



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Information Technology Board	<b>Date:</b> 1/4/2022
<b>Common Council Item Number:</b> ID# 21-3299	<b>Date:</b> 1/5/2022
<b>Submitted By:</b> Steve Howard, Fire Chief	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Bridget Souffrant, Finance Director <a href="#">Click here to enter</a>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <a href="#">Click here to enter text.</a>
<b>Subject:</b> Review and Act on a request to approve the contract with APX to expand our licensing agreement from a single user to unlimited users and authorize the Mayor to sign the contract.	

**Details:**  
APX is a Pre-Planning app that is available on our I-Pads. Currently we develop the pre-plan in APX, save a copy onto our network drive, and print it out. The printout is place in a binder in each one of our vehicles. By upgrading to a multiuser license, we will be able to utilize our I-Pads for the pre-plans. This will allow us to expand our pre-planning efforts and allow multiple users to gather pre-planning information at the same time. This will help make us aware of known hazards and overall make Waukesha safer. If and when we choose to discontinue the use of this software, all our data can be transferred to us.

**Options & Alternatives:**  
Not to sign the contract and continue with our current process.

**Financial Remarks:**  
The funding for this upgrade was added to the Fire Department IT Budget as part of the 2022 Operating Budget.

**Executive Recommendation:**  
The City Administrator is supportive in implementing this software.

