.

**Attachments:** [City Attorney Cover Sheet-Anne Full Time](#)

[City Attorney Memo - Anne Full Time](#)

A motion was made by Ald. Johnson, seconded by Ald. Boyle to approve the request by City Attorney Brian Running to remove the part-time Clerical Assistant (former Confidential Secretary) position and change one (1) part time Assistant City Attorney to full time and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change. The motion carried by the following vote:

**Aye:** 3 - Thieme, Johnson and Boyle

**Nay:** 1 - Cummings

**Absent:** 1 - Pieper

- A. [ID#16-0831](#) Request of Department of Public Works Director Fred Abadi to unfund an Engineering Tech III position (formerly Tech II/III) and fund a Sr. Engineering Tech (formerly Tech IV) position and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change.

**Attachments:** [Agenda Cover Sheet - HR CommitteeTech III](#)

**A motion was made by Ald. Cummings, seconded by Ald. Boyle to approve the request of Department of Public Works Director Fred Abadi to unfund an Engineering Tech III position (formerly Tech II/III) and fund a Sr. Engineering Tech (formerly Tech IV) position and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change. The motion carried by the following vote:**

**Aye:** 4 - Thieme, Johnson, Cummings and Boyle

**Absent:** 1 - Pieper

#### 4. Adjournment

**The meeting adjourned at 7 p.m.**