



City of Waukesha
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Committee: Transit Commission	Date: 12/5/2024
Common Council Item Number: ID#24-11278	Date: 12/17/2024
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Anthony Brown, City Administrator
Finance Department Review: Joseph Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and Act on Proposed Agreement with Payroc WorldAccess, LLC for Merchant Processing	

Details:
This item is to review and act on a proposed agreement with Payroc WorldAccess, LLC for merchant processing of credit and debit cards transactions at the new Ticket Vending Machines (TVMs) at the Transit Center. The vendor of the TVMs, BEA Transit Technologies, partners with Payroc for credit/debit card processing so in order for passengers to be able to use credit and debit cards at the TVMs the City will need to approve an agreement with Payroc.

The Merchant Processing agreement is fairly standard with typical fees for credit/debit card processing and is similar to the previous merchant processing agreement the City had with a previous vendor.

Options & Alternatives:
The only alternative would be to reject the agreement, however, passengers would not be able to use credit/debit cards at the new TVMs which would limit the usefulness of the TVMs.

Financial Remarks:
The fees are standard for credit/debit card processing and includes a \$20/month maintenance fee.

Executive Recommendation:
Recommend approval.