



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final with recommendation: Building and Grounds

Monday, October 2, 2017

7:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order
2. Public Comment
3. Approval of Minutes
- A. [ID#17-1359](#) Approve the August 14, 2017, Buildings & Grounds meeting minutes.

Attachments: [Building and Grounds Minutes 08-14-2017 - DRAFT.pdf](#)

4. Discussion and Recommendation re:

- A. [ID#17-1360](#) Rescind previously approved Item ID#16-1536 from November 2016 "Modify the existing parking designations on Pendleton Place and S. University Drive by Bethesda School to No Parking, 9:00 am to 3:30 pm, September 1 to June 15, Except Saturday, Sunday and Holiday".

Recommendation: In November 2016, item ID#16-1536 was approved by Buildings & Grounds. The parking changes in item 16-1536 were requested by Bethesda School and based on their bus & student drop off procedures at that time. In December 2016, the school principal, Ms. Miranda, requested the new signing not be installed because they are considering other bus and drop off changes. DPW did not install the associated signing that was approved. In 2017, a new school principal was hired and recently requested a different parking change on Pendleton Place near the front entrance to school. The B&G Committee will review that proposed change in this agenda under ID#17-1362. The purpose of this item is to officially rescind the previously approved parking zone change since it is no longer necessary.

Sponsors: Public Works

Attachments: [Item #17-1360 Admin Cover_Modify Existing Parking Designations.pdf](#)

- B.** [ID#17-1361](#) Rescind previously approved Item ID#16-1537 from November 2016
“Modify the existing student drop off area on Pendleton Place by Bethesda
School from “no parking stopping or waiting” to No Parking, Drop Off Area
Only”.

Recommendation: In November 2016, item ID#16-1537 was approved by Buildings & Grounds. The changes in item 16-1537 were requested by Bethesda School and based on their bus & student drop off procedures at that time and to enforce the no parking at this drop off location. In December 2016, the school principal, Ms. Miranda, requested the new signing not be installed because they were considering other changes to bus and drop off. DPW did not install the associated signing. In 2017, a new school principal was hired and recently requested a different parking change on Pendleton Place near the front entrance to school. The B&G Committee will review that proposed change in this agenda under ID#17-1362. The purpose of this item is to officially rescind the previously approved parking zone change since it is no longer necessary.

Sponsors: Public Works

Attachments: [Item #17-1361 Admin Cover Modify Existing Student Drop off.pdf](#)

- C.** [ID#17-1362](#) Establish No Parking, Stopping or Waiting, Except Buses on the north side
of Pendleton Place from 220 feet west to 430 feet of the corner of S.
University Avenue.

Recommendation: This item was requested by the Bethesda School and endorsed by Ald. Lemke. Bethesda school is changing the procedure and route for bus parking, student drop off and student pick up at the school. The buses are now going to load / unload exclusively on Pendleton Place by the main school entrance. In order to accommodate the buses, the existing No Parking zone needed to be extended further east. Item ID#17-1362, at the dimensions given, will create a longer bus drop off area and still provide open parking for parents along Pendleton Place. The Department of Public works does not have any issues with this request.

Sponsors: Public Works and Lemke

Attachments: [Item #17-1362 Admin Cover Modify Existing Student Drop off Pendleton.pdf](#)

- D.** [ID#17-1363](#) Please approve installation of a No Dumping sign on the northern dead
end of Highland Avenue.

Recommendation: This item was requested by Ald. Thieme. The request is to install a sign at the dead end of Highland Drive to prohibit unwanted dumping. This type of request has been approved in the past at other streets. The Department of Public Works does not have any issues with installing this sign.

Sponsors: Thieme

Attachments: [Item #17-1363 Admin Cover No Dumping Highland.pdf](#)

- E. [ID#17-1364](#) Please establish No Trucks over 3 Ton on Hamilton Avenue from N. Prairie Avenue to Franklin Avenue.

Recommendation: This item was referred by Ald. Helgestad. This request has come from concerned residents on Hamilton Avenue about large trucks going down Hamilton to get to Prairie Avenue. These trucks are coming and going from the Aires building. Ald. Helgestad met with concerned residents and they determined that having trucks use Franklin Avenue to W. College Avenue would be a better route. The Department of Public Works does not have an issue with this request.

Sponsors: Helgestad

Attachments: [Item #17-1364 Admin Cover Install 3 Ton Truck on Hamilton.pdf](#)

- F. [ID#17-1440](#) Establish No Parking 8:00 AM to 5:00 PM, Monday through Friday, Except Saturdays, Sundays and Holidays, on the west side of Franklin Ave. between College Ave. and Elizabeth.

Recommendation: This item was referred by Ald. Helgestad. This request has come from concerned residents on Hamilton Avenue about large trucks going down Hamilton to get to Prairie Avenue. These trucks are coming and going from the Aires building. Ald. Helgestad met with concerned residents and they determined that having trucks use Franklin Avenue to W. College Avenue would be a better route and implementing a No Parking time zone on the west side of Franklin Avenue would aid in the larger vehicles to get to W. College Ave. The Department of Public Works does not have an issue with this request.

Sponsors: Helgestad

- G. [ID#17-1365](#) Please consider No Parking, 9:00 AM to 3:00 PM, September 1 to June 15, Except Saturday, Sunday and Holidays on both sides of Rivers Crossing Drive between Raintree Lane and River Road.

Recommendation: This item was referred by Ald. Perry in response to issues with persons parking on River Crossing between River Road and Rain Tree Lane. The parking during student drop off and pick up time has congested this short stretch of street. Department of Public Works has no issues with this request.

Sponsors: Perry

Attachments: [Item #17-1365 Admin Cover No Parking on Rivers Crossing.pdf](#)

- H. [ID#17-1441](#) Establish parking zones on the west side of Wolf Road at the following locations:
- No Parking Any Time from 35 feet south to 50 feet north of center of Wolf Meadow Court.
 - No Parking, 2:00 PM to 3:30 PM, September 1 to June 15, Except Buses, Except Saturday, Sunday, Holiday from 50 feet north of center of Wolf Meadow Ct. to 70 feet south of center of Saratoga Road.
 - No Parking Any Time from 70 feet south to 35 feet north of center of Saratoga Road.

Recommendation: This item was requested by the Ald. Thieme on behalf of Horning Middle School. School buses stage on the west side of Wolf Road for pick up of students after school. Some buses cannot park on the west side if a car is parked there. The No Parking zones identified in this item will address parking in the areas where school buses need to line up. The Department of Public works does not have any issues with this request.

Sponsors: Thieme

5. Communications and Referrals

- A. [ID#17-1366](#) Current Buildings & Grounds budget and update on various B&G safety projects.

6. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.