



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Finance Committee

Tuesday, March 14, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

Present: 3 - Pieper, Reiland and Skinner

Absent: 2 - Helgestad and Bartels

2. Approval of Minutes

A. [ID#17-0304](#) Minutes for February 28, 2017

Hearing no objections, the minutes were approved.

3. Business Items

A. [ID#17-0278](#) Review and act on approval of a Parking Citation Management Contract with Complus Data Innovations and authorize the Mayor to sign the contract after final review by the City Attorney.

Sponsors: Police Department

Indexes: contract; parking citations

**A motion was made by Pieper, seconded by Skinner, that this item be approved.
The motion carried by the following vote:**

Aye: 3 - Pieper, Reiland and Skinner

Absent: 2 - Helgestad and Bartels

B. [ID#17-0237](#) Review and act on a request to approve a contract with US Digital Designs for the purchase and installation of a replacement station alerting system for a price not to exceed \$300,000. The system will be installed in the City's five (5) fire stations and police/fire dispatch center as approved in the 2017 Capital Improvement budget. This action will authorize the final contract to be reviewed and approved by the City Attorney's Office prior to the signing of the contract by the Mayor, City Clerk and Finance Director.

A motion was made by Skinner, seconded by Reiland, that this item be approved. The motion carried by the following vote:

Aye: 3 - Pieper, Reiland and Skinner

Absent: 2 - Helgestad and Bartels

- C. [ID#17-0243](#) Review and act on establishing one standard door and camera security system for all City of Waukesha Municipal Buildings.
- Sponsors:** Public Works
- A motion was made by Skinner, seconded by Reiland, that this item be approved. The motion carried by the following vote:**
- Aye:** 3 - Pieper, Reiland and Skinner
- Absent:** 2 - Helgestad and Bartels
- D. [ID#17-0350](#) Review and act on increasing the CIP budget for the construction of Fire Station #3 (approved in 2015 budget) by \$421,700.
- Sponsors:** Fire Department
- Indexes:** Fire station 3; budget amendment
- A motion was made by Pieper, seconded by Skinner, that this item be approved. The motion carried by the following vote:**
- Aye:** 3 - Pieper, Reiland and Skinner
- Absent:** 2 - Helgestad and Bartels
- E. [ID#17-0351](#) Review and act on a request to authorize the Mayor to sign a contract with Washburn Machinery, Inc. in the amount of \$9,407.00 for the purchase of a commercial washing machine to be installed at Fire Station #4.
- Sponsors:** Fire Department
- Indexes:** Fire Dept.; washing machine
- A motion was made by Skinner, seconded by Reiland, that this item be approved. The motion carried by the following vote:**
- Aye:** 3 - Pieper, Reiland and Skinner
- Absent:** 2 - Helgestad and Bartels
- F. [ID#17-0303](#) Matter of Report: Capital Projects
- Sponsors:** Finance
- Indexes:** capital projects

4. Communications and Referrals:

Chairman Pieper said they are currently looking into creating a process in which Redevelopment Authority would have the ability to bond and borrow money. Finance Director Abbott added that that includes all the legalities and checks and balances that would entail.

Chairman Pieper said he's also going to work on streamlining the approval process for contracts for departmental improvements that are already included in the budget.

5. Adjournment

Meeting adjourned at 7:50 pm.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.