



**City of Waukesha**  
201 Delafield Street  
Waukesha, WI 53188  
Tel: 262.542.3700  
waukesha-wi.gov

## City of Waukesha Cover Sheet

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| <b>Committee:</b><br>Transit Commission                                                                                                           | <b>Transit Commission Meeting Date:</b><br>7/17/25        |
| <b>ID Number:</b><br>25-01213                                                                                                                     | <b>Ordinance/Resolution Number (if applicable):</b><br>NA |
| <b>Department Submitting:</b><br>Department Public Works-Transit                                                                                  | <b>Council Meeting Date:</b><br>8/5/25                    |
| <b>Agenda Item Title:</b><br>Review and Act on Mass Transit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2025 |                                                           |

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| <b>Issue Before the Council:</b><br>This item is to review and act on the 2025 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation (WisDOT). This agreement provides operating funding for both the City of Waukesha Metro Transit System and Waukesha County Transit System for 2025. The reimbursement rate for 2025 is 55.91% if expenses for the City and County come out exactly as budgeted. The maximum amount of funds available in this agreement is \$3,300,007. |
| <b>Options &amp; Alternatives:</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Additional Details:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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| <b>What is the Strategic Plan Priority this item relates to:</b><br>Financial Sustainability |
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**What impact will this item have on the Strategic Plan Priority?**

Provides financial support for the transit system for 2025.

**Financial Remarks:**

The reimbursement rate for 2025 is 55.91% if expenses for the City and County come out exactly as budgeted. The maximum amount of funds available in this agreement is \$3,300,007. This is a 3.26% decrease from the 59.17% in 2024 and was a much bigger decrease than budgeted for 2025 and is approximately \$70,000 less than what was budgeted. Due to the June 2<sup>nd</sup> service changes, lower fuel expenses and available federal relief funds, Transit will be able to cover the shortfall in 2025 but it does cause some concern long term as Transit is predicting another smaller drop in the combined State/Federal aid in 2026 due to lower federal funding.

**Executive Recommendation:**

Recommend approval.

**Recommended Motion:**

Motion to recommend to Council the approval of the 2025 WisDOT Mass Transit Operating Aid Agreement.

**Reviewed By:**

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|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Reviewer #1 Name &amp; Title</b><br>Brian E. Running, City Attorney | <b>Reviewer Signature</b><br> |
| <b>Reviewer #1 Name &amp; Title</b>                                    | <b>Reviewer Signature</b>                                                                                         |
| <b>City Administrator</b><br>Anthony Brown                             | <b>Reviewer Signature</b><br><i>Anthony Brown</i> 07/11/2025                                                      |