



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

---

Monday, April 20, 2015

6:00 PM Park Recreation and Forestry

Administration and  
Service Center

---

#### 1. Call to Order

**Present** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne, and Johnson

#### 2. Public Comment

*No Action Required.*

#### 3. Discussion/Decision Items

- A.** [ID#15-2470](#) Public event request received from La Casa Esperanza, Inc. to utilize Frame Park on June 12-14, 2015, to conduct "Fiesta Waukesha" and recommendation regarding Class B liquor license and sale of fermented malt beverage and wine.

**Attachments:** [LaCasa Fiesta Application 2015](#)  
[LaCasa Fiesta Request Letter 2015](#)

A motion was made by Steve Johnson, seconded by Aaron Hall, that the public event request from La Casa De Esperanza to utilize Frame Park on June 12-14, 2015, to conduct "Fiesta Waukesha" and recommendation regarding Class B liquor license and sale of fermented malt beverage and wine be approved. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

- B.** [ID#15-2471](#) Request received from the Waukesha Olde Car Club to sell fermented malt beverages and wine on August 09, 2015, from 10:00 a.m. to 5:00 p.m. for their public event to be held at Frame Park.

**Attachments:** [Car Show-Application 2015](#)

A motion was made by Cory Payne, seconded by Joan Vehlow, that the request from Waukesha Olde Car Club to sell fermented malt beverages and wine on August 09, 2015, from 10:00 a.m. to 5:00 p.m. for their public event to be held at Frame Park be approved. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

- C.** [ID#15-2472](#) Special use request received from Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2015 spring/summer season.

**Attachments:** [Badgerland Ski Show Agreement 2015](#)  
[Badgerland Ski Show-Application 2015](#)

A motion was made by Aaron Hall, seconded by Ben Hunsanger, that the special use request received from Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2015 spring/summer season be approved. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

- D. [ID#15-2469](#) Approve proposed 2015 Recreation Seasonal Salary Schedule.

**Attachments:** [Rec Seasonal Salary Schedule 2015](#)

A motion was made by Cory Payne, seconded by Joan Vehlow, that the proposed 2015 Recreation Seasonal Salary Schedule be approved. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

- E. [ID#15-2473](#) Award bid for replacement of Department Fleet Items #3 & #99 Bucket/Aerial Lift Trucks.

**Attachments:** [Fleet Replacement-Aerial Lift Trucks](#)

A motion was made by Aaron Hall, seconded by Ben Hunsanger, that the bid for replacement of Department Fleet Items #3 & #99 Bucket/Aerial Lift Trucks from the National Joint Powers Alliance (state bid) for \$107,900 and \$171,548 respectively be approved. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

- F. [ID#15-2475](#) Approve proposed audio/video equipment and installation associated with the Les Paul Performance Center improvement project.

**Attachments:** [Council Agenda Cover Sheet-Les Paul Performance Center AV Contract](#)  
[Les Paul Performance Center AV Bid Summary.15](#)  
[Lewis Contract](#)

A motion was made by Cory Payne, seconded by Steve Johnson, that the proposed audio/video equipment and installation associated with the Les Paul Performance Center improvement project be awarded to Lewis Sound & Video Professionals for a total of \$40,678 be approved. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

- G. [ID#15-2474](#) Recommend to Ordinance & License Committee request received from the Park Foundation of Waukesha to sell fermented malt beverages on June 23, July 14 and August 11, 2015, 6:00-9:00 pm for the WPRF Tribute Tuesday Concert Series public events to be held at Cutler Park.

A motion was made by Johnson, seconded by Hall, to recommend to Ordinance & License Committee this request received from the Park Foundation of

Waukesha to sell fermented malt beverages on June 23, July 14 and August 11, 2015, 6:00-9:00 pm for the WPRF Tribute Tuesday Concert Series public events to be held at Cutler Park be approved. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

- H. [ID#15-2476](#) Approve proposed farming lease agreements associated with Meadowview and Cardinal Ridge undeveloped park sites.

**Sponsors:** Parks and Recreation and Forestry Board

**Attachments:** [Crop Lease-Cardinal Ridge 2015](#)  
[Crop Lease-Meadowview 2015](#)  
[COVER SHEET-Crop Leases 2015](#)

A motion was made by Cory Payne, seconded by Joan Vehlow, that the proposed farming lease agreements associated with Meadowview and Cardinal Ridge undeveloped park sites be recommended for approval. The motion carried by the following vote:

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson

4. Board President Report

*No Action Required.*

5. Director and Staff Report

*No Action Required.*

6. Adjournment

**6. Adjournment**

**Aye:** 7 - Hunsanger, Hoppe, Vehlow, Merchle, Hall, C. Payne and Johnson