



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, February 19, 2019

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

2. Pledge of Allegiance

3. Public Comment

Rick Lemke, 1925 Tallgrass Circle, commended the Department of Public Works on a great job with the recent snow plowing.

Steve Edlund, 426 Prospect Avenue, spoke regarding a denied records request.

4. Approval of Minutes

[ID#19-0211](#) Minutes from February 5, 2019

Attachments: [ccmn 19.02.05](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the Minutes from February 5, 2019. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed or added.

1. Other Boards and Commissions

[ID#19-0077](#) Verizon Priority Service

Attachments: [City of Waukesha Trial Agreement 120718](#)

[ID#19-0078](#) Heartland Helpdesk Contract

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper**B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. Johnson**

1. Licenses

[ID#19-0158](#) Bartender Applications - February 11, 2019

Attachments: [Bartenders 2019.02.11](#)

[ID#19-0159](#) INVITED Other Applications - February 11, 2019

Attachments: [Other Licenses 2019.02.11](#)

[ID#19-0160](#) Other Applications - February 11, 2019

Attachments: [Other Licenses 2019.02.11](#)

D. Human Resources - Ald. Thieme**E. Board of Public Works - Dr. Fred Abadi**

[ID#19-0091](#) Review and act on the Sanitary Sewer Easement from Waukesha RE, LLC, to the City of Waukesha (SE Corner intersection of CTH D – E. Broadway and STH 59 (Les Paul Parkway)).

Sponsors: Public Works

Attachments: [19-0091_BPW Agenda Cvr - Sanitar Sewer Ease Waukesha RE LLC.pdf](#)
[19-0091_Municipal Utility Easement.pdf](#)
[19-0091_Easement-Utilities Rev 1.pdf](#)

[ID#19-0092](#) Review and act on the Sidewalk Easement from Waukesha RE, LLC, to the City of Waukesha (SE Corner intersection of CTH D – E. Broadway and STH 59 (Les Paul Parkway)).

Sponsors: Public Works

Attachments: [19-0092_BPW Agenda Cvr - Sidewalk Waukesha RE LLC.pdf](#)
[19-0092_Sidewalk Easement.pdf](#)
[19-0092_Sidewalk Easement rev.pdf](#)

[ID#19-0093](#) Review and act on the Storm Water Management Practice Maintenance Agreement between the Waukesha RE, LLC, and the City of Waukesha (SE Corner intersection of CTH D – E. Broadway and STH 59 (Les Paul Parkway)).

Sponsors: Public Works

Attachments: [19-0093 BPW Agenda Cvr - SWMA Waukesha RE LLC.pdf](#)
[19-0093 City Storm Water Maintenance Agreement.pdf](#)

[ID#19-0094](#) Review and act on the contract for the 2019-2020 Construction Site Representation for Private Development Construction, approve the creation of the Private Development Construction Services Special Revenue Fund and Amend the Budget as presented. (Ayres, Graef, and Sigma)

Sponsors: Public Works

Attachments: [19-0094 BPW Agenda Cvr-Construction Site Representation for Private Development Construction.pdf](#)
[19-0094 Construction Site Representation Rates-Private Development Inspection.pdf](#)
[Consultant Contract Ayres-2019 Private Development.pdf](#)
[Consultant Contract Graef-2019 Private Development.pdf](#)
[Consultant Contract The SIGMA Group-2019 Private Development.pdf](#)

[ID#19-0095](#) Review and act on the contract for the 2019 Construction Site Representation for Municipal Construction projects. (Corre, Ayres Associates)

Sponsors: Public Works

Attachments: [19-0095 BPW Agenda Cvr-Construction Site Representation for Municipal Construction.pdf](#)
[19-0095 CSR Rates-Municipal Inspection 2019.pdf](#)
[19-0095-Proposal Scoring Worksheet Municipal Construction.pdf](#)
[Consultant Contract-Ayres-Construction Site Representation for Municipal Construction.pdf](#)
[Consultant Contract-Corre Inc-Construction Site Representation for Municipal Construction.pdf](#)

[ID#19-0096](#) Review and act on the Contract Amendment No. 2 with TRC Environmental Corporation for 2019 Environmental Services.

Sponsors: Public Works

Attachments: [19-0096 BPW Agenda Cvr-Amendment 2-TRC-Environmental Services -.pdf](#)
[CONTRACT EXTENSION 2 - TRC Environmental Services - Environmental Services.pdf](#)

End of Consent Agenda

5. New Business

[ID#19-0133](#) Approval of settlement agreement in two excessive-assessment lawsuits brought by Walmart.

Sponsors: Attorney's Office

Attachments: [Cover Sheet-Walmart 2017 and 2018 Assessment Settlement.pdf](#)
[Settlement Agreement signed by Caplena.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve the Settlement Agreement in two excessive-assessment lawsuits brought by Walmart for 2017 and 2018 tax years. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, Wells and Wilke

Nay: 2 - Cummings and E. Payne

[ID#19-0230](#) Consider requests for waiver of conflicts from the Von Briesen and Roper law firm

Attachments: [Cover Sheet-VBR Waivers of Conflicts](#)

A motion was made by Ald. Pieper, seconded by Ald. Helgestad, to approve requests for waiver of conflicts from the Von Briesen and Roper law firm. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

Reports

6. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Thieme

[ID#19-0222](#) Review and approval of a salary adjustment for City Administrator Kevin Lahner effective January 1, 2019 based on 2018 performance.

A motion was made by Ald. Thieme, seconded by Ald. Wells, for approval of a salary adjustment for City Administrator Kevin Lahner effective January 1, 2019 based on 2018 performance at 2.25%. The motion carried by the following vote:

Aye: 11 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Lemke, Wells and Wilke

Nay: 4 - Cummings, C. Payne, Rodriguez and E. Payne

- 9. Board of Public Works Report - Dr. Fred Abadi

[ID#19-0090](#) Bids Received: Friday, February 1, 2019, at 11:00 A.M.
Sanitary Sewer Lining and Manhole Rehabilitation - 2019 (Sunset Dr.)

The Board of Public Works recommends that the low bid from Visu-Sewer, Inc., in the amount of \$469,978.25 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab Sanitary Sewer Lining and Manhole Rehab-2019.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low bid award for Sanitary Sewer Lining and Manhole Rehabilitation - 2019 (Sunset Dr.) to Visu-Sewer, Inc., in the amount of \$469,978.25. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

[ID#19-0101](#) Bids Received: Friday, February 1, 2019, at 11:00 A.M.
Sanitary Sewer Force Main Relay / Rehabilitation - 2019 (Coral Drive and S. West Ave.)

The Board of Public Works recommends that the low bid from Advance Construction, Inc., in the amount of \$474,547.65 be awarded.

Sponsors: Public Works

Attachments: [Bid Tab Sanitary Sewer Force Main Relay-Rehabilitation-2019.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid award for Sanitary Sewer Force Main Relay / Rehabilitation - 2019 (Coral Drive and S. West Ave.) to Advance Construction, Inc., in the amount of \$474,547.65. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Rodriguez, Lemke, E. Payne, Wells and Wilke

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

[ID#19-0212](#) Report from the City Administrator

Attachments: [Admin Report 2-15-19](#)

13. Mayor's Report & Referrals

[ID#19-0213](#) Proclamation for Congregation Emanu-El of Waukesha's 80 year celebration

Attachments: [Proclamation- Congregation Emanu-El of Waukesha](#)

14. Referrals

Ald. Eric Payne to Building and Grounds to please change the overnight parking time from 2 a.m. to 3 a.m. Friday & Saturday nights in the Madison street parking lot near Walgreens.

Ald. Cummings to Public Art Committee and Landmarks Commission to be placed on their Agendas to discuss and recommend the best plan and disposition of the W.

Franklin Boggs Mural located in the lower level of City Hall which spans two floors.

Ald. Skinner reported that Mike Ward on the RDA Board submitted his resignation and he asked about the Heartland contract not being attached to Granicus.

Ald. Skinner to Building and Grounds to review and consider parking restrictions along Fountain Avenue to accommodate emergency vehicles as needed by the Fire Department & other departments.

The Mayor mentioned he has received many compliments on the snow plowing over the last couple weeks with how difficult it has been on many City employees.

15. Adjournment

Adjourned at 7:26pm

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.