

# 229



City of Waukesha Parks, Recreation and Forestry Department  
1900 Aviation Drive • Waukesha WI 53188 • Phone: (262) 524-3737 • Fax: (262) 524-3713  
www.ci.waukesha.wi.us

Office Use
Date Received _____
Time _____ Initial _____
Permit # <u>2435</u>

**Public Special Event Application**  
(Includes Large-Scale Public Gatherings)

Please fill in the information below and return to Waukesha Parks, Recreation & Forestry Department (WPRF) office along with \$50 non-refundable application fee. Please print using blue or black ink.

General Information WAUKESHA OLD CAR CLUB  
 Name/ Description of Event CAR SHOW Organization WAUKESHA OLD CAR CLUB  
WAUKESHAOLDCARCLUB.ORG Organization Website WAUKESHAOLDCARCLUB.ORG Tax Exempt number (attach proof) N/A

Name of Event Coordinator JIM YOUNG  
 Address 3008 KISDON HILL City WAUKESHA State WI Zip 53188  
 Email JYOUNG402@WI.RR.COM Fax \_\_\_\_\_

Day Phone 262-549-4558 Evening Phone \_\_\_\_\_ Cell 262-893-7704

Name of Alternative Contact STEVE HEINEMAN Email STEVEHWOLL@YAHOO.COM  
 Day Phone 262-408-0310 Evening Phone \_\_\_\_\_ Cell 262-408-0310

Event Information  
 Date(s) AUGUST 14, 2016 Attendance per Day OPEN TO PUBLIC

Facility and/or park areas requested \_\_\_\_\_  
 Event hours: 8 AM - 3:30 PM Set-up begins 6:00 AM Clean-up ends 5:00 PM

Will Wine/Beer be served?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, contact City Clerk at 262-524-3550
Will Wine/ Beer be sold?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, contact City Clerk at 262-524-3550
Will Food be given away?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	
Will Food be sold?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, contact County Health 262-896-8300
Will admission fee be charged?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Amount?
Will entry fee be charged?	<input checked="" type="radio"/> YES		<u>CAR SHOW CARS ONLY</u>
Will fees be charged for merchandise?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<u>T SHIRT SALES</u>
Will Signs/Banners be displayed?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Where? <u>ROADWAYS/PARK</u>
Will you have security?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Who? <u>WAUKESHA POLICE AUXILIARY</u>
Will you have items left overnight?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	What? <u>FOOD TRAILER, DUMPSTER, PORT A JOHN</u>
Have you received a Special Event Handbook?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Do not sign application until you read and understand.
Will you need Street Closures?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	If yes, contact Police Department 262-524-3831
Will you need No Parking Areas?	<input type="radio"/> Yes	<input checked="" type="radio"/> No	If yes, contact City Clerk at 262-524-3550

**Additional Equipment available from WPRF for a fee**

Picnic Tables	<input checked="" type="radio"/> Yes	<input type="radio"/> No	How many? (max. 24) _____
Trash barrels	<input checked="" type="radio"/> Yes	<input type="radio"/> No	How many? <u>30</u>
Water Hook up	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Needed for? <u>COOKING, CLEAN UP</u>
Electricity - WPRF can provide limited service.	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Trash liners (100 bags per package)	<input type="radio"/> Yes	<input checked="" type="radio"/> No	How many packages? <u>WE PROVIDE</u>
Toilet Paper	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Number of rolls? <u>WE PROVIDE</u>

**Additional Equipment provided by sponsor**

Electricity- Generators	<input checked="" type="radio"/> Yes	<input type="radio"/> No	How many? <u>1 - WE PROVIDE</u>
Tent/ canopy	<input checked="" type="radio"/> Yes	<input type="radio"/> No	How many? <u>9</u> Size(s) <u>3 - 20x40</u>
Portable Toilets	<input checked="" type="radio"/> Yes	<input type="radio"/> No	How many? <u>4</u> <u>6 - 10x10</u>
Inflatable/ moonwalk	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Describe? _____
Amplified sound	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Purpose/type <u>MUSIC</u>
Golf Carts/ Motorized vehicles	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Attach list of vehicles <u>1 - FORT CASH PICK-UP</u>
Other _____	<input type="radio"/> Yes	<input checked="" type="radio"/> No	

By signing below, the signee states that the information given on this form is true and accurate. The signee also understands that he/she will be held accountable for all information/policies set forth in the Public Special Events Handbook, City of Waukesha Ordinances and Wisconsin/ United States Legislature.

Signature Steve Henry Date 01-22-2016