



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft Transit Commission

---

Thursday, September 4, 2014

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

---

### 1. Call to Order

**Present** 4 - Kassens  
Liburdi  
Pieper  
E. Payne  
**Absent** 1 - O'Donnell

### 2. Approval of Minutes

**No Minutes were approved.**

### 3. Discussion and Recommendation re:

**ID#14-0976** Approval of Resolution Supporting the Wisconsin Department of Transportation Request to Transfer Federal Congestion Mitigation and Air Quality (CMAQ) Funds from the Federal Highway Administration to the Federal Transit Administration on behalf of the City of Waukesha. The Wisconsin Department of Transportation (WisDOT) has awarded the City of Waukesha CMAQ funds that will cover 80% of the cost of four replacement buses. This resolution formally recognizes the City's support of WisDOT making the funds available for the purchase of the replacement buses (R#54-14)

**Attachments:** [resolution 2014 CMAQ Transfer](#)

**A motion was made by Pieper, seconded by E. Payne  
that this item be approved. The motion carried the following vote:**

**Aye:** 4 - Kassens, Liburdi, Pieper and E. Payne

**Absent:** 1 - O'Donnell

**ID#14-0977** Approval of Option Year 1 of Snow Removal Services at the Transit Center Bid to Jake's Landscape Services, Inc.  
In 2013, a bid for 1 year with two 1 year options was conducted for snow removal service at the Transit Center. Jake's Landscaping Services, Inc. was the low bid of \$20,090.00 for each year. Transit staff is recommending approval of the Year 1 option at a cost of \$20,090.00 effective November 21, 2014 - November 20, 2015.

**A motion was made by E. Payne, seconded by Liburdi, that this be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Liburdi, Pieper and E. Payne

**Absent:** 1 - O'Donnell

4. Communications and Referrals

5. Adjournment

**A motion was made by Pieper, seconded by Liburdi, that this be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Liburdi, Pieper and E. Payne

**Absent:** 1 - O'Donnell

"A majority of the Council members may be in attendance."