

WAUKESHA WATER UTILITY

3/19/2015

P.O. Box 1648  
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the GENERAL FUND of the WAUKESHA WATER UTILITY.

Approved:

\_\_\_\_\_  
President

  
\_\_\_\_\_  
General Manager

\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37578	A B DATA, LTD	520.66	Stuffing, sorting, mailing quarterly water bills (S3)
37579	ACE REDI MIX	6,346.75	Slurry and Concrete
37580	AMERICAN BOLT	177.70	Hex caps and nuts
37581	ANDERSON PUMP & PROCESS	200.45	Chemical feed tubing
37582	ASSOCIATED TECHNICAL SERVICES, INC	1,341.73	Replace Geovision IP camera & upgrade operating software
37583	AUER STEEL	579.00	Room temp transmitters
37584	AUTOMOTIVE PARTS & EQUIP CORP	108.89	Oil for skid steer and blower motor resistors for Truck #7 & #15
37585	BAKER TILLY VIRCHOW KRAUSE, LLP	6,469.00	Accounting services for 2014 audit
37586	BGR GOVERNMENT AFFAIRS, LLC	4,616.11	March funding assistance and development
37587	BUBRICK'S COMPLETE OFFICE	483.57	Paper, Office Supplies, Monitor Stands & Chairmats
37588	BUELOW VETTER BUIKEMA OLSON &	1,792.50	Attorney Fees
37589	BYTRONICS, INC.	100.00	Monthly support for tickets processed through DigTrack
37590	CERTIFIED PRODUCTS, INC	1,057.00	Disposal of Excess Soils
37591	CITY OF WAUKESHA/DPW	1,200.00	Street Opening Permit Fees
37592	CITY OF WAUKESHA/GARAGE	2,570.82	Equipment and vehicle fuel for January 2015
37593	CITY OF WAUKESHA/TREASURER	596,744.00	2nd payment of 2014 tax equivalent, due 3/31/15
37594	CITY OF WKSHA/RETIREMENT FUND	20,539.62	February WI Retirement
37595	COREY OIL LTD	444.40	Food grade oil & antifreeze
37596	ENERGENECS, INC.	587.20	SCADA Support
37597	FABCO EQUIPMENT, INC	740.79	Repair hydraulic leak on Fleet #56 CAT backhoe
37598	FASTENAL COMPANY	66.89	Windex
37599	FERGUSON #1476 (DAVIES)	450.00	Metrotech Locator
37600	FERGUSON WATERWORKS	334.36	Meter gaskets
37601	G&K SERVICES	211.80	Uniforms
37602	GAI CONSULTANTS, INC.	5,879.20	GIS Work
37603	GRAINGER	57.54	Maintenance Supplies
37604	GREAT LAKES QUICK LUBE, LP	94.36	Oil Change for Truck #5 & #7

37605	HAWKINS, INC	2,036.41	HFS Acid, Sodium Hypochlorite, Caustic Soda, & HWTG-Bleach & Alkali
37606	HD SUPPLY WATERWORKS	546.50	Distribution System Supplies
37607	HEIN ELECTRIC SUPPLY CO	13.14	Electrical supplies
37608	HOPSON AUTOMOTIVE, LLC	565.14	Repair Truck #19
37609	HYDROCORP	2,721.00	Cross Connection Inspection
37610	HYQUIP, LLC	52.88	Viton o-rings
37611	JANNSEN & COMPANY, S.C.	4,625.89	IT Support Services, Energize Updates (5 yrs.) & Instant Replacement (5 yrs.)
37612	JOHNSTONE SUPPLY	154.48	Heating zone valves
37613	MARTIN SCHREIBER & ASSOC, INC	3,900.00	Government & Media Relations Services
37614	McMASTER-CARR SUPPLY CO.	37.54	Multipurpose gauge steel cases & high-flow hose couplings
37615	MODULAR PIPING SUPPLY	77.70	Chemical feed parts
37616	MRA-THE MANAGEMENT ASSOCIATION	88.00	Pre-placement assessments (2)
37617	NET@WORK, INC.	950.00	AccPac Support & Visual Basic Training (50%)
37618	NEW BERLIN REDI-MIX	966.33	Slurry & Concrete
37619	OLSON'S ACE HARDWARE	11.95	Misc. hardware and supplies
37620	POMPS TIRE SERVICE, INC	266.77	Repair tire on Fleet #56 CAT
37621	PROHEALTH CARE MEDICAL ASSOCIATES	362.00	On-Site Weight Management Program (2) & Pre-placement eval for new employee
37622	REMBRANDT COMMERCIAL CLEANING	937.00	February Office Cleaning Services
37623	SAFEWAY SLING USA, INC	1,440.00	IWRC bright wire rope
37624	SYNERGY SERVICE, LLC	2,907.50	Test & calibrate 28 master pump house mag meters and install reconditioned flowmeter at Madison Booster #1
37625	TOMCHEK ACE HARDWARE	51.77	Misc. hardware and supplies
37626	UW-GREEN BAY OUTREACH	25.00	2015 WGFOA Membership
37627	VERONA SAFETY SUPPLY, INC	39.47	Safety Glasses
37628	VIKING ELECTRIC SUPPLY, INC	176.00	Light bulbs for tower lights
37629	WAUKESHA COUNTY/TREASURER	35.04	Fee for collection on WWU Invoice #8080
37630	WAUKESHA LIME & STONE CO.	813.90	Stone and Traffic Bond Materials
37631	WI STATE LAB OF HYGIENE	994.70	HFS & Radium Sample Testing

**TOTAL** **\$ 678,510.45**

Bond interest pymts due 4/1/15:

Series 2006	\$ 15,118.75	Chase Bank NYC
Series 2008	66,478.13	Chase Bank NYC
Series 2013B	160,958.13	Chase Bank NYC
Series 2014B	163,029.62	Chase Bank NYC
	<u>\$ 405,584.63</u>	

**Grand Total:** **\$ 1,084,095.08**

Certified By: \_\_\_\_\_  
City Clerk

WAUKESHA WATER UTILITY

3/19/2015

P.O. Box 1648  
Waukesha, WI 53187-1648


To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the Improvement Fund of the WAUKESHA WATER UTILITY.

Approved:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
General Manager

  
\_\_\_\_\_  
Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37558	AECOM TECHNICAL SERVICES, INC.	309.63	Projected Water Demands - LT Planning
37559	ASC PUMPING EQUIPMENT	9,185.12	Stardust #2 Booster Pump Replacement
37560	BRUCE J. BAKER SERVICES, LLC	1,350.00	Review of GL Water Application
37561	CERTIFIED PRODUCTS, INC	159.00	Disposal of Excess Soils
37562	CH2M HILL, INC	64,189.42	Great Lakes Application Support
37563	CITY OF WAUKESHA/DPW	160.00	Street Opening Permit Fees
37564	ENERGENECS, INC.	6,800.00	Survey to Test Freewave Communication
37565	FERGUSON #1476 (DAVIES)	6,900.00	Eddy hydrants
37566	GRAEF	2,752.38	Inspection for Clearwater Apartments - Phase 1
37567	HD SUPPLY WATERWORKS	10,700.00	2" & 3" Omni meters, Waterous hydrants, copperhorns, swivels, & ss inserts
37568	LEGGETTE, BRASHEARS & GRAHAM, INC.	2,500.00	Professional Services for GLW Modeling
37569	MSA	5,850.00	Government & Media Relations Services
37570	NEW BERLIN REDI-MIX	1,112.76	Slurry
37571	OLSON'S ACE HARDWARE	5.38	Misc. parts for Stardust #2 Booster Pump Replacement
37572	R A SMITH NATIONAL, INC	28,550.73	Watermain Extension Survey and Design for Les Paul Parkway
37573	SALENTINE PUMP & EQUIPMENT, INC.	11,264.00	Woodridge Booster Pump Replacement - Replace 2 Pumps
37574	SIMPSON GUMPERTZ & HEGER INC.	2,700.00	Perform repair alternative study on garage parking deck
37575	TOMCHEK ACE HARDWARE	50.54	Supplies for Stardust #2 Booster Pump Replacement
37576	UNIVERSITY OF ILLINOIS	385.00	Survey research for GL Water Supply route
37577	WAUKESHA LIME & STONE CO.	209.72	Stone and Traffic Bond Materials
<b>Grand Total:</b>		<b>\$ 155,133.68</b>	

Certified By: \_\_\_\_\_  
City Clerk



WAUKESHA WATER UTILITY

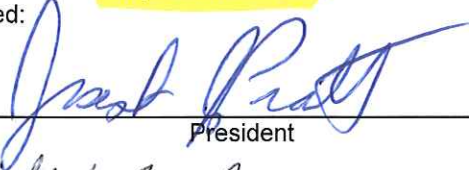
3/6/2015

P.O. Box 1648  
Waukesha, WI 53187-1648

To the City Clerk:

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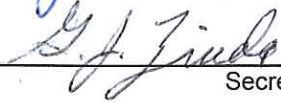
Approved:



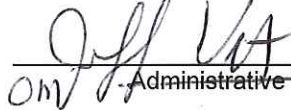
President



General Manager



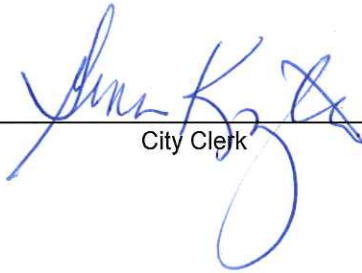
Secretary



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37558	PETTY CASH	30.00	Feb-Mar Petty Cash - Record Meijer Store Dev. Agrmt. w/County
<b>Grand Total:</b>		<b>\$ 30.00</b>	

Certified By:



City Clerk

WAUKESHA WATER UTILITY

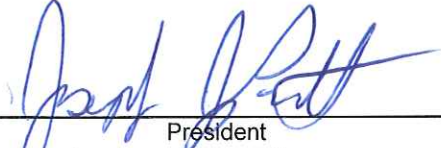
3/6/2015

P.O. Box 1648  
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the General Fund of the WAUKESHA WATER UTILITY.

Approved:

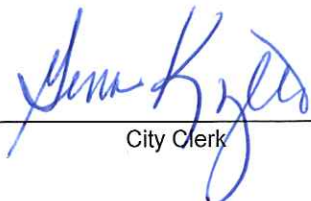
  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
General Manager

  
\_\_\_\_\_  
Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37559	A B DATA, LTD	2,500.00	March water bill postage
37560	ALLEN FREDRICKSON	100.00	Toilet Rebate
37561	AXA EQUITABLE	2,958.00	3-6-15 AXA PEDC
37562	DENNIS GALLAHER	200.00	Toilet Rebates (2)
37563	GERRY MINER	70.61	Refund for overpayment on 1834 Oakdale Drive
37564	KATHY ARROTTA	100.00	Toilet Rebate
37565	LEO & DEBBIE KUCKE	200.00	Toilet Rebates (2)
37566	MARIA DONNELLY	100.00	Toilet Rebate
37567	MARIBEL OLIVARES	150.00	Refund for overpayment on 218 Manchester Drive
37568	OFFICETEAM	1,793.48	Temp. Office Assistant
37569	PETTY CASH	5.25	Feb-March 2015 Petty Cash Replenishment
37570	RICOH USA, INC	53.13	Maintenance Fee for Operations Copier (3 mos.) & Customer Service Copier
37571	SHELBY GILBERT	100.00	Toilet Rebate
37572	TDS METROCOM	1,067.81	March Phone Charges
37573	TOM SAMBS	200.00	Toilet Rebates (2)
37574	US POSTAL SERVICE	500.00	Refill postage machine - March
37575	WAUKESHA WATER UTILITY	88.56	Wastewater Charges
EFTPS	US Dept of Treasury	18,883.58	FWT & FICA withholding
EFTPS	WI Dept of Revenue	3,653.74	State withholding
ACH	WI SCTF	369.23	3-6-15 WI SCTF
45095-45122	Pay period ending 2/28/15	46,154.88	Net cash - direct deposit payroll
<b>Grand Total:</b>		<b>\$ 79,248.27</b>	

Certified by:   
\_\_\_\_\_  
City Clerk

WAUKESHA WATER UTILITY

2/20/2015

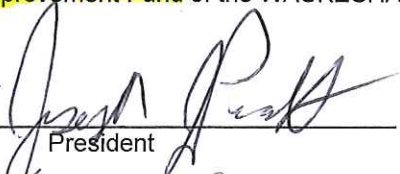
P.O. Box 1648  
Waukesha, WI 53187-1648

FILE

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the **Improvement Fund** of the WAUKESHA WATER UTILITY.

Approved:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
General Manager

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37539	CARDMEMBER SERVICE	18.05	January Cardmember Service Bill
37540	WISCONSIN & SOUTHERN RAILROAD	500.00	Railroad Utility Permit for Maple Avenue Water Main (M00480)
<b>Grand Total:</b>		<b>\$ 518.05</b>	

Certified By:

  
\_\_\_\_\_  
City Clerk

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Waukesha, WI 53187-1648

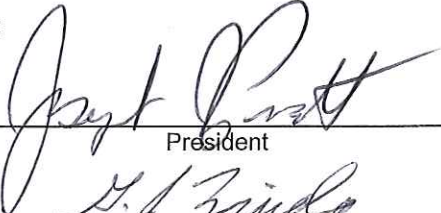
FILE


2/20/2015

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Approved:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
General Manager

  
\_\_\_\_\_  
Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37541	AETNA	1,876.50	March Medicare Part D Premium
37542	AFLAC	25.90	February Premium
37543	AMA INSURANCE AGENCY, INC	4,809.00	March Medicare Supplement Premium
37544	AXA EQUITABLE	2,958.00	2-20-15 AXA PEDC
37545	CARDMEMBER SERVICE	2,510.70	January Cardmember Service Bill
37546	CITY OF WAUKESHA/LIFE INS	1,619.73	March Life Insurance
37547	DIVERSIFIED BENEFIT SERVICES, INC	393.28	FSA Renewal/Admin Fees & HRA Admin Fees
37548	KELLY GATES	219.90	Refund for overpayment on 603 Brasted Place
37549	KELLY ZYLSTRA	131.10	Reimbursement for Mileage
37550	MAT KADRICH	147.13	Reimbursement for Safety Shoes
37551	METLIFE SBC	2,596.24	March Dental Insurance Premium
37552	OFFICETEAM	1,534.42	Temp. Office Assistant
37553	PREMIERE GLOBAL SERVICES	41.40	Teleconference Service
37554	PRUDENTIAL INSURANCE	701.68	March LTD Premium
37555	WE ENERGIES	76,613.68	Electric/gas charges
37556	WISCONSIN CENTRAL LIMITED	177.49	Storage Yard Rental Fee
37557	WISCONSIN COUNTIES ASSOCIATION	46,567.00	March Health Insurance
EFTPS	US Dept of Treasury	19,219.94	FWT & FICA withholding
EFTPS	WI Dept of Revenue	3,681.32	State withholding
ACH	WI SCTF	369.23	2-20-15 WI SCTF
45068-45094	Pay period ending 2/14/15	46,037.07	Net cash - direct deposit payroll
<b>Grand Total:</b>		<b>\$ 212,230.71</b>	

Certified by:   
\_\_\_\_\_  
City Clerk

**Bank Type: GENERAL FUND**

**Paid to: CARDMEMBER SERVICE**

**Vendor #: 24300**

**Check Number: 37545**

**Amount: \$2,510.70**

**Payment Date: 2/20/2015**

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
1 JAN-2015					9216-300	January CC Bill - Amazon (Impact punch down tool & chisels)	242.15
2 JAN-2015					9320-300	January CC Bill - Menards (misc. electrical supplies)	14.36
3 JAN-2015					9216-300	January CC Bill - Menards (10" half round bastard files)	19.94
4 JAN-2015					6780-300	January CC Bill - Amazon (PolyPhaser & cable adapter)	71.36
5 JAN-2015					9320-100	January CC Bill - Amazon (Plantronics EHS cables)	111.26
6 JAN-2015					9211-300	January CC Bill - Mukwonago Yamaha (snowblower parts)	27.98
7 JAN-2015					6650-600	January CC Bill - Amazon (plotter ink)	417.59
8 JAN-2015					6310-300	January CC Bill - Amazon (labels)	60.53
9 JAN-2015					6310-300	Jan. CC Bill - Buy Door Hardware (door closer for Hillcrest)	129.00
10 JAN-2015					9211-300	January CC Bill - Mukwonago Yamaha (snowblower parts)	29.41
11 JAN-2015					6330-300	January CC Bill - Amazon (labels)	72.20
12 JAN-2015					9217-300	January CC Bill - Wisc. Water Well Assoc. (fees)	150.00
13 JAN-2015					6780-300	January CC Bill - Sunbelt Rentals (1 day rental of 65' lift)	624.71
14 JAN-2015					9301-200	January CC Bill - Walgreens (supplies for Comm. Mtg.)	10.51
15 JAN-2015					9218-100	January CC Bill - Rudy's (dinner mtg.)	34.01
16 JAN-2015					9320-100	Jan. CC Bill - Adobe Systems (AcrobatPro mthly subscription)	15.75
17 JAN-2015					9216-200	January CC Bill - Amazon (headband with ear cushion)	122.53
18 JAN-2015					9216-200	January CC Bill - Amazon (amplifier, Y splitter, & mouse)	64.48
19 JAN-2015					9219-200	January CC Bill - Office Depot (W2 & 1099 Forms)	88.96
20 JAN-2015					9208-300	January CC Bill - Wisc WWA (Water Operator Expo - JD & RD)	70.00
21 JAN-2015					9216-200	January CC Bill - Amazon (portable amplifier)	17.45
22 JAN-2015					9218-600	Jan. CC Bill - Rochester Deli (lunch mtg. all reim. to WWU)	59.17
23 JAN-2015					9219-200	Jan. CC Bill - Late Fees/Interest to be credited next month	92.84
24 JAN-2015					6780-300	January CC Bill - Amazon Tax Refund from purchase last stmt	-3.41



**Bank Type: GENERAL FUND**

**Paid to: CARDMEMBER SERVICE**

**Vendor #: 24300**

**Check Number: 37546**

**Amount: \$2,510.70**

**Payment Date: 2/20/2015**

	Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
			Job #	Phase	Cat.	Account #		
25	JAN-2015					9216-300	January CC Bill - Amazon Tax Refund from purchsse last stmt	-11.20
26	JAN-2015					9216-100	January CC Bill - Amazon Tax Refund from purchase last stmt	-10.44
27	JAN-2015					9216-200	January CC Bill - Amazon Tax Refund from purchase last stmt	-10.44
								<b>\$ 2,510.70</b>

**Bank Type: IMPROVEMENT FUND**

**Paid to: CARDMEMBER SERVICE**

**Vendor #: 24300**

**Check Number: 37539**

**Amount: \$18.05**

**Payment Date: 2/20/2015**

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
1 JAN-2015 (GLCA0005)		GLC-A0005	10	MIS		January CC Bill - parking & meals for D.C. trip on 1/20/15	18.05
							<b>\$ 18.05</b>

**MEMORANDUM**

DATE: March 12, 2015  
TO: Commissioners  
FROM: Donna Scholl, CPA  
Administrative Services Manager  
RE: Purchases between \$7,500 and \$15,000.

The following blanket purchase orders, between \$7,500 and \$15,000, were authorized by the General Manager during the month of January.

<u>PO#</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Item</u>
315078	2/3/2015	OfficeTeam	14,500.00	Temporary Office Help

This information is being provided in accordance with the Commission directive of August 26, 1999, and amended to conform to the current Procurement Policy.

2015 Blanket Purchase Orders

10-Mar-15

Vendor Number	Vendor	PO Number	Jan	Feb	Mar	Total Spent	PO Total	% Spent
22005	AB Data	315017	3,044.14	3,020.66	2,500.00	8,564.80	40,100.00	21.4%
10900	Ace Redi-Mix	315023	7,902.00	6,346.75		14,248.75	28,500.00	50.0%
11510	Advanced Disposal (frmly Veolia)	315045	741.09			741.09	5,000.00	14.8%
14140	Baker Tilly - Audit	315038	2,219.00	6,469.00		8,688.00	12,000.00	72.4%
14435	BGR Government Affairs	315007	4,543.62	4,616.11	4,500.00	13,659.73	58,000.00	23.6%
17970	Bruce Baker	315030	825.00	1,350.00		2,175.00	15,000.00	14.5%
18005	Bubrick's Complete Office (office supplies)	315046	621.37	483.57		1,104.94	4,711.00	23.5%
18105	Buelow Vetter Buikema - HR Issues	315025	3,261.00	1,792.50		5,053.50	20,000.00	25.3%
18190	Bytronics, Inc. (mthly support for tickets processed thru Dig Track)	315049	100.00	100.00		200.00	2,125.00	9.4%
18565	Certified Products	315037	1,036.00	1,216.00		2,252.00	12,200.00	18.5%
18860	Chubb & Son (equipment failure)	315042				0.00	8,373.00	0.0%
58901	City of Wauk/gas - 2015	315008	2,570.82			2,570.82	51,000.00	5.0%
58903	City of Wauk/Street Opening Permits & Repairs - 2015	315002		1,360.00		1,360.00	132,000.00	1.0%
58904	City of Wauk/Qtr GIS Cont	315010				0.00	42,824.00	0.0%
19130	Collector Solutions - Credit Card Fees	315019				0.00	36,000.00	0.0%
22485	Diggers Hotline	315036	7,222.40			7,222.40	13,600.00	53.1%
25100	Energenecs (frmly Kamp/Synergy) SCADA hardware & support	315005	427.58	587.20		1,014.78	74,000.00	1.4%
25680	Erie Insurance Group (worker's comp) 7/1/15-6/30/16	315016				0.00	40,184.00	0.0%
27750	G&K Services	315048	264.75	211.80		476.55	2,964.00	16.1%
27745	G2 Insurance - BRIT (liability, property, auto) 7/1/15-6/30/16	315006				0.00	67,626.00	0.0%
28140	Giles Engineering - soil compaction testing	315018				0.00	39,300.00	0.0%
28550	GRAEF - Construction Inspection C-plant	315001	2,752.38			2,752.38	156,520.00	1.8%
28550	GRAEF - Construction Inspection U-plant	315020				0.00	36,000.00	0.0%
28500	Grainger	315039	241.47	57.54		299.01	12,000.00	2.5%
32850	Janssen & Company	315024	2,797.59	1,027.69		3,825.28	28,000.00	13.7%
38245	Martin Schreiber & Assoc.	315003	9,750.00	9,750.00	9,750.00	29,250.00	117,000.00	25.0%
	Misc.--Main Breaks	315033				0.00	14,000.00	0.0%
	Misc.--Survey Services	315022				0.00	29,214.00	0.0%
40910	MudTech - Infrared Street Repairs	315032				0.00	14,250.00	0.0%
11815	N. Harris (frmly Advanced) for CIS Billing System License & Main.	315012				0.00	42,636.00	0.0%
41800	Net@Work - AccPac Support	315034	450.00	500.00		950.00	13,722.00	6.9%
43900	Payne & Dolan	315040				0.00	11,200.00	0.0%
60500	PSC	315031				0.00	15,000.00	0.0%
45905	RC Graphics - printing radium notices	315047				0.00	3,184.00	0.0%
46590	Ricoh USA (copier supplies)	315050	19.13	53.13		72.26	1,600.00	4.5%
47125	Donald Roecker	315015				0.00	42,000.00	0.0%
51125	TDS Metrocom	315028	810.39	1,744.89	1,067.81	3,623.09	15,396.00	23.5%
20945	US Cellular	315029	1,288.62			1,288.62	15,051.00	8.6%
52901	US Postmaster	315044	300.00	200.00	500.00	1,000.00	5,130.00	19.5%
56800	Wauk County/Vehicle Maintenance/Repairs	315043				0.00	7,500.00	0.0%
57300	Waukesha Lime & Stone	315027	908.33	1,023.62		1,931.95	15,800.00	12.2%
61900	WE Energies-electric	315000	71,765.22	62,382.49		134,147.71	931,500.00	14.4%
61900	WE Energies-gas	315041	1,221.32	1,476.85		2,698.17	9,600.00	28.1%
61900	WE Energies-office	315021	3,627.14	3,178.88		6,806.02	33,000.00	20.6%
61100	WI State Lab of Hygiene - Radium - 2015	315026		994.70		994.70	17,005.00	5.8%
58500	WWU - radium (Treatment Filters - City of Wauk.)	315004			18,791.14	18,791.14	87,325.00	21.5%