



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, June 7, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

2. Pledge of Allegiance

Ald. Cummings arrived at 6:32 p.m. after Roll Call and during this item.

3. Public Comment

4. Public Art Committee

A. [ID#16-0957](#) The Waukesha Creative Arts League Present Art to the City

Sponsors: Public Art Committee

Attachments: [Public Art Unveiling_Waukesha Creative Arts League](#)

5. Approval of Minutes

A. [ID#16-0951](#) Minutes for May 17, 2016

Sponsors: Clerk/Treasurer

Attachments: [ccmn160517 draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Perry, that the Minutes of May 17th be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

Consent Agenda

Finance Item #16-0926 was removed from Consent. Hearing no objections, the balance of the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions

- A. [ID#16-0808](#) Approval of Amendment of Wisconsin Department of Transportation 2014 5339 Grant Agreement

Attachments: [Agenda Cover Sheet -Approval of Amendment of Wisconsin Department of Transportation 2014 5339 Grant Agreement](#)
[2014_5339_Waukesha_Capital_Amendment](#)

- B. [ID#16-0809](#) Approval of Resolution Authorizing Filing of a 2016 Federal Surface Transportation Program Grant

Attachments: [Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Surface Transportation Program Grant](#)
[resolution 2016 Surface Transportation Program grant-final](#)

Resolution #57-16

- C. [ID#16-0901](#) Approval of 2016 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation

Attachments: [3C_1Agenda Cover Sheet -Approval of WisDOT 2016 Operating Agreement](#)
[Waukesha 85.20 2016](#)

- D. [ID#16-0879](#) Recommend to approve proposed contract with School District of Waukesha for the Four-Year-Old Kindergarten Program and any renewals or extensions of the contract provided they contain substantially the same terms.

Attachments: [4K Program-2016-2017 Agreement.-Appendix](#)
[Council Agenda Cover Sheet-Four-Year-Old Kindergarten Contract](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#16-0767](#) Review and act on a request to approve a contract modification for Dr. Mark Polentini, M.D. SC for services provided as the City of Waukesha Fire Department's Medical Director.

Sponsors: Fire Department

Attachments: [Cover sheet - Medical Director contract modifications](#)
[Med Director contract letter](#)

- B.** [ID#16-0925](#) Review and Act on a recommendation to carryover \$52,454 from 2015 to 2016 in the General Fund 100.

Sponsors: Finance

Attachments: [Cover Sheet-2015 General Fund 100 Carryovers](#)
[2015 General Fund - Carryover Support](#)

- C.** [ID#16-0926](#) Review and act on a request to accept the donation of a 1931 Pirsch fire engine for the purpose of historic preservation as outlined in the Donation Agreement drafted by the Waukesha City Attorney's Office.

Sponsors: Fire Department

Attachments: [Cover sheet - 1931 Pirsch donation](#)
[1931 Pirsch donation agreement](#)
[Pirsch donation letter](#)

This item was removed from Consent by Ald. Pieper and handled under Finance Committee Report.

- D.** [ID#16-0933](#) Review and act on a recommendation to approve the Memorandum of Understanding between the City of Waukesha and the Waukesha Water Utility as presented.

Sponsors: Water Utility

Attachments: [MOU Memo to Finance Committee](#)
[MOU 2016 Debt signed by WWU](#)

B. Building & Grounds Committee - Ald. E. Payne

- A.** [ID#16-0775](#) Approve No Parking Any Time on east side of Delafield Street from Summit Avenue to 200 feet north (amended to be the north lot line of 670 Delafield Street).

Sponsors: Public Works

Attachments: [B&G Resolution RTC for the 06-07-2016 CC Meeting CONSENT AGENDA](#)
[Item 16-0775 Admin Review No Parking East Side Delafield to CC meeting](#)

- B.** [ID#16-0776](#) Approve No Parking Any Time on west side of Delafield Street from Summit Avenue to 200 feet north.

Sponsors: Public Works

Attachments: [B&G Resolution RTC for the 06-07-2016 CC Meeting CONSENT AGENDA](#)
[Item 16-0776 Admin Review No Parking West Side Delafield to CC meeting](#)

This item 16-0775 and item 16-0776 are related. This item is for the approval of No Parking Any Time on the west side of Delafield Street from Summit Avenue to 200 feet north. Staff recommends approval.

The new parking zones will not go into affect until after the completion of construction in November of 2016.

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#16-0920](#) INVITED Bartender Applications May 23, 2016

Attachments: [Bartenders 2016.05.23](#)

- B. [ID#16-0921](#) Bartender Applications May 23, 2016

Attachments: [Bartenders 2016.05.23](#)

- C. [ID#16-0922](#) INVITED Other Applications for licenses considered by Ordinance & License Committee on May 23, 2016

Attachments: [Other Licenses May 23 2016](#)

- D. [ID#16-0923](#) Other Applications for licenses considered by Ordinance & License Committee on May 23, 2016

Attachments: [Other Licenses May 23 2016](#)

D. Human Resources - Ald. Thieme

- A. [ID#16-0831](#) Request of Department of Public Works Director Fred Abadi to unfund an Engineering Tech III position (formerly Tech II/III) and fund a Sr. Engineering Tech (formerly Tech IV) position and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change.

Attachments: [Agenda Cover Sheet - HR CommitteeTech III](#)

E. Board of Public Works - Dr. Fred Abadi

- A. [ID#16-0858](#) Be it Resolved that the Board of Public Works be and it hereby is authorized and directed to prepare plans and specifications and to advertise for bids for the construction of:
- a. Sanitary Sewer Lining Project Coneview Station to CWP
 - b. Golf Rd & Patricia Ln Pump Station Upgrades

c. 2016 - Pavement Crackfilling

Sponsors: Public Works

Resolution #58-16

B. [ID#16-0852](#) Approve release of drainage easement from Klinke Cleaners to the City of Waukesha

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Form_Klinke.pdf](#)
[2016-04-22 Termination of Easement.pdf](#)

Resolution #58-16

C. [ID#16-0853](#) Approval of Storm Water Management Practice Maintenance Agreement between Klinke Enterprises, LLC and City of Waukesha

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Form_Klinke \(1\).pdf](#)
[2016-05-06 SWMA.pdf](#)

Resolution #59-16

End of Consent Agenda

6. New Business

A. [ID#16-0953](#) Approve Municipal Court's amendment of bond schedule to reduce forfeitures for first and second offense citations for dogs in parks.

Sponsors: Attorney's Office

Attachments: [Cover Sheet Municipal Court](#)
[Dogs in the Park Ordinance Fee Change 04/12/16](#)
[Judge Cook Memo 05-04-16](#)

A motion was made by Ald. Johnson, seconded by Ald. Skinner, to approve Municipal Court's amendment of bond schedule to reduce forfeitures for first and second offense citations for dogs in parks. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

B. [ID#16-0971](#) Possible discussion and/or action concerning a three year labor agreement for the bargaining unit represented by the International Association of Firefighters (IAFF).

Attachments: [Summary of Tentative Agreement - IAFF 2016-2018](#)
[2016 - 2018 IAFF - Draft copy](#)

A motion was made by Ald. Pieper, seconded by Ald. Johnson, to approve the three year labor agreement for the bargaining unit represented by the International Association of Firefighters (IAFF). The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

Abstain: 1 - Thieme

C. [ID#16-0968](#) Board and Commission Appointments

Sponsors: Mayor

Attachments: [ap160607](#)

A motion was made by Ald. Reiland, seconded by Ald. Perry, that the Mayor's Board or Commission Appointment be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

7. Public Hearing

C. [PC16 -0030](#) The Salvation Army of Waukesha, 121 Third Street - Rezoning

Attachments: [20160405080801718](#)

[pcom160511 - Water Utility Dept. Comments - No Comment](#)

[pcom160511 - Fire Dept. Comments - No Comment](#)

[Salvation Army Cover Sheet](#)

[pc160511 - Engineering Dept. Comments](#)

The public hearing was opened. Theo Lopez, lives across from the empty lot. Spoke in favor of the rezoning.

Majr. Nelson from the Salvation Army said he was looking forward to moving forward.

Hearing nothing further, the public hearing was closed.

8. Action on Public Hearing

C. [PC16 -0030](#) The Salvation Army of Waukesha, 121 Third Street - Rezoning

Attachments: [201604050801718](#)
[pcom160511 - Water Utility Dept. Comments - No Comment](#)
[pcom160511 - Fire Dept. Comments - No Comment](#)
[Salvation Army Cover Sheet](#)
[pc160511 - Engineering Dept. Comments](#)

A motion was made by Ald. E. Payne, seconded by Ald. Bartels, that the Salvation Army of Waukesha, 121 Third Street - Rezoning be approved. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

Reports

9. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

1. [ID#16-0966](#) Alderman Thieme Water Commission Meeting Update to Council

Attachments: [05 19 2016 Meeting update to Council.pdf](#)

C. Information Technology Board Report - Ald. Skinner

D. Landmarks Commission Report - Ald. Boyle

E. Redevelopment Authority Report - Jennifer Andrews

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

Ald. Jankowski stepped out at 7:25 p.m.

G. Library Board Report - Ald. Reiland

H. Cemetery Commission Report - Ald. Jankowski

I. Waukesha Housing Authority Report - Ald. Hernandez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

10. Plan Commission - Jennifer Andrews

11. Standing Committees

A. Finance Committee Report - Ald. Pieper

[ID#16-0926](#) Review and act on a request to accept the donation of a 1931 Pirsch fire engine for the purpose of historic preservation as outlined in the Donation Agreement drafted by the Waukesha City Attorney's Office.

Sponsors: Fire Department

Attachments: [Cover sheet - 1931 Pirsch donation](#)
[1931 Pirsch donation agreement](#)
[Pirsch donation letter](#)

This item was moved from Consent and voted on under Report.

A motion was made by Ald. Pieper, seconded by Ald. Skinner to approve accepting the donation of a 1931 Pirsch fire engine for the purpose of historic preservation as outlined in the Donation Agreement. The motion carried by the following vote:

B. Building & Grounds Committee Report - Ald. E. Payne

A. [ID#16-0774](#) Approve installation of No U-Turn signs for east and westbound traffic on E. Main St. at Paramount Dr./Nike Dr.

Sponsors: Thieme

Attachments: [B&G Resolution RTC for the 06-07-2016 CC Meeting B&G REPORT](#)
[Item 16-0774 Admin Review No U-Turn on W Main to CC meeting](#)

A motion was made by Ald. E. Payne, seconded by Ald. Thieme, that the installation of No U-Turn signs for east and westbound traffic on E. Main St. at Paramount Dr./Nike Dr. be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad and Boyle

Absent: 2 - C. Payne and Jankowski

C. Ordinance & License Committee Report - Ald. Johnson

Ald. Jankowski returned to the meeting at 7:32 p.m. during this item and was present for voting.

1. [ID#16-489](#) Parade Ordinance

Attachments: [New 6.16 Parades O&L Draft 2 3-25-16](#)
[Ordinance 6.16 - Parades](#)
[Ordinance 6.16 - Parades](#)

Original motion made by Ald. Johnson, seconded by Ald. Perry to approve the draft of the Parade Ordinance.

A motion to amend was made by Ald. Cummings, seconded by Ald. E. Payne, to Amend subsection 4 of the Parade Ordinance draft from five (5) days instead of seven (7) days and adopt the recommendation of the City Attorney with other date changes within the ordinance to correspond. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Nay: 1 - Manion

Absent: 1 - C. Payne

Approve Parade Ordinance with amendments. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Nay: 1 - Manion

Absent: 1 - C. Payne

D. Human Resources Committee Report - Ald. Thieme

- A. [ID#16-0834](#) Request by City Attorney Brian Running to remove the part-time Clerical Assistant (former Confidential Secretary) position and change one (1) part time Assistant City Attorney to full time and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change.

Attachments: [City Attorney Cover Sheet-Anne Full Time](#)

[City Attorney Memo - Anne Full Time](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the request by City Attorney Brian Running to remove the part-time Clerical Assistant (former Confidential Secretary) position and change one (1) part time Assistant City Attorney to full time and revise Human Resources Policy B-16 - Staffing Resolution to reflect the change. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

12. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#16-0849](#) Bids Received: Friday, May 13, 2016 at 11:00 am
a.Reconstruction of Alley #65 (Adjacent to S Hartwell at E Newhall) & Alley #78 EW (Adjacent to Arcadian at Aurora) The Board of Public Works recommends awarding the Contract to Miwaukee General Construction Company on their low bid of \$178,913.20

Sponsors: Public Works

Attachments: [Reconstruction of Alleys - 2016.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. Skinner, to approve the contract award to Milwaukee General Construction Company on their low bid of \$178,913.20 for the reconstruction of Alley #65 (Adjacent to S Hartwell at E Newhall) & Alley #78 EW (Adjacent to Arcadian at Aurora). The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

- B.** [ID#16-0851](#) Bids Received: Friday, May 13, 2016 at 11:00 am
a. Madison St Bridge and Road Reconstruction
The Board of Public Works recommends awarding the Contract to The Board of Public Works recommends awarding the Contract to Concrete Structures' Construction Company on their low bid of \$604,115.85

Sponsors: Public Works

Attachments: [Madison Bridge and Road Reconstruction.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award to Concrete Structures' Construction Company on their low bid of \$604,115.85 for the Madison St Bridge and Road Reconstruction. The motion carried by the following vote:

Aye: 14 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski, Helgestad and Boyle

Absent: 1 - C. Payne

- 13. Director of Public Works Report
- 14. City Attorney's Report
- 15. City Administrator's Report
- 16. Mayor's Report & Referrals

- A.** [ID#16-0972](#) Mayor's Schedule/Events 06 03 2016

Sponsors: Mayor

- 17. Referrals

Ald. Eric Payne to Building and Grounds please create a no parking zone on the north side of Chicago Avenue from Spring Street to Randall Street.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

18. Adjournment

Adjourned at 8:20 p.m.