



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

Board of Public Works

Thursday, October 18, 2018

5:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

2. Public Comment

3. Approval of Minutes

A. [ID#18-1549](#) Approval of the Minutes of October 4, 2018.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 10-04-18 - draft.pdf](#)

4. Approval of Bonds

A. [ID#18-1550](#) Approval of Bonds

Sponsors: Public Works

5. Approval of Payments

A. [ID#18-1551](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Summary Table for Partial Payments.pdf](#)

[Advance-4042.Signed.pdf](#)

[Advance-4076.Signed.pdf](#)

[Crack Filling-4083.Signed.pdf](#)

[Denler-4068.Signed.pdf](#)

[Fahner-4059.Signed.pdf](#)

[Robinson-4078.Signed.pdf](#)

[State-4048.Signed.pdf](#)

[State-4065.Signed.pdf](#)

[Structurewerks-4077.Signed.pdf](#)

[Super Excavators-4071.Signed.pdf](#)

[Wil-surge-4039.Signed.pdf](#)

[Zenith-4074.Signed.pdf](#)

[Zignego-4049.Signed.pdf](#)

6. RESOLUTIONS

BE IT RESOLVED that the Board of Public Works be and it hereby is authorized and directed to prepare plans and specifications and to advertise for bids for the construction of:

- A. [ID#18-1565](#) 2019 CIP Projects (Department of Public Works Program).

Sponsors: Public Works

Attachments: [2019 CIP Public Works Program.pdf](#)

7. Discussion and Recommendation to Council Regarding:

- A. [ID#18-1415](#) Review and act on Consulting Contract with BWBR for the Phase II Architectural, Interior Design and Engineering Services Contract for Proposed City Hall.

Sponsors: Public Works

Attachments: [18-1415_BPW_Agenda_Cover_Sheet_-_Design_Phase_CH_BWBR.pdf](#)

Legislative History

9/20/18	Board of Public Works	held
10/4/18	Board of Public Works	approved
10/4/18	Board of Public Works	approved

- B. [ID#18-1167](#) Review and act on the proposed City of Waukesha Mailbox Repair and Replacement Policy.

Sponsors: Public Works

Attachments: [18-1167_City_of_Waukesha_Mailbox_Policy_BPW_Agenda_Cover_Sheet.pdf](#)

[Ordinance 6.125-Mailboxes.pdf](#)

[Proposed Mailbox Policy.pdf](#)

Legislative History

8/23/18	Board of Public Works	recommended for approval to the Ordinance & License Committee
8/27/18	Ordinance & License Committee	recommended for disapproval to the City Council

Brian Knapp, Streets Supervisor, City Garage appeared before the Committee. They have surveyed area municipalities and there are numerous that have policies in place regarding repairing or replacing mailboxes that are damaged due to snow plowing.

The policy provides the department would first attempt to repair the damage if possible. If replacement is required, the City will replace with a 4"x4" treated wood post and steel mailbox in either black, white or green. If the property owner chooses to repair their own mailbox, the city will reimburse up to \$100 with proof of a valid receipt for materials only.

Rodriguez said that she is not in agreement with the limitation on the reimbursement. Perry said that his neighborhood has an association and a

wood post would not be acceptable. He also disagrees with the 48 hour notification time limit. Knapp said as far as the 48 hour rule is concerned, they are looking for a reasonable window. Perry said the 48 hours needs to be removed; Rodriguez agreed. Knapp said that 48 hours was common in the other community policies.

Knapp said that his employees are good about reporting damage to mailboxes and he then knows about it when the resident calls. Knapp said that the Board of Public Works has approved the ordinance draft.

Manion is comfortable with the ordinance as drafted, with the exception of the 48 hour notification period. Knapp said they are open to adjusting that. He added that when snow clearing is taking place, they are in the office to take damage calls.

Rodriguez recommended a 7 day time period to cover those out of town for vacations; she also doesn't agree with the \$100 limit, she feels it should be replaced at full value.

Knapp said other communities will reimburse \$45 - \$75 with the exception of Elm Grove where if the box is less than a year old and you have a receipt, they will reimburse up to \$150.

Manion asked if DPW currently exercises discretion in damage reports; Knapp said each claim is looked at on a case by case basis.

9/4/18	City Council	no action taken
9/4/18	City Council	no action taken
		<i>No vote took place on this motion.</i>
9/4/18	City Council	approved
		<i>No vote took place on this motion.</i>
9/4/18	City Council	Refer back to committee
10/4/18	Board of Public Works	held

- C. [ID#18-1552](#) Review and act on Contract Change Order No. 1 with Visu-Sewer, Inc., for Concrete Sewer Lining and Manhole Rehabilitation - 2018.

Attachments: [18-1552_BPW_Agenda_Cover_Sheet_CO_#1_Sanitary_Sewer_Lining_and_Man](#)
[18-1552_CCO1_Visu-Sewer-Concrete_Sewer_Lining_and_Manhole_Rehab_2018.r](#)

- D. [ID#18-1553](#) Review and act on Contract Change Order No. 1 with Dependable Maintenance Systems for Sanitary Sewer Manhole Repair & Replacement - 2018.

Attachments: [18-1553_BPW_Agenda_Cover_Sheet_CO_#1_Sanitary_Sewer_Manhole_Repair](#)
[18-1553_CCO1-Dependable_Maintenance-Sanitary_Sewer_Manhole_Repair_an](#)

- E. [ID#18-1554](#) Review and act on Contract Change Order No. 1 with Super Excavators, Inc., for the Area 5 Flood Mitigation (Lawndale Ave., Millwood Ln., American Ave.) project.

Sponsors: Public Works

Attachments: [18-1554 BPW Agenda Cover-CCO 1-Super Excavators-Area 5.pdf](#)
[18-1554_CCO 1-Super Excavators-Area 5.pdf](#)

- F. [ID#18-1569](#) Review and act on the hiring of a consulting firm for engineering services for a Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancement at the Clean Water Plant.

Sponsors: Public Works

Attachments: [18-1569 1 BPW Agenda Cover-CWP Consultant Return Flow Pump Station 1C](#)
[18-1569 2 RFP pump station and phosphorus - 08 30 2018 Final.pdf](#)
[18-1569 3 WAUKPSPT Proposal Jacobs R1.pdf](#)
[18-1569 4 WAUKPSPT Cost Proposal Jacobs \(002\).pdf](#)
[18-1569 5 Waukesha Phosphorus Pump Station revised cost letter final 10171](#)

8. Discussion and Authorization re:

- A. [ID#18-1566](#) Review and act on the request from 3563 Howell Oaks Drive, Kelly and Kathy Moore, for a one-time water and wastewater credit.

Sponsors: Public Works

Attachments: [18-1566 BPW Agenda Cover-Sewer Credit 3563 Howell Oaks Dr-Moore.pdf](#)

9. Matter of Report

10. Communications and Referrals:

11. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.