

**CITY OF WAUKESHA****Administration**

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Committee: Plan Commission	Date: 6/24/2020
Item Number: PC20-0047 and PC20-0048	Date: 6/24/2020
Submitted By: Maria Pandazi, City Planner	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney
Subject: Public Hearing: Family Promise of Waukesha, 139 E. North Street - Conditional Use Permit; proposed offices for a social service agency assisting families with homelessness.	

Details:

Family Promise is looking for a Conditional Use Permit for 139 E. North Street, just south of the Waukesha Water Utility building. They would like to use the space as a resource center for low income families and families experiencing homelessness. They also provide case workers, workshops, and other activities with the goal of keeping families in their own homes. Family Promise is also considering a residential aspect in the future and would come back to the Plan Commission for a Conditional Use for that.

The property is zoned B-2. The hours of operation is Monday through Friday: 7am-6pm, Saturday: 8am-6pm, and Sunday: 7am-6pm. Family Promise will have 2 full time employees and 4 part time. They will utilize two parking spaces on site, the parking structure, and the city lot if needed.

Options & Alternatives:**Financial Remarks:****Staff Recommendation:**

Staff recommends approval of the Conditional Use for Family Promise with the following conditions:

- All engineering, water utility, and fire department comments to be addressed.

