



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke  
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

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Tuesday, August 15, 2017

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Roll Call

*Ald. Cummings arrived during Public Comment.*

**Present:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

2. Announcement of Closed Session pursuant to Wis. Stats 19.85(1)(e) to deliberate the negotiation of a possible purchase of public property.
3. Pledge of Allegiance
4. Public Comment

*John Konkol, 3315 Ridgeline Drive, shared a possible new city hall site on Northview by the Firestation.*

*Chris Bauman, 1800 Tallgrass spoke against adding additional time for speakers at public comment.*

*John Thomas, 134 Douglass Ave spoke regarding the use of Prairie Home Cemetery as a cut through and against adding time to public comment.*

#### 5. Approval of Minutes

[ID#17-1227](#) Minutes from August 1, 2017

**Attachments:** [ccmn170801 draft](#)

**A motion was made by Ald. Johnson, seconded by Ald. Jankowski, to approve the Minutes of August 1, 2017. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

#### **Consent Agenda**

*Ordinance and License Committee Item #17-1221 Bartender applications for Mallory Macho, Ciara Ridley and Dakota Thomas were removed from Consent by Ald. Johnson and handled under Report. The remainder of the applications passed under the Consent*

*Agenda.***1. Other Boards and Commissions**

- A      [ID#17-0766](#)      Approval of Resolution Authorizing the Filing of a 2017 Federal Bus and Bus Facilities Grant

**Attachments:**    [3A 1Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Bus and Bus Facilities Grant](#)  
[3A 2Resolution - 5339 Grant 2017](#)

*Resolution #R38-17*

- B      [ID#17-1137](#)      Approval to Exercise Option Year 2 Bid from Coverall of Wisconsin for Janitorial Services at the Transit Center

**Attachments:**    [3B 1Agenda Cover Sheet -Option Year 2 Janitorial Services-Transit Center](#)  
[3B 2Bid Tab Janitorial 2013](#)

- C      [ID#17-1170](#)      Waukesha County Transit Business-Approval of Purchase Service Agreement with Milwaukee Transport Services, Inc. to Operate the Gold Line in 2017

**Attachments:**    [3C 1Agenda Cover Sheet -Waukesha County-Gold Line 2017 Agreement](#)  
[3C 2Contract-Transit-Gold Line Contract 2017-draft](#)

- D      [ID#17-1181](#)      Approval of Amendment to the 2017 Urban Mass Transit Operating Assistance Agreement with the State of Wisconsin Department of Transportation

**Attachments:**    [3D 1Agenda Cover Sheet -Approval of Amendment of WisDOT 2017 Operating Agreement](#)  
[3D 2Waukesha 2017 85.20 Amend](#)

**2. Plan Commission****3. Standing Committees****A. Finance Committee - Ald. Pieper**

- A.      [ID#17-1118](#)      Review and act on acceptance of a donated All-Terrain Vehicle (ATV) from the 10-33 (DRMO) program.

**Sponsors:**      Police Department

**Indexes:**        ATV; donation

**Attachments:**    [Cover Sheet - ATV](#)  
[Rancher ATV photo](#)

- B.**     [ID#17-1126](#)     Review and act on approval of the Intergovernmental Agreement with Waukesha County regarding Settlement of Certain Unpaid Special Assessments and Special Charges, and authorize the Mayor to sign the contract after final approval of revisions by the City Attorney's office.

**Sponsors:** Clerk/Treasurer

**Indexes:** special assessments; contract

**Attachments:** [Cover Sheet - Specials Agrmt](#)  
[INTERGOVERNMENTAL AGRMT SPECIALS rev 1](#)  
[INTERGOVERNMENTAL AGRMT SPECIALS-Final \(003\)](#)

- D.**     [ID#17-1155](#)     Review and act on a request to approve a modification of the development agreement for TID 18.

**Sponsors:** Community Development

**Indexes:** TID 18; developer agreement

**Attachments:** [Cover Sheet-TID 18](#)

## **B. Building & Grounds Committee - Ald. E. Payne**

- A.**     [ID#17-1129](#)     Install "No Trucks Over 3 Ton" on Luke Ave. at corner of S. Prairie Ave. and on eastbound Luke Ave. , including the addition of a 3 ton weight limit on Walton Ave. from W. Newhall Ave. to Luke Ave.

**Sponsors:** Jankowski

**Attachments:** [B&G Resolution RTC for the 08-15-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-1129 Admin Review - no trucks over 3 ton Prairie & Luke to CC 8-15-17.pdf](#)

*Resolution #R39-17*

- B.**     [ID#17-1130](#)     Install crosswalk paddle on W. St. Paul Avenue at the mid-block crossing to GE Power. Said crosswalk paddle will be paid for and maintained by GE Power. Paddle installation is only for the current owner and will be removed in the future if ownership changes.

**Sponsors:** Public Works

**Attachments:** [B&G Resolution RTC for the 08-15-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-1130 Admin Review-install crosswalk Paddle to CC 8-15-17.pdf](#)

*Resolution #R39-17*

- C.**     [ID#17-1132](#)     Adjust existing 2 Hour Parking, 8 AM to 4 PM, Except Saturday, Sunday,

Holiday on the south side of Arcadian Avenue to be from 40 feet east of corner of N. East Avenue to 40 feet west of corner of Pleasant Street.

**Sponsors:** Public Works and Transit

**Attachments:** [B&G Resolution RTC for the 08-15-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-1132 Admin Review-2 hour parking Arcadian-East-Pleasant to CC 8-15-17.pdf](#)

*Resolution #39-17*

- D. [ID#17-1133](#) Adjust existing No Parking Any Time on the south side of Arcadian Avenue to be from the corner of Pleasant Street to 70 feet east of corner of Pleasant Street.

**Sponsors:** Public Works and Transit

**Attachments:** [B&G Resolution RTC for the 08-15-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-1133 Admin Review-no parking for Arcadian-Pleasant to CC 8-15-17.pdf](#)

*Resolution #39-17*

- E. [ID#17-1134](#) Install a Stop Sign on Navajo Lane at Fleetfoot Drive.

**Sponsors:** Public Works and Cummings

**Attachments:** [B&G Resolution RTC for the 08-15-2017 CC Meeting CONSENT AGENDA.pdf](#)  
[Item 17-1134 Admin Review-stop sign Navajo to CC 8-15-17.pdf](#)

*Resolution #39-17*

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

[ID#17-1221](#) Bartender Applications- August 14, 2017

**Attachments:** [Bartenders 2017.08.14](#)

*Ordinance and License Committee Item #17-1221 Bartender applications for Mallory Macho, Ciara Ridley and Dakota Thomas were removed from Consent by Ald. Johnson and handled under Report. The remainder of the applications passed under the Consent Agenda.*

[ID#17-1222](#) INVITED Other Applications - August 14, 2017

**Attachments:** [Other Licenses 2017.08.14](#)

[ID#17-1223](#) Other Applications - August 14, 2017

**Attachments:** [Other Licenses 2017.08.14](#)

#### **D. Human Resources - Ald. Thieme**

#### **E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#17-1150](#) Review and approve Contract Change Order No. 1 with LaLonde Contractors, Inc., for the N. Grand Avenue and South Street Utility and Street Improvements project.
- Sponsors:** Public Works
- Attachments:** [17-1150 - Agenda Cvr - CO 1 - LaLonde Contractors - Grand and South.pdf](#)  
[17-1150 - CO 1 - LaLonde Contractors - Grand and South.pdf](#)
- B. [ID#17-1151](#) Review and approve Contract Change Order No. 1 with Zignego Company, Inc., for the West Waukesha Bypass (Meadowbrook Road) Utility and Street Improvements project.
- Sponsors:** Public Works
- Attachments:** [17-1151 - Agenda Cvr - CO 1 - Zignego - WWB Meadowbrook.pdf](#)  
[17-1151 - CO 1 - Zignego - WWB Meadowbrook.pdf](#)
- C. [ID#17-1152](#) Review and approve Contract Change Order No. 1 with MP Systems (d/b/a PieperLine) for the Kossow Road and Abbott Drive Traffic Signal Installation project.
- Sponsors:** Public Works
- Attachments:** [17-1152 - Agenda Cvr - CO 1 - MP Systems - Kossow and Abbott.pdf](#)  
[17-1152 - CO 1 - MP Systems - Kossow and Abbott.pdf](#)
- D. [ID#17-1166](#) Replacement of Concrete Steps at the Public Library
- Sponsors:** Public Works
- Attachments:** [Resolution - Concrete Steps at the Public Library.pdf](#)
- Resolution #R40-17*
- E. [ID#17-1171](#) Approve Storm Water Management Practice Maintenance Agreement Between the Robert F. and Carol O. Smart Family Trust and the City of Waukesha.
- Sponsors:** Public Works
- Attachments:** [17-1171 - Agenda Cover Sheet - Stella Dora Acres.pdf](#)  
[Access and Maint Agmt.pdf](#)

## End of Consent Agenda

### 6. New Business

[ID#17-1226](#) Board and Commission Appointments

**Attachments:** [Letter for Council, August 15, 2017](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Helgestad, to approve Board and Commission Appointment - Jason Rathsack to the Board of Zoning Appeals. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

[ID#17-1238](#) Request that the Common Council consider changing public comment time from a maximum of 3 minutes per tax payer to a maximum of 6 minutes per tax payer. Additionally, that public comment time be extended from an end time of 30 minutes past the start time of the meeting to 60 minutes past the start time of the meeting

**Sponsors:** Perry

**Attachments:** [Council Rules 6-6-17](#)

**A motion was made by Ald. Perry, seconded by Ald. Lemke, to approve changing public comment time from a maximum of 3 minutes per tax payer to a maximum of 6 minutes per tax payer. Additionally, that public comment time be extended from an end time of 30 minutes past the start time of the meeting to 60 minutes past the start time of the meeting. The motion failed by the following vote:**

**Aye:** 3 - Bartels, Perry and Lemke

**Nay:** 12 - Pieper, Skinner, Cummings, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez and E. Payne

### 7. Public Hearing

[PC17-0069](#) Linden Grove, 425 N. University Drive - PUD Amendment

**Attachments:** [160193-01\\_000 - TITLE SHEET](#)  
[160193-01\\_A201 - OVERALL FLOOR PLAN](#)  
[160193-01\\_A201A - FLOOR PLAN AREA A](#)  
[160193-01\\_A201B - FLOOR PLAN AREA B](#)  
[160193-01\\_A400 - EXTERIOR ELEVATIONS - COLOR](#)  
[160193-01\\_A401 - EXTERIOR ELEVATIONS - COLOR](#)  
[160193-01\\_EXTERIOR PERSPECTIVES AND FINISHES](#)  
[2017-6-6 LINDEN GROVE - WAUKESHA](#)  
[2017-5-15 PEG Waukesha Linden Grove LPlan Set 20170515](#)  
[160193-01\\_Photometric \(5-11-17-v1\)](#)  
[160193-01\\_Photometric \(dsx1-led\)](#)  
[160193-01\\_Photometric \(dsxw1\)](#)  
[160193-01\\_Photometric \(pole-sss\)](#)  
[APPL\\_Plan Commission\\_FINAL REVIEW](#)  
[Commercial Final Plan Review Checklist \(PDF\)](#)  
[Final Plan Commission Submittal](#)  
[REVISED Plan Commission updates\\_small](#)  
[2017-7-19 PEG Waukesha Linden Grove LPlan Set 20170719](#)  
[Linden Grove Cover Sheet 8-15](#)

*The public hearing was opened. No one present to speak. The public hearing was closed.*

## 8. Action on Public Hearing

[PC17-0069](#) Linden Grove, 425 N. University Drive - PUD Amendment

**Attachments:** [160193-01\\_000 - TITLE SHEET](#)  
[160193-01\\_A201 - OVERALL FLOOR PLAN](#)  
[160193-01\\_A201A - FLOOR PLAN AREA A](#)  
[160193-01\\_A201B - FLOOR PLAN AREA B](#)  
[160193-01\\_A400 - EXTERIOR ELEVATIONS - COLOR](#)  
[160193-01\\_A401 - EXTERIOR ELEVATIONS - COLOR](#)  
[160193-01\\_EXTERIOR PERSPECTIVES AND FINISHES](#)  
[2017-6-6 LINDEN GROVE - WAUKESHA](#)  
[2017-5-15 PEG Waukesha Linden Grove LPlan Set 20170515](#)  
[160193-01\\_Photometric \(5-11-17-v1\)](#)  
[160193-01\\_PHotometric \(dsx1-led\)](#)  
[160193-01\\_Photometric \(dsxw1\)](#)  
[160193-01\\_Photometric \(pole-sss\)](#)  
[APPL\\_Plan Commission\\_FINAL REVIEW](#)  
[Commercial Final Plan Review Checklist \(PDF\)](#)  
[Final Plan Commission Submittal](#)  
[REVISED Plan Commission updates\\_small](#)  
[2017-7-19 PEG Waukesha Linden Grove LPlan Set 20170719](#)  
[Linden Grove Cover Sheet 8-15](#)

**[Original Motion]** A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve PC17-0069 Linden Grove, 425 N. University Drive - PUD Amendment subject to recommendations from the Water Utility and Engineering.  
**[Voting on Original Motion]** The motion carried by the following vote:

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

**Nay:** 2 - C. Payne and Jankowski

**An AMENDED motion was made by Ald. C. Payne, seconded by Ald. Cummings, to include "mature landscaping". The AMENDED MOTION failed by the following vote:**

**Aye:** 5 - Cummings, C. Payne, Jankowski, Lemke and E. Payne

**Nay:** 10 - Pieper, Bartels, Skinner, Perry, Manion, Thieme, Johnson, Helgestad, Boyle and Rodriguez

## **Reports**

### 9. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme



- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 10. Plan Commission - Jennifer Andrews
- 11. Standing Committees
  - A. Finance Committee Report - Ald. Pieper

[ID#17-1140](#) Review and act on a request to approve a budget amendment to allow the Building Inspection Division to contract with a demolition contractor to raze 823 Woodward, and designate the manner of providing notice of a special charge assessing the cost of razing against the property.

**Sponsors:** Building Inspection

**Indexes:** Building Inspection; budget amendment

**Attachments:** [Cover Sheet - 823 Woodward Demo](#)

**A motion was made by Ald. Rodriguez, seconded by Ald. Pieper, to approve a budget amendment to allow the Building Inspection Division to expend up to \$40,000 for the demolition of the building at 823 Woodward Street; and when the City assesses a special charge against the property to recoup the cost of razing, notice of the special charge shall be given by posting written notice on the property and publishing it as a Class 1 Notice in the newspaper. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

*Bartender Applications for Ciara Ridley and Dakota Thomas were held for a reinvite.*

**A motion was made by Ald. Steve Johnson, seconded by Ald. Daniel Manion, to approve bartender application by Mallory Macho. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

**Nay:** 1 - Jankowski

D. Human Resources Committee Report - Ald. Thieme

12. Board of Public Works Report - Dr. Fred Abadi

- A.**     [ID#17-1148](#)   Bids Received: Friday, July 28, 2017, at 11:00 A.M.  
2017 Municipal Garage Roof and Wall Repair, 600 Sentry Dr.

The Board of Public Works recommends that the low bid from Duranso Roofing, Inc., in the amount of \$60,623.00 (with a supplemental unit price of \$5.00, if needed) be awarded.

**Sponsors:** Public Works

**Attachments:** [Garage Roof.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the 2017 Municipal Garage Roof and Wall Repair, 600 Sentry Dr. award to Duranso Roofing, Inc., on their low bid in the amount of \$60,623.00 (with a supplemental unit price of \$5.00, if needed). The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

- B.**     [ID#17-1149](#)   Bids Received: Friday, July 28, 2017, at 11:00 A.M.  
2017 Pavement Crackfilling

The Board of Public Works recommends that the low bid from Precision Sealcoating, Inc., in the amount of \$91,520.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [2017 Pavement Crackfilling.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the 2017 Pavement Crackfilling award to Precision Sealcoating, Inc., on their low bid in the amount of \$91,520.00 (with a supplemental unit price of \$5.00, if needed). The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

13. Director of Public Works Report

14. City Attorney's Report

## 15. City Administrator's Report

[ID#17-1228](#) Report from the City Administrator

**Attachments:** [Admin Report 8.11.17](#)

## 16. Mayor's Report &amp; Referrals

[ID#17-1230](#) Resolution in support of the initiative to develop the Fox River water trail

**Attachments:** [Resolution on Fox River Water Trail 8.15.17](#)

**A motion was made by Ald. Perry, seconded by Ald. Cummings, to approve Resolution #R41-17 in support of the initiative to develop the Fox River water trail . The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

## 17. Referrals

*Ald. Thieme to Building and Grounds please install "No Dumping at Any Time" sign at the end of Highland Avenue.*

*Ald. Jankowski to amend Council Rules to state that all referrals made by Council members be set onto the next Committee's agenda or discuss when the item will be brought to Committee for action.*

## 18. Closed Session

[ID#17-1229](#) A motion will be made pursuant to Wis. Stats 19.85(1)(e) to go into closed session to deliberate the negotiation of a possible purchase of public property. Upon conclusion of the closed session, a motion may be made to reconvene in open session, and action may be taken upon matters discussed in closed session.

*Meeting went into Recess*

*Meeting Reconvened*

**A motion was made by Ald. Perry, seconded by Ald. Manion, pursuant to Wis. Stats 19.85(1)(e) to go into closed session to deliberate the negotiation of a possible purchase of public property. Upon conclusion of the closed session, a motion may be made to reconvene in open session, and action may be taken upon matters discussed in closed session. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

**Upon recovering in open session, a motion was made by Ald. Pieper, seconded by Ald. Perry, to direct the City Attorney's office to prepare an offer to purchase with the terms discussed in closed session. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Lemke and E. Payne

**Nay:** 1 - Rodriguez

## 19. Adjournment

*Adjourned at 8:18 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.